



## **St. Joseph's PS, Linlithgow – Return to School Guidance**

All pupils begin a phased return to school on Wednesday 12<sup>th</sup> August. Updates have been sent by West Lothian Council and are available at:

<https://www.westlothian.gov.uk/article/50328/Coronavirus-COVID-19-Information-and-Updates>

### **PHASED RETURN DATES**

- Wednesday 12<sup>th</sup> – Friday 14<sup>th</sup> New Primary 1 pupils to attend in the mornings only (times below). P1 children will not be in school for lunch until week beginning 17<sup>th</sup> August when all pupils will return on a full-time basis.
- Wednesday 12<sup>th</sup> August Primary 2 – 4 pupils to attend this date
- Thursday 13<sup>th</sup> August Primary 5 – 7 pupils to attend this date
- Friday 14<sup>th</sup> August All P1-7 pupils to attend for the full morning

On Wednesday 12<sup>th</sup> August and Thursday 13<sup>th</sup> August, pupils who are not in attendance at school will be provided with home learning online at the direction of the teacher. For P5-7 this will be on Glow Teams and children should log on as they did before the Summer break. For P2-4, teachers will provide work for the children when they are in school on Wednesday 12<sup>th</sup>.

### **School day timings**

A soft start to the school day will be introduced until further notice. This is a safety measure to help parents and carers maintain a 2 metre social distance in and around the school drop off areas. We have introduced a soft start to the school day with pupils being able to come to school between 8.50am and 9.10am. Where possible we would ask that all P1-3 pupils enter the playground using the main entrance gate and the entrance to the infant playground on the path adjacent to Linlithgow Primary School. Where possible P 4-7 pupils should use the access gate at the rear of the playing field next to Linlithgow High School. If you have siblings across these stages I would ask that a common sense approach is used and that you use the entrance with the least amount of congestion. Staff will be in the playground to help direct and support pupils to classes.

The school day will finish at the normal time of 3:20pm. P1 and 2 parents can enter the school playground at pick up time but MUST stay to the back of the concrete area and maintain a 2M social distance from other adults. Where possible P3- 7 parents are advised to arrange a drop off/pick up point out with the school grounds so that there is no congestion around the school gates entrance /exit points.

A one way system will also operate at the end of the for P1 and P2 parents. Please come in using the main gate on Preston Road and exit to the rear of the playground. Staff will also be on hand at this time to help you. Collection times for P1 for the first week will be 12: 20pm.

Please adhere to these soft start and collection times, maintain a 2 metre social distance and do not wait around at the school gates unnecessarily.

### **Risk Assessment**

Please be assured that the safety, health and wellbeing of our pupils and staff is a key priority and we will adhere strictly to advice from the Scottish Government and WL Council to ensure that everyone is safe and well.

The new Risk Assessment will include essential public health measures such as:

- Enhanced hygiene and environmental cleaning arrangements;
- Minimizing contact with others and physical distancing from adults;
- Wearing appropriate personal protective equipment where necessary;
- A requirement that people who are ill stay at home; and
- Active engagement with Test and Protect

Please note there is no requirement for children to wear a face covering or for physical distancing between children in a primary school.

Anyone with a high temperature, new continuous cough, loss of or change in sense of smell or taste, or who has had contact with a family/community member with symptoms, should not attend school. If a child begins to show these symptoms when in school they will be isolated and will be asked to return home and be tested.

### **Recovery Planning**

Our recovery plan reinforces the importance of Literacy, Numeracy and Health and Wellbeing as well as a critical focus on recovery. Balancing efforts to address lost learning with children and young people's social and emotional needs will be a priority. We recognise that some children will need additional time and support to re-adjust to the school environment and we will very much be implementing and applying the principles of nurture across the school.

### **School Transport**

If your child is entitled to travel to school on the school bus, this will be regarded as an extension of the school estate and it is not necessary to maintain distance between children and young people of all ages (subject to continued low levels of infection within Scotland). Face coverings are not necessary on dedicated school transport. Maintaining distance between pupils on dedicated school transport is not necessary. Mitigations will be put in place including hygiene, ventilation, improved cleaning regimes including regular and thorough cleaning of surfaces.

### **School Meals /Breakfast Club/ Playtime**

- Breakfast Club will resume on 12<sup>th</sup> August and pupils can have breakfast at the start of the school day between 8.25am and 8.50am. Please note change of time which will allow a smooth transition for children to their classrooms. Pupils should access the breakfast club using the door to the school hall.

- Lunch service will resume from the school as normal and there will be staggered lunch break. Pupils may bring packed lunches from home
- Staggered breaks and lunchtimes will be implemented to minimize contact between groups of pupils.

### **Out of School Care**

We have been advised that out of school care services will resume from 12<sup>th</sup> August but you would be advised to contact any of these agencies if you require the use of out of school care.

### **School Uniform & P.E. Kit/Outdoor Learning**

We would love to see all of our pupils back in school uniform but are aware that this may not be possible for all families. We will have a flexible approach to start with. Black trousers/skirts, red/white polo shirts, red jumpers/ cardigans are all acceptable uniform items as well as the badged items from the supplier.

On P.E. days we would ask that all pupils come to school wearing their P.E. kit and are prepared to be for outside conditions. Pupils will not be changing clothes in school for P.E until further notice. The outdoor areas will be used regularly for learning along with P.E. therefore a warm hoodie, waterproof jacket and sun cream should also be provided. Please avoid wearing expensive trainers as the grass can become quite muddy after rain.

### **Preparation for the First Day Back**

On arrival at school parents should adhere to the early advice and access gates suggested. With siblings this is not always possible therefore please think through which access route will be easiest for you and your child/children. P1/2 and P2/3 will access their classes at the infant playground end of the school. Using the soft start timings the classroom doors will remain open until 9.10am. P3/4, P4/5 and P6. will access their classrooms using the exterior doors from the playground along the side of the school. P7 should use the door at the bottom end of the school next to the netball pitch to access their classroom.

Please remember that P3-P7 parents should not enter the school grounds but should arrange a drop off point out with the school grounds.

### **What should my child bring to school ?**

- Your child should only bring essential items to school. Every child will be given their own pack of writing and coloured pencils from the school, along with other items of stationary, so there is no need to bring their own. Children will not be allowed to share items from home.
- If your child prefers a packed lunch then they are permitted to bring this to school.
- **Please do not allow your child to bring toys or other non-essential items to school.**
- If your child has been given a mobile phone this must stay in their school bag.
- Snack for playtime (this will be eaten in class, after cleaning hands, before or after break)
- Children may bring their own hand sanitiser

**Parental Contact with School**

Parents are currently not permitted within the school and grounds unless otherwise stated in this guidance. If you wish to speak to teacher an appointment must be made by phone or email.

This is a summary of all current advice/guidance that pertains to St. Joseph's PS. If there are any further changes this will be communicated via email/groupcall.