



# Mid Calder Primary

## Parent Staff Association Meeting

### Minutes: Wednesday 11<sup>th</sup> October 2017

**Location:** MCPS Board Room

**Present:** **Committee Members:**

Emma Learmont (Chairperson)

Fiona Yavuz (Treasurer)

Pam Coulter (Secretary)

Claire Grieg

Jane Jackson

**Teacher Representatives:**

Mary McKenzie

Sarah Burton

**House Captains**

Ciara

Bethan

**Apologies:** **Committee Members:**

Lisa Hood

Deborah Paris

Jennie Ireland

Julie Ford

**Teacher Representatives:**

Mrs Campbell

Miss Richmond

#### 1. WELCOME

The Chair opened the meeting and welcomed all attendees.

#### 2. APOLOGIES

Apologies were received from those listed above.

#### 3. MINUTES OF LAST MEETING

Minutes were approved by Jane Jackson & seconded by Fiona Yavuz.

#### 4. PUPIL COUNCIL/HOUSE CAPTAIN REQUESTS

##### a) Halloween Games

Arms	Pass the Parcel	Musical Statues	Musical Bumps
Wrap the teacher	Feely Boxes	Dooking	Corners
Best Costume	Pin the hat on the witch	Donuts	

Confirmed would like the drawing tables left out for the P4-7 party.

##### b) Rainy Day Boxes

<u>P1-3:</u>	Lego	Colouring	Notebooks	Snakes & ladders	Dressing Up	Connect 4
<u>P4-7:</u>	Don't say it	spray it	Bugs in the Kitchen	Kerrplunk	Guess Who	Chess

# Mid Calder Primary PSA

## Monthly Meeting - Minutes

Top Trumps	Don't wake dad	Dominoes	Pie Face	Scrabble
Game of Life	Yes/No	Don't panic	Mouse Trap	

**ACTION POINT: PSA to source & purchase 3 x storage boxes for wet weather games & 3 x smaller storage boxes for lego.**

- c) **Christmas Fair/Wii Dance off?** Yes please!
- d) **Any other requests** Sand Art for Christmas Fair

### 5. FINANCIAL REPORT

Current balance £15,785.56

Taking away playground fund, etc. there is approximately £700 left for the school.

### 6. SCHOOL REQUESTS

No requests at the moment. Miss Sherlaw got a deal on Sumdog so was less than the expected £300.

### 7. CORRESPONDENCE

Mr Bloon has confirmed he will attend Christmas Fair for a fee of £90.

Gillian Murray has paid for Decoden stall and Jennifer Bruce has paid for handmade cards stall at Christmas Fair.

OSCR request for accounts – Fiona confirmed these have been sent.

### 8. COIN TRAIL UPDATE

Made £492.69 – great success. School would like to do similar but different next year.

### 9. HALLOWEEN PARTIES – THURSDAY 26<sup>TH</sup> OCTOBER

- Helpers – Emma/Fiona will allocate jobs
- Claire will wrap the hands x 10 each
- Pam will order & collect 200 mini donuts
- Pam will copy the colouring sheets (total 200)
- Spider rings still to be sourced & purchased (200)
- Deborah will do the Touchy Feely boxes again this year

### 10. CHRISTMAS CARD FUNDRAISER

Going fine. P1W, P6/7 & P7 may still have envelopes of artwork to hand back to the office. Should make £450-£500.

### 11. MOVIE NIGHT UPDATE

# Mid Calder Primary PSA

## Monthly Meeting - Minutes

Made £327.17

Boss Baby was good choice of film and kept the children entertained the whole way through.

### **ACTIONS:**

- **Reminder on flyer that bad behaviour will not be tolerated**
- **Reminder to teaching staff that they should be calling for parents to come forward to collect their child, rather than the parent helper doing this.**

### **12. CHRISTMAS FAIR – FRIDAY 1<sup>ST</sup> DECEMBER**

Wii dance off is a yes.

Claire has Costco card which can be used to purchase carrot cake/chocolate cake/cookies

Fiona spoke about the possibility of including Guess the Number of Sweeties, and a Ping Pong Ball in the Jar game.

Budget of £35 to purchase pick & mix. Usually from Macro. No 1p sweets. Bigger sweets went better at Spring Fair. Claire would like a table.

### **ACTIONS**

- **Pam to let Deborah know about Gillian & Jennifer each taking a table.**
- **Emma to re-send raffle list**
- **Julie & Claire to work together to re-stock Kidzone & Pocket Money stall (Different items for each one).**
- **Jennie to ask Jane Hewitt if she would be able to help with a cake for Guess the Weight of the Cake.**

### **13. SPRING FAIR DATE**

Provisionally agreed for 21<sup>st</sup> April 2018.

### **14. AOB**

#### **a) Action Points from last minutes**

All covered

#### **b) Wii Dance Of**

Agreed

#### **c) Change of PSA meeting night**

Discussed that it might be worth changing the day of the PSA meeting so that more can attend.

### **ACTIONS**

- **Emma to ask for feedback from the committee**

# Mid Calder Primary PSA

## Monthly Meeting - Minutes

### 15. DATE & TIME OF NEXT MEETING

Wednesday 8<sup>th</sup> November at 7pm in MCPS Boardroom.

**Please send apologies if you cannot attend.**

#### Dates for Next Year (TBC at prior meeting date):

13 <sup>th</sup> December 2017	10 <sup>th</sup> January 2018	14 <sup>th</sup> February 2018	7 <sup>th</sup> March 2018
11 <sup>th</sup> April 2018	9 <sup>th</sup> May 2018	13 <sup>th</sup> June 2018	

#### Events:

Christmas Fair – Friday 1st December 2017 (let 1:30pm to 9pm)

Dress Down Day – Friday 22<sup>nd</sup> December

Movie Night – Thursday 8th February 2018 (let 5pm to 9pm)

Family Night – Friday 2nd March 2018 (let 5pm to 9pm)

Spring Fair – Saturday 21<sup>st</sup> April 2018? (let 11am to 4pm)

Sci-Fi Dress Down Day – Friday 4<sup>th</sup> May 2018