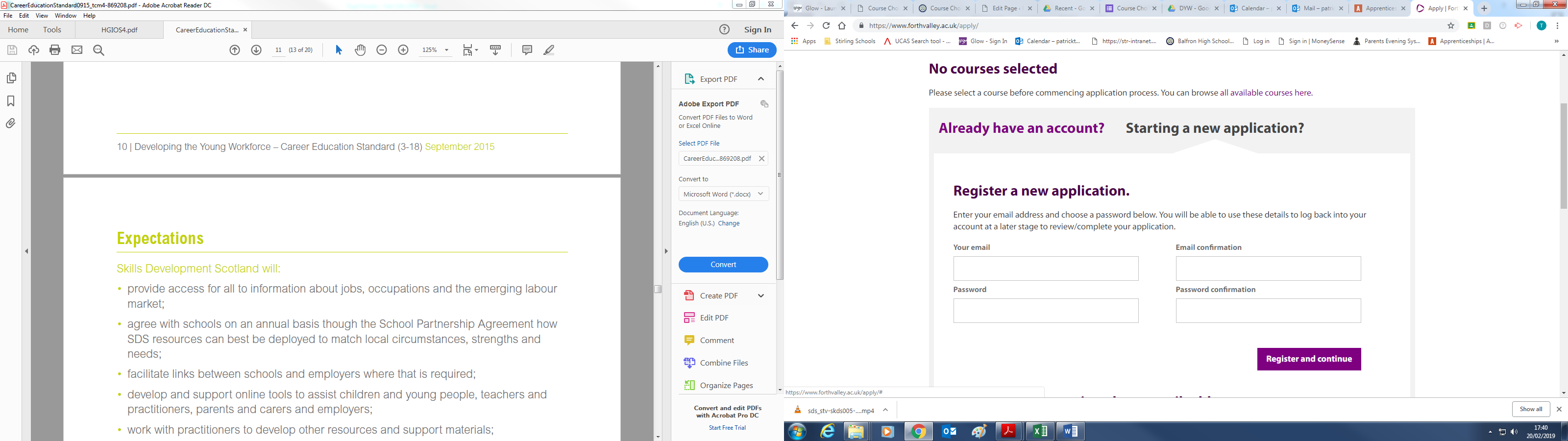
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[](https://www.forthvalley.ac.uk/ways-to-study/schools/)**Forth Valley College Application Guide 2020/21**

Step 1

Choose the course/s (max 2) you are interested in - www.forthvalley.ac.uk

[](https://www.forthvalley.ac.uk/ways-to-study/schools/)

Step 2

Sign up for an account:

* starting a new application
* enter your email address (make sure it is one you check regularly)
* choose a password

Step 3

Checklist:

You need to gather and have the following information to hand to complete the application

|  |  |
| --- | --- |
| Personal details: | * Name * Date of Birth * Current Address (if less than three years at this address you must provide your previous addresses) * Telephone Number * Mobile Number * Email Address\* * National Insurance Number (if known) * SQA Candidate Number (if known) * Last school attended |
| Additional Information: | * Personal Statement * (see next page) |
| Qualifications: | * Subject * Grade * Level * Year of Completion |
| Reference: | * Name of Referee * Address * Postcode * Telephone Number * Email Address * Position |



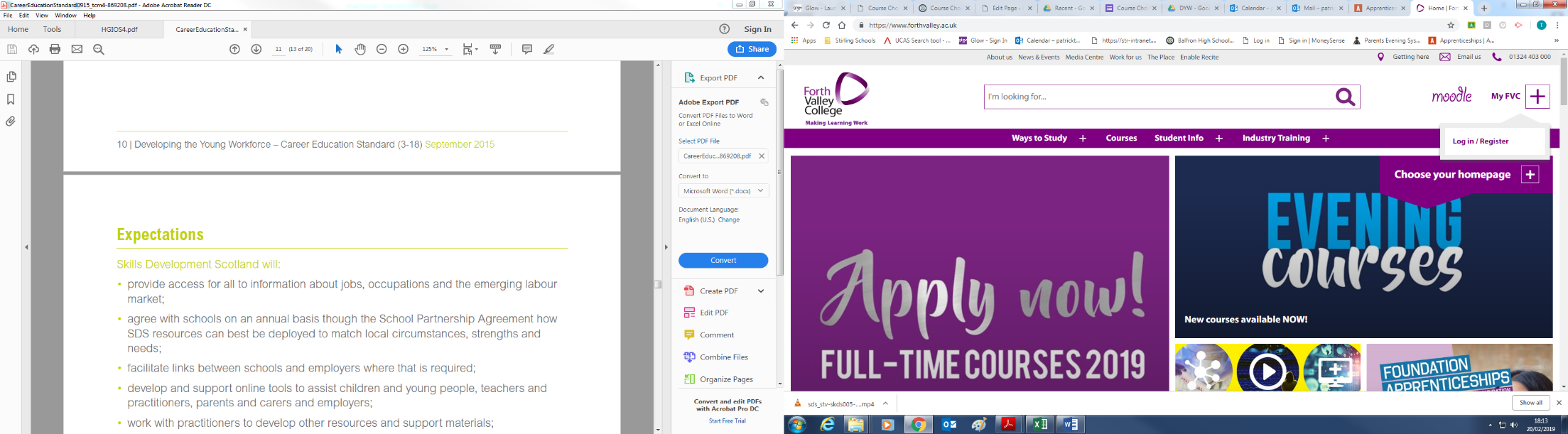
Step 4

* You will need a Personal Statement (This is approx. 4000 characters) Complete the

following sections then put them together to help you write a personal statement:

|  |
| --- |
| Why are you applying for the course |
|  |
| What are your interests and experiences |
|  |
| What are your hobbies |
|  |
| What are your career plans |
|  |

Step 5

Submit your application when you have filled in all the sections – you can also save and continue and return to your application by logging into the **My FVC** link