



Person Specification – Community Senior Prefect Post 2018/19

Expectations of the Post	
<p>In addition to the expectations of the prefect role, the Community Senior Prefect will:</p> <ul style="list-style-type: none"> • Engage with local communities • Act as the Point of contact for local community councils • Arrange Community Assembly/Activities • Attend pupil council meetings as required 	
<p>Engage with local communities</p>	<ul style="list-style-type: none"> - Attend a Rural South West Forum meeting with all Community Prefects to meet Community Council members and Ian Denvir. - Arrange to attend local community council meetings to find out about the activity of the council. (Attend meetings on a rota or at least 2 in the year). - Share information with community councils on pupil experience/opinions as appropriate. - Gather feedback from pupils in your local area as agreed with community council.
<p>Act as the Point of contact for local community</p>	<ul style="list-style-type: none"> - Emails sent and received via agreed community prefects email (GLOW). - Share information with pupils from local areas as requested via social media and tannoys.
<p>Arrange Community Assembly/Activities</p>	<ul style="list-style-type: none"> - Arrange and deliver a community assembly with pupils from all year groups to share information re community council priorities and opportunities in local communities. (invite community groups to attend?) - Arrange Community Activity if appropriate eg gather information/feedback via pupil council or form classes.
<p>Other</p>	<ul style="list-style-type: none"> - Attend other events and meetings as appropriate.

Desired Criteria for the Post	
Experience	<ul style="list-style-type: none"> - Participation in clubs, extra curricular activities, etc - It would be an advantage if candidates could demonstrate participation in, school/community events, sports clubs/and any other positions of responsibility in and out of school - Knowledge gained from work experience, employment, volunteering
Skills + Qualities	<ul style="list-style-type: none"> - Communicate effectively - Excellent time keeping skills - Interpersonal skills, ability to lead younger students in a calm and professional manner - Organisational skills - Ability to take initiative - Positive caring approach, a commitment to young people - Excellent attendance and punctuality - Positively promote Balfron High School at all times - Support and promote the school values

The Selection process

Application form:

- The Prefect Leadership Application Form which allows application for any/all of the leadership posts should be completed and returned to Mrs Patrick by Thursday 7th June in the box in the DHT office.
- Community Senior prefect applications will be considered by Mrs Patrick.

Please see Mrs Patrick with any questions.