



Mid Calder Primary

Parent Staff Association Meeting

Minutes: Wednesday 12th October 2016

Location: MCPS Library Area

Present: Committee Members:

Gillian Lumsden (Chairperson)	Fiona Yavuz (Treasurer)	Vicki Ramsay (Secretary)
Julie Nelson	Claire Grieg	Julie Ford
Kerry Thomson	Pam Coulter	Emma Learmont

Teacher Representatives:

Mary McKenzie	Leanne Murray	Dayna Sherlow
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Apologies: Committee Members:

Kirsty Pate	Deborah Paris	Jennie Ireland
Jane Jackson	Lisa Hood	

Teacher Representatives:

Lee Anderson	Sarah Burton
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1. WELCOME

The Chair opened the meeting and welcomed all attendees.

2. APOLOGIES

Apologies were received from those listed above.

3. MINUTES OF LAST MEETING

Minutes were approved (bar check of AGM food total) by Claire Greig & Kerry Thomson.

4. FINANCIAL REPORT

Bank Balance @ date of meeting:	£7,533.04
Expenses to Lodge	£2,447.55
Income to Lodge	
Dress Down	219.40
Gymmies	219.09
BOS Matched Giving	£500.00
Christmas Fundraiser	£938.49
Resulting Balance	£9,800.59

Means playground fund now at £5,274.55 with ~ £400 for the school to spend.

5. CORRESPONDENCE

- OSCR approval of accounts

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6. CHRISTMAS CARD FUNDRAISER

Groupcall will be sent out reminder parents to return these even if they don't plan to purchase anything as they get a sample of the card.

7. HALLOWEEN DISCO

DJ booked for £80. PSA allowed in foyer from 2pm to decorate that area, then from 3pm for the hall.

Particular attention was paid to items that might cause allergies, eg no drier fluff to be used for touchy-feely boxes and chews to be used as alternative to dooking 'eyeballs' prize for dairy/nut allergy.

P1-3 party games will be pass-parcel, corners, best dressed, best dance & bumps.

P4-7 will be best dressed, corners, arms, best dance, wrap teacher & fill a bag.

Apple dooking, spaghetti treasure, donut hanging, touchy-feely boxes at both parties.

Children will get glow band on the way in and Haribo on the way out.

Children had asked about getting more food at the parties. It was decided that, due to both the short length of the parties and allergy concerns that we would add crisps option to the juice bar and see how that goes.

8. MOVIE NIGHT

Movie night will be held on Thursday 17th, with the flyer required back by Monday 14th.

Options to go to children for voting are The Secret Life of Pets, Zootropolis & Hotel Transylvania 2.

9. CHRISTMAS FAIR

This will take place on Friday, 2nd December, approximate time 6.00pm to 8.00pm. We have the let 1:30pm to 9pm.

Due to the sad loss of Ronnie, we will have to find a new Santa. Pam thinks her father-in-law might agree to step in. As the children tend to like to climb on Santa's knee, the person will have to have a PVG check.

Christmas Raffle – Kirsty Pate is taking this on.

Christmas Hampers – PSA hamper was handed over to Emma to create pamper hamper. The teachers are doing food hamper.

Traders – Deborah got confirmation that these will be in the classes and we can take eight. There will also be a table for the children to sell the things they've made at school.

Kids Craft table – Pam is arranging reindeer food making for this area. Probably need to factor in 50 kids doing this.

Santa's Grotto – This will have to be done on staging again as upper school concert is in November with the rest of the school being 2nd last week in December. 90 Selection boxes will be purchased.

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Coloured Tombola - Colours agreed to be red, orange, green & purple.

Other stalls & activities:

- Lottery Tree
- Café
- Hot Dogs
- Face Paints/Tattoos
- Pocket Money Stall (Claire Grieg doing this & getting electric pump)
- Pick N Mix, Kidz Zone (Julie Ford organising this)
- Home Baking (to be brought in on the Friday)
- Second hand books & toys (to be brought during the week before)
- Fiona to cost canvas bags & sand art as other options.

10. FAMILY NIGHT

Bingo was agreed to be the best option for a Family Night and this could be held in either the school or Institute Hall.

Initial pricing of £2.50 for books was discussed, with 6 games and 1 'special game' – with donated prizes being given.

11. SCHOOL REQUESTS

No requests received.

12. ANY OTHER BUSINESS

Thanks to Helen Turner for arranging £500 Matched Giving through her work.

Other options for getting matched giving were also discussed, as was possibility of approaching local businesses for garden items and similar for the new playground.

13. DATE & TIME OF NEXT MEETING

Wednesday 9th November – MCPS Library Area

Dates for Next Year (TBC at prior meeting date):

14 th December 2016	11 th January 2017	8 th February 2017	8 th March 2017
TBC April	10 th May 2017	14 th June 2017	

Potential date for AGM/1st 2017-18 term meeting:

Wednesday 13th September 2017

Events:

Movie Night – Thursday 17th November 2016 (let 5pm to 9:00pm)

Christmas Fair – Friday 2nd December 2016 (let 1:30pm to 9pm)

Movie Night – Thursday 2nd February 2017 (let 5pm to 9pm)

Family Night – Friday 3rd March (let 5pm to 9pm)

Spring Fair – Friday 12th May (let 11am to 4pm)