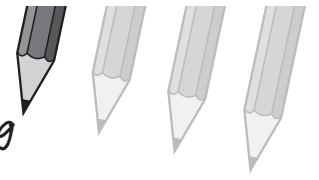


# Procedure

## Planning and Drafting



Name: \_\_\_\_\_ Class: \_\_\_\_\_ Date: \_\_\_\_\_

**Title** \_\_\_\_\_

**Goal** What is going to be made or done?  
\_\_\_\_\_  
\_\_\_\_\_

**Materials** What is needed?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Draw pictures or write  
key words in the boxes.*

**Steps** How will it be made or done?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Purpose:** To plan and draft a procedure.