



Dear parent/ carer,

Please find further information below regarding changes to our school day (which follow the same routine we did before Christmas) and follow the updated Scottish Government guidance for all children returning on 15<sup>th</sup> March.

### **Breakfast Club**

Breakfast Club will continue to operate between 8:10-8:48am and is open to all P1-7 children. The entrance to Breakfast Club is as normal through the lunch hall doors. **Adults should drop their child off at the main entrance or the kitchen side gate, they should not enter this area.** If children are attending Breakfast Club they should arrive, as normal by 8:30am and they will be registered. Children will sit at a table allocated for their class. At 8:48am the children will enter the playground with a pupil support worker and line up at their classroom door.

### **Morning routines**

The school playground will be closed until 8:48am. Children can enter the playground through their allocated gate between 8:48-9:00am and enter their classroom.

- Primary 1-3: The Library Gate
- Primary 4-5: Kick Pitch Gate (including those P4 children in P4/3)
- Primary 6-7: Upper area side gate

Their classroom doors are labelled with their class name. Children will use hand sanitiser and take off their jacket, etc. Parents as normal, should not enter the playground in the morning. Adults should remember to distance 2m from each other and not gather at the gates, they should also wear a mask on the school premises. **It is very important that children are punctual and arrive by 9am through their appropriate gate.** If a child is late, please phone the school and someone will



come and collect them outside the office door, this process should only be used in extenuating circumstances.

### **Staggered Break and Lunch Times**

Children will wash their hands/ use hand sanitizer before eating and they will have their break time snack in class. In the playground they will be allocated an area for their class to play and will have a box of playground games for their class. In the dining hall, classes will be allocated a seating area and there will be limited classes in the dining hall at once. School lunches will be served in a disposable box with disposable cutlery. Packed lunches can be brought from home as normal.

#### **Break Times**

- 10:30-10:45am – P1, P2/1, P3/2, P7
- 10:45-11:00am – P4/3, P4, P5, P6,

#### **Lunch Times**

- 12:00-12:45pm – P1, P2/1, P3/2, P7
- 12:45-1:30pm – P4/3, P4, P5, P6,

### **End Of Day**

Primary 5-7 will leave school through the upper area side gate at 3:15pm and at 12:25pm on a Friday. If a child is expecting an adult to meet them at the gate and they are not there, the child should walk around to the school office. Please do not loiter in this area.

### **Primary 1-4 should be collected from the playground by one adult and they should wear a mask.**

The playground will open at 3:05pm and at 12:15pm on a Friday. Adults should enter the playground through the kick pitch gate and leave with their child/ children via the library gate. This is to avoid congestion and support distancing between adults.

The children will exit from their class door as normal between 3:10-15pm (12:20-12:25pm on a Friday) and the teacher will match them up with their adult. We ask that you exit the playground immediately after collecting your child/children. Adults should maintain 2m physical distancing from other adults and not congregate together in groups. The whole of the playground should be



used to help with physical distancing. **Please ensure your child is collected by 3:15pm as collection of children will not be available by the office.**

## **Parking**

A reminder that the turning circle is a drop off point. The staff carpark and delivery area should not be used by parents and carers. This is very important for the health and safety of our families accessing the school.

## **Test and Protect**

It is essential that people do not attend school if symptomatic. Everyone who develops symptoms of COVID-19 – a new, continuous cough; fever or loss of, or change in, sense of smell or taste - should self- isolate straight away, stay at home and arrange a test via the appropriate method.

People who live in the same household as a person with symptoms must also self-isolate straight away and stay at home. Only those developing COVID symptoms should be tested. Other members of the household do not require a test, unless they are also symptomatic. If the test result for the symptomatic person is negative, and they are not already isolating as a 'close contact' of a confirmed case, they can end isolation and return to work or school when they are well enough and have not had a fever for 48 hours assuming also that they are not quarantining for foreign travel reasons. The rest of their household can end isolation straight away. Ideally, testing should be undertaken in the first 3 days of symptoms appearing, although testing is effective until day 5.

