



Mid Calder Primary

Parent Staff Association Meeting

Minutes: Wednesday 11th January 2017

Location: MCPS Library Area

Present: Committee Members:

Gillian Lumsden (Chairperson)	Fiona Yavuz (Treasurer)	
Julie Nelson	Julie Ford	Emma Learmont
Jennie Ireland	Jane Jackson	Pam Coulter

Teacher Representatives:

Leanne Murray	Dayna Sherlow	Pauline Ross
Mary McKenzie		

Apologies: Committee Members:

Kerry Thomson	Vicki Ramsay	Lisa Hood
Claire Greig	Deborah Paris	

1. WELCOME

The Chair opened the meeting and welcomed all attendees.

2. APOLOGIES

Apologies were received from those listed above.

3. MINUTES OF LAST MEETING

Minutes were approved by Julie Ford & seconded by Emma Learmont.

4. FINANCIAL REPORT

Bank Balance @ date of meeting:	£11372.52	
Expenses to Lodge	Gambling Licence	£20.00
Resulting Balance	£11352.52	
Playground Fund	£9121.82	
Left for school	£135.00	

5. CORRESPONDENCE

- PSA is now registered with HMRC as a charity. Can now get giftaid for contributions, eg. Dress down day.

6. UPDATE ON CHRISTMAS FAIR

Raised £2368.72. 50 fewer attendees than last year.

Kidzone could have done with another adult helper. Julie Ford will also look into a new game for next year.

Mid Calder Primary PSA

Monthly Meeting - Minutes

Café needs smaller cups and would have coped with 1 less adult helper.

Not as chaotic as previous years but the tombola was very popular. Might need to revisit odds for winning tickets at next fair.

Need a better system for seeing Santa as some waited a lot longer than others. Maybe a number system for next year ?

Arts & Crafts were particularly quiet this year.

Gillian asked that next year when tidying up to please try to leave everything as neat as possible in the First Aid room so that this is ready for storage in her loft. Was left a bit of a mess this year.

7. CALENDARS

Dates need for entry onto the calendar for May. Calendars will be sold in April and returned from printers beginning June.

Last year Community Crusaders were going to get the advertisers/sponsors but left this late and only got a few. Fiona had to get the cash, find out what the advertisers wanted on the calendar, etc. which was too much work for one person.

If kids doing it this year we would need all advertising in by the Easter holidays and letters could be sent home in case parents has a business they would like to advertise.

Left with teachers to agree if school wants to do the advertising part and to think about the artwork.

8. MOVIE NIGHT – THURSDAY 2ND FEBRUARY

Helpers for the night:

Lisa Hood

Deborah Paris

Clare Greig

Gillian Lumsden

Fiona Yavuz

Julie Nelson

Julie Ford

Emma Learmont

Jane Jackson

Jennie Ireland

Pam Coulter

(Following the meeting, kids decided on Ice Age 5 which Fiona will purchase unless somebody already has it. Julie F updated the flyer and it has already been distributed for return by Monday 30 January.)

Mid Calder Primary PSA

Monthly Meeting - Minutes

9. FAMILY NIGHT – FRIDAY 3RD MARCH

Bingo night in the school, 6:30 – 8:30pm. 130 tickets available if tables are put in hall and drama area. Nothing else in the school diary for that date.

Following the meeting: Fiona has issued an email to PSA with 2 options for the night. General consensus was for option 2:

We charge £2.50/£20 per admission which gives one ticket per person per game and nibbles on the table. Extra tickets are available to buy on the night. We will have a stall selling drinks and snacks.

Mrs Murray to be bingo caller? To be discussed further...

10. SCHOOL REQUESTS

3 x iPad covers	£30.00
Stand alone microphone	£150

11. ANY OTHER BUSINESS

Julie Ford has asked for help storing kidzone stuff. Gillian can take splat the rat but no room for the rest. If anyone can store some or all of the kidzone bits & pieces can you get in touch with Julie.

School has agreed that the second-hand uniforms can be stored in plastic box in medical room – Fiona will measure space and purchase a suitable box.

Jane asked how the traders did at the Christmas Fair – Deborah to ask for feedback.

Dress Up Day Thursday 2 February (Nursery p.m.)/Friday 3 February (rest of school). Come in fancy dress or “going out” clothes. Following meeting: Pam has updated flyer and sent to school for approval and distribution.

12. DATE & TIME OF NEXT MEETING

Wednesday 8th February – MCPS Library Area

Dates for 2017:

8 th March 2017	12 th April 2017	10 th May 2017	14 th June 2017
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Potential date for AGM/1st 2017-18 term meeting:

Wednesday 13th September 2017

Events:

Movie Night – Thursday 2nd February 2017 (let 5pm to 9pm)

Family Night – Friday 3rd March (let 5pm to 9pm)

Spring Fair – Friday 12th May (let 11am to 4pm)