

# Welcome to Calderwood Primary



We are very excited to welcome you to our Calderwood family. We hope that this leaflet shares everything you need to know about starting Primary 1 at Calderwood Primary.

We look forward to getting to know your child and your family.

Warm regards,  
Miss Burton

## Forms to be completed:

Photographic permission:

<https://forms.office.com/e/c2AWbvX6LZ>

Primary 1 Seesaw:

<https://forms.office.com/e/m2L6VaSGJK>

Medical:

<https://forms.office.com/e/jUZZj3jBvZ>

All about Me: Supporting my transition into  
Calderwood Primary

<https://forms.office.com/e/nucpjkVri5>

## School Lunches

All children in Primary 1-5 can receive a free school lunch. The cost for a school lunch in Primary 6-7 is £2.57. You will order their lunch through iPay and will also pay for it via this system, you will receive your log in after enrolment. Until this system is set up children can order their lunch in class in the morning. The payment will be charged to your iPay account once we are up and running.

[You can find the lunch menu here.](#)

## Milk

Milk is paid for at the start of each term, an email will be sent out at the end of each term for the next term.

## What does my child need?

- School uniform ensuring it is labelled
- A change of outdoor shoes
- Warm jacket (labelled)
- Filled water bottle (labelled)
- A healthy snack for break time
- School lunch ordered on iPay or a packed lunch from home
- School bag
- Pencil case with pencils, rubber, sharpener, small ruler, colouring pencils, glue stick, etc. (We will also provide these items)

## Term Dates

[School Terms and Holidays 2024/2025 - West Lothian Council](#)

## Calderwood Couture

You will find the link to our Sway all about our uniform here:

<https://sway.office.com/eBiBcy6OrweTDSdO>

## Calderwood Drone Video

<https://blogs.glowscotland.org.uk/wl/calderwood/2021/09/22/calderwood-primary-drone-tour/>

## Entitlement to free school meals and milk & uniform grants

<https://blogs.glowscotland.org.uk/wl/calderwood/category/school-information/school-handbook/>

## Routines

Due to our extension work, updates about our school day- drop off and pick up will be posted here within due course:

<https://blogs.glowscotland.org.uk/wl/calderwood/2024/04/18/routines-2024-2025/>

## Breakfast Club

**Breakfast Club is open 8:05-8:25am. It is free and you do not need to pre book.**

At 8:25am the children will be brought around to the safe arrivals area in the playground with the PSW Champions.

## Parent Council

<https://blogs.glowscotland.org.uk/wl/calderwood/category/information-for-parents-carers/parent-council/>

## Calderwood Communication

You can find a copy of our communication strategy [here](#).

Everything you need to know about Calderwood Primary is on our [blog](#).

## Newsletters

<https://blogs.glowscotland.org.uk/wl/calderwood/category/information-for-parents-carers/calderwood-chronicle/>

## Clan Formation 2024-2025

You can find our how we organise our clans [here](#)

## Absences

Please phone 01506 280060 or email [wlcaldерwood-ps@westlothian.org.uk](mailto:wlcaldерwood-ps@westlothian.org.uk) by 9:15 am on the day of absence.

If you call outwith office hours please leave a voicemail.

A failure to report a child's absence results in initially you receiving a group call text and then is escalated through the council's safe arrivals policy.

## Lateness

If your child is going to be late, after 8:45am, they should enter through the front office.

## Appointments

If your child has an appointment and needs to leave school early, please call or email the office to arrange. Please collect your child from the office door.

## Calderwood Primary Structure of the School Day



Time	
8.05am-8.25am	Breakfast Club
8.25am-8.40am	Safe Arrivals
8.40am	P1 and P2 Start
10.25am-10.40am	Break Time
10.45am-11am	Break Time
12noon-12.45pm	Lunch
12.45pm-1.30pm	Lunch
3.10pm	End of School Day (Mon-Thurs)
11.55am	End of School Day (Friday)

## School Handbook

<https://blogs.glowscotland.org.uk/wl/caldерwood/2021/06/24/caldерwood-primary-handbook/>

## Social Story

You can find a social story about starting Primary 1 [here](#).

## Communication

- Blog: <https://blogs.glowscotland.org.uk/wl/caldерwood>
- Twitter: [https://twitter.com/Calderwood\\_Pri](https://twitter.com/Calderwood_Pri)
- Website: <https://caldерwoodprimary.westlothian.org.uk/>
- School office: [wlcaldерwood-ps@westlothian.org.uk](mailto:wlcaldерwood-ps@westlothian.org.uk)
- School Office Number: Monday – Thursday: 8:15am – 4:00pm and until 1pm on a Friday: 01506 280060
- Nursery Office Number: 4pm – 6:14pm and during holidays: 01506 280070

## Being Me in Primary 1

One the page below you will find a timeline of events all children starting Primary 1 in August will have the opportunity for. There are a number of activities including activities at home, within the nursery, within the new P1 clans, and within the school. Additionally, with their Bens Buddies, champions and you our families. Please take time to complete the booking forms below to ensure we are aware of the events you and your child can attend. Our theme for transition will be 'We are going on a Buddy Bear hunt'. You can see how this develops [here](#).