If the test is positive, the symptomatic person must remain in isolation until 10 days from symptom onset, or longer if symptoms persist, The rest of the household must remain in isolation for 14 days from symptom onset in the symptomatic person, even if they don't have symptoms themselves, as they may be incubating the infection.

Everyone who tests positive for COVID-19 will be put in touch with the local contact tracing team so that other close contacts can be identified. All close contacts who are in the same household as confirmed cases must self-isolate immediately. Everyone who needs to self-isolate as close contacts of confirmed cases must continue to do so for 10 days, even if they have a negative test result.



Schools are defined as complex settings for contact tracing purposes, meaning any positive case who has spent time in a school during the infectious period will be escalated to the local Health Protection Team. If relevant, the school will be contacted directly by the Health Protection Team to help identify potential contacts.

Is it safe?	Risk assessments have been completed
What should children bring?	<p>We are asking children to bring as little as possible to school.</p> <p>Children can/should bring:</p> <ul style="list-style-type: none"> <li>• a waterproof coat and any other appropriate clothing to be dry and warm outdoors as we will be outside as much as possible</li> <li>• a labelled water bottle and this should be filled at home each day. (school only)</li> <li>• a packed lunch if they wish (school meals are still available).</li> <li>• Pencil cases with their school supplies (the school can also provide these free to families). This helps us to limit the sharing of resources</li> <li>• school bags with just their essentials.</li> <li>• a snack for break time, which they will eat in the classroom.</li> </ul> <p>Children should not bring:</p> <ul style="list-style-type: none"> <li>• a change of shoes –school children will not be changing into indoor shoes, they will wear their black school shoes indoors and outdoors.</li> <li>• PE kits – on the return to school, children will not be changing into gym kits. Please ensure on their P.E days they wear trainers. P.E. will still continue to take place outdoors, as much as we can.</li> <li>• Additional items from home such as games, toys, etc.</li> </ul>
What will be different?	<p>Children will have:</p> <ul style="list-style-type: none"> <li>• to sanitise/wash hands regularly and will spend as much of their day as possible with their class group and their teacher.</li> <li>• a staggered start and end time to the day.</li> <li>• staggered lunch and break times.</li> <li>• go straight into their class at the start of the school day.</li> <li>• limited mixing between classes or large gatherings.</li> <li>• an allocated gate to enter and leave at the start and end of the day.</li> <li>• <b>In P4-7 the children will move to sitting in rows, as much as possible.</b></li> </ul> <p><b>Staff:</b></p> <ul style="list-style-type: none"> <li>• <b>Staff will wear a face covering in communal areas, such as corridors, dining hall, gates, etc.</b></li> <li>• <b>If staff cannot 2m distance from children they will wear a face covering</b></li> </ul> <p><b>Parents/carers will be asked to:</b></p>



	<ul style="list-style-type: none"> <li>not gather in the playground or outside the school gates and to maintain 2m distancing at all times.</li> <li><b>wear a face covering when they enter the school gates. It is advised that you wear a face covering when dropping off and collecting at the school gates.</b></li> <li>not enter the school unless you have an appointment but instead to communicate using emails or by telephone. <b>Can we ask that parents please adhere to this – please phone the school and do not show up at the office without an appointment/ phone call first.</b></li> </ul>
What will be the same?	<p>Children will still be able to:</p> <ul style="list-style-type: none"> <li>wear their school uniform</li> <li>see their happy, smiley, welcoming staff ready to care for and teach them. We will all support them to settle back into school life.</li> <li>order lunches as usual on iPay. <b>All families now will have to use iPay to make payments, as cash will not be accepted at the office.</b></li> <li>order milk for their snack.</li> </ul>

During these unprecedented times things can change and we appreciate your continued understanding with this. Thank you for your support in helping us to ensure that we put everyone's safety first.

We look forward to welcoming all our children back into our PUSCPS home on Monday 15<sup>th</sup> March.

Kind regards,  
*Miss Burton*

Miss Burton  
Head Teacher

