

**Mid Calder Primary School
Parent Council Annual General Meeting**

Location: Staff Room

AGM Wednesday 28th September 2016 at 7.00

Time: 7 – 8.30pm

Secretary Susan Grieve

Chair Nicholas Devison

Parent Council Aims

- support the school in its work with pupils
- represent the views of all parents
- encourage links between the school, parents, pupils, pre-school groups and the wider community
- report back to all the parents in the school (called the Parent Forum)
- play a role in the appointment of head teachers and depute head teachers
- support the school and pupils during school inspections

AGENDA		
Topic	Lead	Time
Special Agenda Item Head Teachers Vacancy: Report by	Ms Phyllis Wood	7.00 – 7.30
Matters Arising From Last Meeting		
SEEMIS parent mail. 'This is now up and running and the last newsletter was emailed to parents who had signed up for this'.	Staff Team Report on Current Status	7.30- 7.35
Homework Action Point: Homework Policy to be reviewed and edited as necessary at the start of the new	Staff Team Report on Current Status	7.35-7.40

session.		
Anytime Anywhere Learning If parents have any concerns, they are urged to contact the council. LC has agreed to draft a letter to the council asking for more information on safety and security of the children.	Louise Chambers to draft a letter for the council.	7.40 – 7.45
Parking Junior Road Safety Officers (JRSO) to be involved in this by talking to parents or issuing “parking tickets”.	Staff Team Report on Current Status	7.45-7.50
AGENDA ITEMS		
Election of Chair and Secretary	Nick Devison	7.50 – 8.00
Head Teachers Report	Mary Mckenzie	8.00 – 8.25
A.O.B Date of Next meeting	All	8.25 – 8.30