



# Mid Calder Primary

## Parent Staff Association Meeting

### Minutes: Wednesday 9<sup>th</sup> March 2016

**Location:** MCPS Staff Room

**Present: Committee Members:**

Gillian Lumsden (Chairperson)	Vicki Ramsay (Secretary)
Fiona Yavuz (Treasurer)	Judith Chalmers
Julie Nelson	Steph Elliot
Claire Grieg	Julie Ford

**Teacher Representatives:**

Leanne Murray	Pauline Ross
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**Apologies: Committee Members:**

Deborah Paris	Jane Bruce
Lorraine Farmer	

**Teacher Representatives:**

Nicola Thompson (Head)	Lee Anderson
Sarah Burton	

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#### 1. WELCOME

The Chair opened the meeting at 7:00pm and welcomed all attendees.

#### 2. APOLOGIES

Apologies were received from those listed above.

#### 3. MINUTES OF LAST MEETING

The minutes from January were approved by Fiona and seconded by Claire.

#### 4. FINANCIAL REPORT

Bank Balance @ date of meeting: £5,498.79

No outstanding lodgements

Movie Night made profit of £332.26. Dress Down Day made £194.26. This means the playground fund is at £1,526.52.

With the usual holdbacks for trips and P7 leavers event, there is £2,629.27 available for the school to spend.

#### 5. CORRESPONDENCE

- SPTC notice of AGM and general SPTC information leaflets that are also available on their website.

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### 6. EASTER FUNDRAISING

It was agreed to hold an Easter Egg design competition across the school as a homework event, including the nursery. Date of return to be 21<sup>st</sup> March with a prize for each primary year and both morning and afternoon nursery classes.

### 7. SPRING FAIR (12:45pm to 3pm on Friday 20th May)

Gillian received quote for playbus of £300. It was agreed this was too expensive and we will not use it for the fair.

Claire is still to hear back from bouncy castle provider regarding placement of the castle on concrete, but we have a booking pencilled in already for a semi-covered castle at £85. She will contact them to confirm this booking and ask for supervision to be included, which is an additional £30.

Julie Nelson showed the lottery rabbit. It was agreed to round up the tickets on this to £20.

Julie Nelson offered to take on raffle hamper duties – mailing round list and packing the hamper.

### 8. UPDATE ON CALENDARS

Ark in West Calder can do A3 single sided wire-bound for £3.50 based on 150 ordered. Sponsorship could cover this cost, which the schools Enterprise Group/Classroom Crusaders have already been tasked to source. There is to be a meeting with them on 21<sup>st</sup> March to discuss requirements.

Miss Thompson has stated she is happy to group into birthdays and will ask those who do not celebrate birthdays what would be suitable for them. Collage of pictures of those whose birthday is in that month will be used as the picture of each month, including nursery children but not primary 7s as they will have no use of the calendar.

Templates will be given out to classes to fill in.

Artwork needs to be with printers by 22<sup>nd</sup> April.

### 9. SCHOOL REQUESTS

Request had been made by nursery for robust camera for one of the Bear Bags and it was agreed at last meeting to buy two – one for each bag to benefit both am and pm groups. Nursery have actually bought a different camera for one bag using school funds at the same time that PSA sourced a V-Tech camera which the nursery are now using as a general camera that the children that use. As all children are using the VTech camera, PSA agreed it was acceptable use for PSA funding, but it is noted that this was not what was agreed PSA consider they are now fulfilled their requirement on this request.

No other school requests were made at the meeting.

### 10. ANY OTHER BUSINESS

#### Playground Fundraising

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It has been noticed, via Facebook, that the Community Council have a large fund of £76k for the benefit of Mid Calder. It was agreed that a request would be made at their next meeting for a donation to the playground fund.

Jude also raised the fact that WLC have a Regeneration Fund and, as a charity, we would be entitled to a one off major contribution. She believed the contact was Graham Whitelaw.

Vicki will contact both WLC and the Mid Calder Community Council with a view to bidding for some of these funds.

No other business was raised.

Meeting Closed at 7:45pm.

### **11. DATE & TIME OF NEXT MEETING**

Wednesday 13<sup>th</sup> April, 7pm in MCPS Staff Room.

### **Upcoming Meeting Dates (TBC at prior meeting date)**

11<sup>th</sup> May 2016

8<sup>th</sup> June 2016

### **Potential date for AGM/1<sup>st</sup> 2016-17 term meeting:**

Wednesday 14<sup>th</sup> September 2016