



Person Specification – House Captain Post 2018/19

Expectations of the Post	
<p>In addition to the expectations of the prefect role, each house will vote for at least 4 house captains who will be given the following duties:</p> <ul style="list-style-type: none"> • Support your house teams • Support the teacher in charge • Be a role model and must set a good example for all pupils 	
Support your house teams	<ul style="list-style-type: none"> • Organising your teams and giving players plenty of warning. • Being understanding with all pupils of all abilities. • Supporting your team in a positive and encouraging way. • Working closely with your other House captains to ensure the work load is shared and the activities go ahead • Arrange house assemblies and work closely with the DHT for your house.
Support the teacher in charge	<ul style="list-style-type: none"> • Being a linesman or referee and making fair, strong decisions • Maintaining a supportive atmosphere at the activities. • Controlling crowd behaviour • Arrive at the venue early and be prepared with any equipment that will be needed e.g. Bibs, Ball, racquets etc
Be a role model and must set a good example for all pupils	<ul style="list-style-type: none"> • You must set an example for pupils during house events and around the school.

Desired Criteria for the Post	
Experience	<ul style="list-style-type: none"> - Active participation in clubs, extra curricular activities, etc - It would be an advantage if candidates could demonstrate participation in, school/community events, sports clubs/and any other positions of responsibility in and out of school - Knowledge gained from work experience, employment, volunteering
Skills + Qualities	<ul style="list-style-type: none"> - Communicate effectively - Excellent time keeping skills - Interpersonal skills, ability to lead younger students in a calm and professional manner - Organisational skills - Ability to take initiative - Positive caring approach, a commitment to young people - Excellent attendance and punctuality - Positively promote Balfron High School at all times

The Selection process

1 Application form:

- Your application form will be considered by Mr Cuthbertson and the Depute Head Teacher of your house - those prefects who meet the criteria will be invited to interview.

2 Interview:

- Successful candidates will be invited for interview.
- You will be interviewed by the Depute Head Teacher (with the responsibility for your house), Mr Cuthbertson and 2 of last year's house captains.
- Pupils who are successful at the interview will be invited to perform a speech at their house assembly.

3 Speech:

- House captain candidates will perform a speech at their own house assembly in June.
- You should describe why you would make a good house captain and why pupils should vote for you.
- Pupils from S2-6 and staff in your house will then vote for their favourite one house captain.
- All House Captain applicants will support Sports Day.

Please see Mrs Patrick with any questions.