



Kilbarchan Primary School
Parking Concerns and Drop-Off Procedures
01/03/21



Dear Parents and Carers,

Parking Concerns

At Kilbarchan Primary School we say we are at the heart of our community and have community at our heart. With this in mind it is really important that we consider the impact of our actions upon our neighbours. Unfortunately, it has been brought to our attention that parking at both Drop-Off and Pick-Up times has become worrisome. We kindly ask that cars are not parked on pavements, on corners or on the Keep Clear markings. Parking in this way significantly impacts upon the safety of all those who live and walk in and around our school. Please make use of the car park across the road from the school or consider Park and Stride as an option. In order to assist the school community with this issue, Parking Wardens and Community Police will be on patrol.

Drop-Off and Pick-Up Procedures

We must also remind everyone of our protocols for Drop-Off and Pick-Up. Pupils can be dropped off from 0850 onwards, with school staff in the playground available for supervision and support. We ask that, where possible, only one family member brings the child to school and that masks are worn unless exemptions apply. Once your child has entered the school gates, they are under our supervision and parents/carers are asked to move away. Our doors remain open until 0910 to allow for all pupils to enter in a calm, orderly manner.

At the end of the day we stagger the order in which classes exit the building. Again, we ask that only one family member comes to collect the child and that masks are worn (unless exemptions apply).

As previously outlined, the order for the staggered exit is:

- Primary 1
- Primary 2/1
- Primary 2
- Primary 3
- Primary 4/3

We will continue with our procedure of calling the adults forward, one class at a time. Please do not move towards the gates until your child's class has been called. Once you have collected your child please move away from the gates. Once families have moved away, we will call the next class forward.

These procedures, along with all others taking place within the school building, are designed to prevent the spread of the virus.

We thank you for your continued support in these matters.

Yours faithfully

Fiona MacKenzie
Head Teacher