



Mid Calder Primary

Parent Staff Association Meeting

Minutes: Wednesday 9th May 2018

Location: MCPS Board Room

Present: Committee Members

Emma Learmont (Chair) Pam Coulter (Secretary) Jane Jackson

Teacher Representatives:

Mrs Ramsay Mrs Brown

Apologies: Committee Members:

Fiona Yavuz (Treasurer) Lisa Hood Deborah Paris
Kirsty Pate Wilson Julie Ford Claire Greig
Jennie Ireland

Teacher Representatives:

Ms Richmond Mrs Campbell

1. WELCOME

The Chair opened the meeting and welcomed all attendees, including Mrs Brown from Kirknewton Primary, who is assisting until the new Head is in-situ.

2. APOLOGIES

Apologies were received from those listed above.

3. MINUTES OF LAST MEETING

Minutes were approved by Jane Jackson and seconded by Emma Learmont.

4. ACTION POINTS

Nothing carried forward

5. FINANCIAL REPORT

Balance £15,869.14

£600 for P7 Leaver's Party (Mrs Bokhari will contact Gillian Lumsden regarding ice cream van & chip van)

Leaves £1000 for the school.

6. SCHOOL REQUESTS

School has requested £1000 for general spending.

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Mrs Ramsay will check if protective covers have been purchased for the new iPads as this was approved back in March.

7. CORRESPONDENCE

Nothing received

8. FAMILY BINGO NIGHT/MOVIE NIGHT UPDATE

As none of the PSA office-holders are able to attend the preferred night of 17th May, we have taken the decision not to run another Movie Night. We will try to fit in an extra Movie Night next academic year.

9. SPRING FAIR – SATURDAY 21ST APRIL

Lots of lovely feedback received from parents.

Made £1076.27, approx £600 less than last year. Not sure if because it was a Saturday, too early in the year or because was first sunny day of the year & everybody went away for the day. Was also difficult to secure parent helpers. Will try again on a Friday next year. Mrs Brown advised that her school now does Spring Fair every 2 years, with a large raffle on the year the fair doesn't run, and doesn't make any less money.

Pam has requested Matched Funding of £500 from Nationwide – application is being considered.

Feedback from Mrs Ramsay about the balloons bursting. Advised that this was fed back to Pure Brilliant Events but their response was that there was no issue with the quality of their balloons. We won't use them again and will only have balloon modelling if Mr Bloon is able to do it.

Brilliant response to request for home-baking: seems like the paper plate works! Café only bought 1 cake for the fair but still had to reduce it and had trouble selling it off. Need to consider whether to buy again for future fairs. Hotdogs went well...might want to consider another savoury option.

10. DRESS DOWN DAY – 4TH MAY.

Made £141.40 which is substantially less than usual. Mrs Ramsay advised that a lot of the upper school did not participate and also that it is difficult to enforce the £1 donation.

11. PLAYGROUND UPDATE

Emma shared the quote from Sovereign for playground markings. She questioned whether more quotes would be needed. Mrs Brown confirmed that because the funds are coming from the PSA, we can use whichever company we like (as long as the playground is not made "less safe"). If the funds were coming from the school they would need 2 quotes for anything over £500 or 3 quotes for anything over £1000.

She suggested we contact Shotts Prison (she has a contact there, Paul) for any easels, reading chairs, etc. we might need. If we provide a photo, they will be able to make for a fraction of the cost.

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She also suggested visiting St John Ogilvie School or Cramond Primary to see what they have done with their playgrounds.

Mrs Ramsay advised that staff have just received their 3-yearly first aid training from Lowport Centre. They suggested that the school or community might benefit from an AED Machine – both Kirknewton and East Calder have one available for community use. These cost around £600 from Ebay and Mrs Ramsay was wondering if the PSA might help raise funds to purchase one? Might also be worth speaking to Mid Calder Community Council to see if they have any plans to buy one.

12. AOB

Emma requested a meeting with Mrs Ramsay to decide dates for next year so that lets can be requested. At the moment either 28th or 29th May suit. Emma to confirm once spoken to Fiona.

13. DATE & TIME OF NEXT MEETING: TUESDAY 12TH JUNE AT 6.30PM. PLEASE SEND APOLOGIES IF YOU CANNOT ATTEND.