

**STRATHYRE PRIMARY SCHOOL PARTNERSHIP  
AGM BOARD MEETING MINUTES  
MONDAY 29<sup>TH</sup> OCTOBER 2018**

**1. Present and Apologies**

Present: Bernie Macdonald; Daniel Martin; Karen Kett; Danny Bird; Mel Brydie; Sarah Gibson – Chair; Eri Mackenzie – Secretary; Jamie Anderson; Helen Clark – Treasurer

Apologises: Suzie Todd; Abbey Arkotxa; Christine Cameron

**2. Election of office bearers**

Chair – Sarah Gibson

Secretary – Eri Mackenzie

Treasurer – Helen Clark

**3. Minutes of the last meeting**

Proposed by Jamie Anderson

Seconded by Karen Kett

**4. Matters arising**

Helen to pay hall fees.

Pedestrian crossing – Survey is currently in process

Tracey Cartwright – Bernie to get in touch regarding Orienteering

Bernie spoken to Michelle Flynn and is continuing their discussion about grants for the intergenerational club.

**5. School Budget / Head Teachers Report**

To note - Any excess budget is spent on other school needs.

Staff development fund – for times when the school independently feels extra training may be required. For example, Numicon training will take place in Nov 2018

Property planned maintenance – we have a new school so there is no budget

Response repairs - £3,650 nothing has currently been spent so this will be used for over spend in other areas.

Educational supplies – to be used for all other school provisions, already over spent already but response repairs fund will take this up.

£310 – available for the parent partnership – Bernie to look at how this fund is managed, if it can be transferred and whether or not evidence of expenditure is required.

**School improvement plan (SIP)**

This is available on the website. The Standards and Quality report also on the website.

Standards and Quality is a report reflecting back on work achieved by the school from the year. (Full report also on the website).

SIP plans the requirements for the school for the next academic year. Some areas are to be maintained and some areas to be improved on are put on the plan.

National Improvement Framework: Priorities are identified by the Scottish Government.

How good is your school? Is a self-evaluation document compiled by Education Scotland and used by the school for self-improvement.

Children are engaged in the decision-making process, what they would like the school to do, what they have enjoyed and what they haven't enjoyed.

Bernie has suggested that it would be good to get parents involved in the progress of the school and the improvement plan. The school are going to plan Numeracy and Literacy evenings for the parents when they move back into their own school building to see how these subjects are being taught. Part of the SPSP engagement with the school.

Email going out to invite parents to come in and take part in the BIG SIP meeting with the children.

Pupil Committee meetings also held for the following

- Communications and Pupil Council
- Enterprise
- Global Sustainability

Parents are also invited to attend and get involved.

Digital schools award – the McLaren Learning Community schools are going for it this year.

Note that the Newsletter is now being emailed to parents, if a printed copy is required, this can be done on request.

### **End of term activities**

No open day for transport project – instead the children are going to the Transport Museum in Glasgow. SPSP to pay for buses.

Christmas fair and concert – Sarah Gibson to forward contact details of the Brass Band to Bernie.

Claire from Active Stirling is currently looking in to Canoeing on Loch Lunaig for the older children. – Free transport, as Glencoe skiing is too expensive.

### **6. Finances**

SPSP to fund bus to Transport Museum.

Espresso subscription – VAT has been paid accidentally for 2018 hence why the cost has been more for 2018.

Possible funds for SPSP admin £310 tbc by Mrs MacDonald

Hall fees still to be paid - £30

IT – Stirling Council are providing 25 laptops coming. Computers are physically connected to servers so it has been suggested that some should be taken back to the new building. The idea at the moment is that two computers per class are provided, keep the old monitors and replace the computers – could maybe buy a new one in year 1 and then another the year after - £380 for a new computer, if old monitors can be used.

### SPSP Finances as of 29<sup>th</sup> October 2018

Date	Bank Statement	Deposit	Withdrawal	Balance
18.09.2018	Opening Statement Balance			2359.4
	Grid Club Deposits Sept/Oct	85		
24.09.2018	Easyfundraising	63.02		
19.10.2018	Magic Show Fundraiser	275		
29.10.2018	P7 fundraiser money	150		
<b>29.10.2018</b>	<b>Closing Statement Balance</b>			<b>2932.42</b>

£256 ring-fenced for playground equipment (From Ben Ledi sponsored walk 17.08.09)  
£733.15 raised for P6/7 residential trip - 2018 deposit already paid

### 7. SPSP Lottery

Jamie handed out the winnings.

### 8. Fundraising

Stirling Councils Community Grant to be applied for setting up a community garden, Sarah to contact Jean Cowie.

Locheearnhead fundraiser - £225 given to the school. Very grateful for this money and a good night was had! The band has offered to do this again every other year.

### 9. School Refurbishment

The current plan – Staff are allowed in, to work out what furniture is required in the new building and what can be discarded.

Boxes to be packed and gone by 17 Dec. Staff are to be released to go to the new building to unpack and prep new classrooms. 17-21 Dec – Set up own classroom

IT dept have been in to see Bernie to discuss requirements. Another meeting to be held this week.

Another Steering group meeting to be held this week and fortnightly until the final move.

### 10. AOB

Need to contact the Locheearnhead Hall committee to inform them of what gym equipment is going to be taken back to the school – Bernie to let them know when they are back in the school building. – Need to think about logistics of the move and going to pick them up.

After school committee – All to respond to Stirling Council email. After the meeting we all felt it was very negative and not worth pursuing.

If people really need it then there is the possibility of organising a bus/ taxi from Strathyre to McLaren Leisure after school club – to be discussed with Kingshouse taxi – SG to speak to Graham about this.

School information dashboard – parentzone see newsletter. Provides the profile of the school and awareness of how we compare to other schools.

Packing everyone welcome to come in and help!

Shoe box appeal for the Samaritans - £5 – Daniel Martin to look in to all options for this, all agreed doing something charitable is a good idea. Daniel to email options to parents to take part if they wish.

SPSP to provide tea and Coffee and baking for the Christmas fair. A rota will be put together

Enrolment day – second hand clothes to be provided – Eri Mackenzie to take this on. Helen Clark to get packet of new name labels to put in uniform.

**11. Date for next meeting**

Next meeting will be on Monday 21<sup>st</sup> January 2019 in the new school!