



Mid Calder Primary

Parent Staff Association Meeting

Minutes: Wednesday 11th May 2016

Location: MCPS Staff Room

Present: Committee Members:

Gillian Lumsden (Chairperson)
Fiona Yavuz (Treasurer)
Julie Nelson
Judith Chalmers
Lorraine Farmer

Vicki Ramsay (Secretary)
Jane Bruce
Steph Elliot
Julie Ford

Teacher Representatives:

Nicola Thompson

Leanne Murray

Apologies: Committee Members:

Deborah Paris

Claire Grieg

Teacher Representatives:

Sarah Burton

1. WELCOME

The Chair opened the meeting at 7:00pm and welcomed all attendees.

2. APOLOGIES

Apologies were received from those listed above.

3. MINUTES OF LAST MEETING

Minutes were approved by Julie Ford & seconded by Julie Nelson.

4. FINANCIAL REPORT

Bank Balance @ date of meeting:		£5,589.99
Expenses to Lodge	Storage Boxes	£45.00
Income to Lodge	Lisa Aitken fundraising	£223.00
	Advertising	£100.00

Playground fund now stands at £1,840.72.

5. CORRESPONDENCE

- Fundraising Creations latest order forms.
- Crazy Sand latest order forms.

Mid Calder Primary PSA

Monthly Meeting - Minutes

6. UPDATE ON CALENDARS

Parents have been asked to order by 12th May, but Fiona still has a small window to take later orders as final artwork due to be with Fiona by Friday 22nd.

Community Crusaders have successfully sold 10 advertising spaces at £50 each, with one further 'maybe'. They may also do a collage of 'learning photographs' for the front page.

7. LETS

Miss Thompson is contacting WLC direct with 'event' lets:

Halloween Disco - 27th October 2016 5pm to 10pm
Movie Night - 17th November 2016 5pm to 9:00pm
Christmas Fair - 2nd December 2016 1:30pm to 9pm
Movie Night - 2nd February 2017 - 5pm to 9pm
Family Night - 3rd March 5pm to 9pm
Spring Fair - 12th May 11am to 4pm

Vicki will contact WLC for AGM & normal PSA meetings. It was agreed that, for the time being, these will stay as the 2nd Wednesday of each month during term times.

8. SPRING FAIR (12:45pm to 3pm on Friday 20th May)

Four teacher helpers are currently available for this.

Flyers are now out advertising the fair and asking for helpers. Raffle ticket flyers should be out before the end of the week.

It was agreed that Hot Dogs will be located within the café area.

Miss Thompson confirmed that we can access the hall from 11am and that P7s will be available to help setup up and move tables.

9. SCHOOL REQUESTS

£45 has been paid out for Bring Your Own Device storage boxes. Most keys have been found to lock things away in teacher storage cupboard, and council have been asked to arrange for locks to be changed so other cupboards can be lockable.

No other school requests were made at the meeting.

10. ANY OTHER BUSINESS

Playground Fundraising

Lisa Aitken's fundraising (her children ran in the Great Edinburgh Run) was a great achievement and it was agreed a note of thanks would be added to the next school newsletter.

No other business was raised.

Mid Calder Primary PSA

Monthly Meeting - Minutes

Meeting Closed at 7:30pm.

11.DATE & TIME OF NEXT MEETING

Wednesday 8th June, 7pm in MCPS Staff Room.

Date for AGM/1st 2016-17 term meeting:

Wednesday 14th September 2016

Dates for Next Year (TBC at prior meeting date)

12th October 2016	9 th November 2016	14 th December 2016
11 th January 2017	9 th February 2017	8 th March 2017
no meeting in April	10 th May 2017	14 th June 2017

Potential date for AGM/1st 2017-18 term meeting:

Wednesday 13th September 2017