Into P1 Transition Parent Calendar 2024

Week Beginning (w/b):	2023
Monday 22 <sup>nd</sup> April	Welcome letter to all P1 parents. Welcome letter to parents with updated information on transition and weekly home challenge link. Please take a note of any deadline dates for key information to be completed about your child to help us support their transition.
Friday 3 <sup>rd</sup> May	<b>DEADLINE DATE</b> All about Me: Supporting my transition into Calderwood 2024 to be submitted by parents.
w/b Monday 6 <sup>th</sup> May	<b>Week 1 Home Challenge</b>
w/b Monday 13 <sup>th</sup> May	<b>Week 2 Home Challenge</b>  <b>P6 Buddy 'All about Me' will be sent home.</b>  <b>We're going on a Bear Hunt – THE CAFÉ</b> Pupils will have lunch in the café at school during this week. They can order a school lunch or bring a packed lunch as normal. If your child attends a PM session you are invited to join us on either Tuesday 14 <sup>th</sup> , Wednesday 15 <sup>th</sup> or Thursday 16 <sup>th</sup> . Sign up sheets will be made available on the nursery noticeboard. Please bring your child to the nursery for 11.15am and collect from nursery door at 12noon. If your child does not attend Calderwood nursery, your child is invited to join us on the dates above also. Please ensure you complete the booking form found within this letter. Please bring your child to the main entrance of the school for 11.30am and collect from the school main entrance at 12noon. Any child who doesn't attend Calderwood Nursery will need to bring a packed lunch with them. Please avoid nut and egg products to ensure the safety of our children and adults with allergies.
Tuesday 14 <sup>th</sup> May Wednesday 15 <sup>th</sup> May Thursday 16 <sup>th</sup> May 11.30-12noon	
w/b Monday 20 <sup>th</sup> May	<b>Week 3 Home Challenge</b>
w/b Monday 27 <sup>th</sup> May	<b>Week 4 Home Challenge</b>  <b>We're going on a Bear Hunt – THE PLAYGROUND</b> This activity will take place during your child's usual transition day/time on Tuesday/Wednesday or Thursday. If your child does not attend Calderwood Nursery, please ensure you complete the transition booking form.)
w/b Monday 3 <sup>rd</sup> June	<b>Week 5 Home Challenge</b>  <b>We're going on a Bear Hunt – THE MUGA</b> This activity will take place during your child's usual transition day/time on Tuesday/Wednesday or Thursday. If your child does not attend Calderwood Nursery, please ensure you complete the transition booking form.)
Wednesday 12 <sup>th</sup> June 11-11.45am  Thursday 13 <sup>th</sup> June 1.45-2.30pm	<b>Week 6 Home Challenge</b>  <b>We're going on a Bear Hunt – Teddy Bears Picnic</b> Our 'We're going on a bear hunt' project finishes with a teddy bear's picnic. 1 parent is invited to attend the picnic with their child. Sign-up sheets will be made available on the nursery noticeboard for parents of children who attend Calderwood Nursery. Any child from out with Calderwood nursery to book on booking form. A small snack bag will be provided however you are welcome to bring your own picnic. Please avoid nut and egg products to ensure the safety of our children and adults with allergies.
Thursday 13 <sup>th</sup> June 3.30-4pm	<b>Meet the Clan and Champion</b> You will receive an email from us with information on your child's clan and Champion before this date. Due to our large P1 intake we ask only 1 parent attends with their child.
Tuesday 18 <sup>th</sup> June 4-5pm	<b>Into P1 Parent Information Afternoon and tour of school</b> <i>This is an information evening for parents and not recommended for children.</i>
Wednesday 19 <sup>th</sup> June 5-6pm	<b>Into P1 Parent Information Evening and tour of school</b> <i>This is an information evening for parents and not recommended for children.</i>
Tues 2 <sup>nd</sup> July (10.30-11.30am) Wed 3 <sup>rd</sup> July (2-3pm)	<b>Calderwood Nursery Celebration Event</b> (party in the arena) <i>This is for Calderwood Nursery Pupils only.</i>
23 <sup>rd</sup> and 24 <sup>th</sup> July	<b>Nursery Moving on Assembly</b> (time to be confirmed.) <i>This is for Calderwood Nursery Pupils only.</i>
Tuesday 13 <sup>th</sup> August	<b>First day for new pupils.</b>

### Booking Forms for children joining outwith Calderwood Nursery

We aim to ensure all of the children starting Primary 1 get the same transition opportunities. Please complete the form below to outline which transition events you and your child can attend. Please click [here](#).

