



### RRSA Steering Group

Steering Group Minutes – Meeting 2 – Friday 7<sup>th</sup> November 2014

#### Present

Scott Bremner	P7 rep
Freya Harkness	P6 rep
Ellen Morrison	P5 rep
Lottie Wright	P4 rep
Mrs J. Gaspar	Chair
Mrs J. Marra	Office Administrator
Mrs Lara Haken	Parent rep
Mrs Liz Barrett	Parent rep

#### Apologies

Miss McMaster	Sr Management
Mrs Lorraine Murray	Community member

1. Preparations are now well under way for our level 2 assessment on Monday 17<sup>th</sup> November. Mrs Gaspar will contact Mrs Murray to see if she is free to come in on that day. Mrs Walker might also be able to attend. Mrs Marra has contacted Mr Aitken but unfortunately he is not able to join the steering group. Mrs Hay has been contacted to see if she can suggest anyone who might like to be involved.

2. The certificate from the Strawberry Fayre, where we raised money for Open Doors, is now on the charity wall. The rights-respecting speech bubbles have now been mounted and displayed, and our letter from Taiba, our sponsored child, is also on display. Photographs have been taken of some of the activities in the Breakfast Club.

Mrs Gaspar will create a folder which displays some of the activities we have been involved with as part of the rights-respecting initiative. This should help to provide a focus and a reminder of all we have done.

Leaflets and letters regarding the rights-respecting initiative will be sent out to P1 and nursery next Monday. Mrs Marra has been helping the nursery with their displays. The school mural will be discussed at committee today and we hope to include an article on it.

Mrs Gaspar will speak to Miss McMaster to ensure our pupil council notice board is up to date. We will display more rights-respecting information in the staff room. Mrs Gaspar will also ensure that our new lunch ladies are aware of the rights-respecting initiative.

3. Mrs Gaspar ran through the format of the assessment. We hope to have the infants welcome the assessors with our rights-respecting song, along with 3 children from each class in the upper school. We will also have some bookmarks to give them. After the meeting with the head teacher, some children from the steering group will lead a tour of the school and show the assessors our folder. The assessors will also speak to children who have not been involved in the steering group and will talk to members of staff. After reviewing our written evidence, they will then have a feedback session with the head teacher.

4. The special assembly for 'Outright' to mark the 25<sup>th</sup> anniversary of the UNCRC will take place on 21<sup>st</sup> November. This will be linked with our superheroes theme and Mrs Marra and Mrs Gaspar will work together to finalise details of this. P7 pupils have been writing letters, and P6 and P7 pupils have designed leaflets for a leaflet drop in the community to let everyone know about the rights-respecting initiative. We may invite the community council or the Bellsquarry Hall committee to our special assembly on that date when we will celebrate with cake and balloons.

5. Miss McMaster will find out what is happening regarding the piece of land opposite the school. Some representatives from the steering group will attend the meeting of Bellsquarry Community Council on Monday 1<sup>st</sup> December at 7pm. This will allow us to work with local representatives to help provide something to benefit the whole community. We also plan to set up a link with another school, possibly in Nigeria, as part of our involvement in the global community.

Date of next meeting Friday 16<sup>th</sup> January 2015