



Mid Calder Primary Parent Staff Association AGM Tuesday 11th September 2018

Location: MCPS Board Room

Present: Committee Members:

Emma Learmont
Pam Coulter
Jane Jackson
Jennie Ireland
Julie Ford

Fiona Clements
Claire Greig
Kirsty Pate-Wilson

Parent Forum:

Bob Smith

Gillian Lumsden

Teacher Representatives:

Hazel Thurlow

Elizabeth Ramsay

Apologies: Committee Members:

Lisa Hood

Deborah Paris

Teacher Representatives:

Heather Richmond

1. Welcome

The Chair opened the meeting and welcomed all attendees.

2. Apologies

Apologies were received from those listed above.

3. Minutes from AGM 2017 (to be approved)

Approved by Jane Jackson & Jennie Ireland

4. Chairperson's Report

MID CALDER PSA

AGM 2017/2018

TUESDAY 11TH SEPTEMBER 2018

CHAIRPERSONS REPORT

Welcome everybody and thank you for attending our annual AGM.

Mid Calder Primary PSA

Monthly Meeting - Minutes

The aim of the PSA is to support our School by providing additional financial support. With the help of our committee and many volunteers we did this by arranging a variety of enjoyable fundraising activities through out 2017/2018.

The events we ran:

Coin Trail – September

Movie Night – September

Christmas Card Fundraiser – October

Halloween Disco – October

Christmas Fair – December

Dress Down Day – December

Movie Night – February

Easter Egg Competition – March

Spring Fair – April

Dress Down Day – May

What we Purchased:

Jolly Phonics resources

Sumdog Subscription

Lego

Storage Boxes

Rainy Day Games

School Books

School Trips

IPads and covers

Numicon

The P7 Leavers Trip

This was a total cost of £4385.

We have had a few challenges though out the year. Some of our fundraising activities didn't take place, with the weather playing its part on one occasion. Familiar faces have left, and we welcomed new members. All of which we dealt with well as a group.

Mid Calder Primary PSA

Monthly Meeting - Minutes

One of our main aims over the last year was to make improvements to the children's play areas with money raised for the playground fund. Unfortunately, this proved difficult and didn't happen. I think we all agree that this will be a priority this year, with it already beginning in the summer with a much-needed playground clean-up.

THANK YOU

I would like to say a big thank you to the janitorial staff for all their help before and after our events.

Thank you to Pamela Fairley for auditing our accounts.

We have a dedicated and hard-working committee who make our fundraising activities possible. Thank you very much to our

Treasurer – Fiona

Secretary – Pam

Committee members:

Julie, Jane, Kirsty, Jennie, Claire, Lisa and Deborah

A big Thank you to all the staff for their support and especially to the teacher representatives, Miss Burton and Mrs Mackenzie who are no longer with us and to Mrs Ramsay, Ms Richmond, Mrs Campbell and Ms Thurlow for all your hard work and commitment to the PSA during the past year.

Thank you to all the volunteers both adults and children who helped at the fundraising events, and of course to the those who attended them.

Together we look forward to the year ahead with our planned events such as Movie nights Halloween Parties and Christmas Fair.

Emma Learmont

Chair Person

5. Treasurer's Report

Mid Calder Primary School PSA
Accounts for the Year to 31st July
2018

Income	£	Expenditure	£	Profit £
Balance brought forward 1/8/17	13798.27			
Easy Fundraising	19.87			19.87
Calendar Money	5.00			5.00
Pam Coulter Match Giving	100.00			100.00
		Jolly Phonics Resources	488.92	
		AGM Food	16.37	

Mid Calder Primary PSA

Monthly Meeting - Minutes

		Auditors Gift	40.00	
		Chairpersons Gift	19.00	
Coin Trail	492.69			492.69
Movie Night	412.47	Movie Night Snacks	85.30	327.17
Halloween Parties	603.70	Halloween Items	240.73	362.97
DVD Sales	10.30			10.30
Christmas Card Fundraiser	2185.50	Christmas Items	1725.37	460.13
		Sumdog	300.00	
		Lego	10.00	
Christmas Fair	2376.94	Christmas Items	468.05	1908.89
		Storage Boxes	6.00	
		Rainy Day Games	75.96	
		Gift for Mrs Burton	11.34	
Dress Down Day	117.50			117.50
		School Books	450.00	
		School Trips	258.00	
		Printer Ink	21.50	
Movie Night	342.15	DVD and Snack	42.27	299.88
		Gambling Licence	20.00	
		ipads and Numicon	1500.00	
Easter Egg Competition	85.00	Easter Eggs	28.98	56.02
Easy Fundraising	44.88			
Spring Fair	1347.65	Spring Fair Items	256.68	1090.97
		iPad Covers	49.91	
		Mrs McKenzie Gift	12.00	
Dress Down Day	141.40			
		School Trips	615.00	
		P7 Leavers Trip	600.00	
Pam Coulter Match Giving	500.00			
		Sports Day Lollies	29.56	
		Halloween Items for Next Year	2.75	
		Balance carried forward	15209.63	
	22583.32			22583.32
Opening Cash Book Balance	13798.27			
Income 2017/18	8785.05			
Expenditure 2017/18	7373.69			
Profit 2017/18	1411.36			
Closing Cash Book Balance	15209.63			

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6. Election of Auditor for 2018/19

TBC. Pam Coulter will ask Julie Robertson as Allison Orr no longer available.

7. Resolution

No resolutions received from parent forum.

8. Resignations/Nominations

All members of the PSA stood down.

Resignations: Julie Ford

Nominations: Emma Learmont (Chair) nominated by Pam Coulter & seconded by Fiona Clements.

Pam Coulter (Secretary) nominated by Emma Learmont & seconded by Fiona Clements.

Bob Smith (Treasurer) nominated by Emma Learmont and seconded by Fiona Clements.

Returning committee members: Kirsty Pate-Wilson, Jennie Ireland, Claire Greig, Jane Jackson and Fiona Clements.

Gillian Lumsden – undecided.

Deborah Paris & Lisa Hood – may be re-elected next time they attend a committee meeting if they wish.

Teacher Representatives: Hazel Thurlow, Elizabeth Ramsay and Heather Richmond.

9. AOB

n/a

10. Date & time of next meeting

Next AGM Tuesday 10th September 2019