

How to upload 'Celebrating success at home' to your child's learning journal.

Mrs Murdoch has made 2 short videos from her own child to give you a step by step video. The instructions are detailed below.

If using the internet through phone/ipad or laptop.

1. Follow this link <https://windyknowe.yourlearningjournals.co.uk/Login.aspx>
2. Log in
3. On the left hand side under your child picture there is a blue tag labelled '**celebrating success at home**' click on this.
4. It will open a new window which has a green button in the right hand corner labelled '**add new contribution**' click here.
5. If you have a photo to upload, click on the green button labelled '**upload photo**' and select 'choose files' this should lead you to your photos stored in your phone or laptop.
6. Select which photo you would like to upload and click the green button labelled '**upload photo**'
7. Once the photograph is inserted you can then add the title. This will be provided by the team on the child's 'job for the week'
8. Underneath is a box for a short description of what your child did to complete the task.
9. Once all information is added simply click the green button labelled '**submit**'

If using the LJ Parents app

This can be downloaded from the app store and looks like this.



1. Log in if not already.
2. Under your child's picture click on the button labelled '**Parent Contributions**'
3. Then click the green button in top right hand corner labelled '**+ new**'
4. If you have a photo to upload please click the green button labelled '**upload photo**' and 'choose file' this should allow you to select the file from your camera roll.
5. Click 'upload file' and allow time for this to upload.
6. You can then add the Title – this will be provided by the team on your child's 'Job for the Week'
7. Underneath is a box for a short description of what your child did to complete the task.
8. Once all information is added simply click the blue button labelled 'Save'

Well done you have uploaded your first home learning task to your learning journal. Don't forget to get the children to help. They love helping to upload our observations in nursery.

If you have any questions don't hesitate to contact us.

The Nursery Team