

Welcome to Calderwood Nursery



We are very excited to welcome you to our Calderwood family. We hope that this leaflet shares with you everything you need to know about starting Calderwood Nursery.
Your child's Key Champion will call you with a start date by Friday 21th June 2024.

We look forward to getting to know your child and your family.
Warm regards,
Miss Burton

Meet the Champions

[Click here to meet our Champions](#)

Induction Visit

We will invite all our children and parents to join us in the nursery for an Induction Visit. Children can play in the nursery spaces, meet some Champions and parents can complete paperwork.

Nursery Lunches

All children in nursery can receive a free school lunch. You will order their lunch at the nursery door during registration.

[The menu is available here.](#)

Hot meals are available Mon-Thur until 1:00pm.

Alternative meals are available for children with special dietary requirements.

What does my child need?

- Nursery uniform/comfortable clothing ensuring it is labelled
- A change of clothes including socks (labelled)
- Indoor and outdoor shoes (labelled)
- Waterproofs/Jacket (that could stay at nursery if possible)
- Warm jacket (labelled)

Calderwood Couture

You can order nursery uniform here:

[Order uniform here](#)

Breakfast/Snack

Breakfast is served 8:00am-9:00am each day

Snack is available 9:30am-10:15am and 2:30pm-3:15pm

A late snack of fruit is also available at 5:00pm.

Staff, supported by children, will prepare a healthy snack and is served in the Nursery Café.

Nursery Handbook

[Click here for our Nursery Handbook](#)

Parent Council

<https://blogs.glowscotland.org.uk/wl/calderwood/category/information-for-parents-carers/parent-council/>

Calderwood Nursery Drone Video

<https://vimeo.com/637406660?share=copy>

Calderwood Communication

You can find a copy of our communication strategy on our blog.

Everything you need to know about Calderwood Primary is on our [blog](#).

Newsletters

<https://blogs.glowscotland.org.uk/wl/calderwood/category/information-for-parents-carers/calderwood-chronicle/>

Absences

Please phone 01506 280060 email wlcalderswood-ps@westlothian.org.uk by 9:15 am on the day of absence. If you call outwith office hours please call 01506 280070 or leave a voicemail.

A failure to report a child's absence results in initially you receiving a group call text and then is escalated through the council's safe arrivals policy.

Lateness

If your child is going to be late, after **9:00am** or after **1:00pm** please contact the nursery

Nursery Holidays

Please note that nursery classes in West Lothian are open 50 weeks. You can choose to take your child on holiday at any point. Please call or email the office to let them know the dates.

<https://www.westlothian.gov.uk/article/64844/Early-Learning-and-Childcare-Terms-and-Holidays>

Appointments

If your child has an appointment and needs to leave nursery early, please call or email the office to arrange.

Structure of the Day

AM Session:

Mon - Thurs: 7.47am – 12.30pm (please arrive no later than 9:00am and pick up at 12:20pm)

Friday: 8.00 – 11.54am

PM Session:

Mon - Thurs: 12.30pm – 6.14pm (please arrive no later than 1:00pm)

Full Day sessions

8am – 6pm: 2 days (please arrive no later than 9:00am)

Also one session: Mon – Thu 12.45 – 16.05pm or a Friday am session 8:00 – 11.20am

How can I prepare my child for this transition?

- Listen to their concerns/ questions and reassure them.
- Talk in a positive way about this transition; explain that all the champions in the nursery will be there to reassure them.
- Take a walk by Calderwood Nursery so they can see into the nursery.
- They can meet their clan champion and all the champions at Calderwood during our Induction Afternoon.
- Talk through the social stories with them of what their new nursery will be like – [click here](#).



Calderwood
Nursery

Communication

- Blog: <https://blogs.glowscotland.org.uk/wl/calderwood>
- Twitter: https://twitter.com/Calderwood_Pri
- Website: <https://calderwoodprimary.westlothian.org.uk/>
- School office: wlcalderswood-ps@westlothian.org.uk
- School Office Number: Monday – Thursday: 8:15am – 4:00pm and until 1pm on a Friday: 01506 280060
- Nursery Office Number: 4pm – 6:14pm and during holidays: 01506 280070