

# St Nicholas Primary School Parent Council

11 September - meeting minutes

## Present:

Nicole Scheurer-Dickson  
Lindsay Swinney  
Jenny Skeldon  
Andy Weir  
John Donnelly  
Jenny Morrision  
Claire Roxburgh  
Keith Hay  
Julie Zasada  
Linda Potts

Mrs Gilmour  
Mrs McGuire

## Apologies:

Linda Quigley  
Karen Neilson  
Jo Cook  
Mrs Brown

## Discussion points

Item	Notes	Action
0	<b>Introductions</b> Welcome to two parents of new P1 pupils (Julie and Linda) and to Mrs Gilmour.	JC to add Julie and Linda to email list and whatsapp group (as she's the group admin)
1	<b>Gala day</b> AW expressed thanks on behalf of the parents to Lindsey and Jenny, plus teachers and parents who did an excellent job on the Gala Day float. St Nicholas' won "best float". The Whitfields were also mentioned as having provided great support along with Miss Dennison (Nursery).  JS also said that she and Lindsey have been co-opted onto the gala committee too!	
2	<b>Parent Council bank account</b> JD gave an update on progress. Some further ID checks of the witness signatories were required by the Bank, however all information has been provided. It's hopeful we will have access to the account soon!	
3	<b>School update</b> LMcG gave a general update on behalf of the school; <ul style="list-style-type: none"><li>• Good start to the school year, pupils and staff settling in well.</li><li>• Funding application for the <b>school community garden</b> was successful - £3,000 has been awarded. Parent and community support</li></ul>	

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	<p>needed (initial meeting held 12/9 – @LMcG – any post-meeting notes to add?)</p> <ul style="list-style-type: none"><li>• Following their success last school-year, Families and Schools Together (FaST) and Peers Early Education Partnership(PEEP) will be run again this year.</li><li>• <b>FaST</b> programme will run October to December. More information will be coming out about that soon</li><li>• <b>PEEP</b> will run @LMcG – I missed this on my notes!</li><li>• <b>Christmas Fair</b> will be held on 4 December. Mrs McDonald is taking the lead on this and will be in touch to ask for support (JS agreed to co-ordinate this for the Parent Council). The focus will be on the children playing a more active role in making/selling items on the day.</li><li>• <b>Parking</b> – following continued complaints by residents around Blyth Road about how parents are parking, the police have visited the school to understand what action the school has taken. They also spoke with parents who knew they were not parking illegally. The police were very happy with the actions taken by the school, and noted that unless West Lothian Council take action – eg restricting parking with a single yellow line - there was little the police could do. There was discussion about how the PC might help – AW offered to help the P6 road safety group look at ways to engage people and warn of the issues. There was agreement that funding a banner or similar would be a good use of PC funds</li><li>• <b>Cycling proficiency</b> – where was a discussion about starting this up – as it may encourage more children to cycle to school rather than coming in cars, AW advised that he has an action to speak to Mrs Bell about getting the training off the ground. Mrs G suggested getting Dr Bike out to provide a clinic to get children’s bikes suitable for use – AW to follow up.</li><li>• <b>Continuing Parental engagement</b> – the school remain very keen to have more parents involved in helping support the children’s learning – by sharing their skills and experience. A survey of parent skills and willingness to support was discussed. AW to look at this and liaise with the School Office/LMcG to get this circulated.</li></ul>	<p>Miss Miller to speak to AW once the Junior Road Safety group established</p> <p>AW to speak to Mrs Bell</p> <p>AW to draft a survey</p>
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4	<p><b>Other topics</b></p> <p>There was a good discussion about the importance of helping children learn how to use the internet (and associated services) safely. We also discussed about the value of helping parents learn how they can support their children too. JD to speak to BT and Mrs Brown about what support they might be able to offer.</p> <p>KH asked if there was any update on the school website replacement. LMcG advised that there's been no further update on timing.</p> <p>KH shared that the WLC Facilities Management film that he produced with help from P5 last year has won an award for Best Innovation. He'll bring the trophy in so the children can see it – LMcG would like to get the local press involved to share the news wider.</p> <p>JD asked about dates for the sacramental events – LMcG confirmed these are in the draft calendar published on the blog, however remain subject to change.</p> <p>Future meeting dates were planned in for the rest of the school year:</p> <p>Meeting dates:</p> <ul style="list-style-type: none"><li>- 2 October (AGM)</li><li>- 13 November</li><li>- 29 January</li><li>- 9 April</li></ul>	<p>JD to speak to BT and Mrs Brown</p> <p>KH to co-ordinate with the school</p>
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