

DUNBLANE PRIMARY SCHOOL PARENT COUNCIL

Minutes of Meeting held 28th September 2023

Agenda Items:

1. Welcome and Apologies
2. Approval of Minutes from previous meeting (30th May 2023) and matters arising
3. Head Teacher Report
4. Treasurer Update
5. Fundraising Group Update
6. Gardening Group update
7. Daily Mile track
8. Dates of Future Meetings – and discussion on a hybrid approach to meetings

1. Welcome & Apologies - David gave a warm welcome to new members.

Present:

David Williams (Chair)	Joanne Gudgeon
Andrew Buchanan (Vice Chair)	Shirley Gallivan (Depute)
Lynsey Matthew (Secretary)	Carol Anderson
Nicola McLeod	Susan Henderson
Katie Baughan	Rona Lockyer (Member)
Alison Webster (Member)	Morag Sorbie (Member)
Jordan Black	

1. Apologies from; Lorraine Slabbert, Ruth Allan, Ruth Bland, Bob Charlesworth and Anneli Spence

2.Approval of Minutes from previous meeting (30th May 2023) and matters arising

Minutes approved by David; seconded by Andrew and no matters arising.

3. Headteacher Report:

See Appendix 1

Shirley responded to a question regarding the publication of the HMIE report and the school being rewarded 'good' in relation to the two quality indicators that were inspected. Shirley reiterated that it had been the short model for inspections which took place, with a total of around 10 hours of observations. The school were pleased with the results and reiterated that the next steps identified in the inspection report had already been identified by the school and are included in the school improvement plan for this session.

4.Treasurer's Update

See Appendix 2

Main point being that there is a sizeable amount in the account. The Parent Council had held off carrying out the work on the Daily Mile until the school fete had passed. The previous quote for the work was around £6000 and it is now the intention of the Parent Council to move forward in organising the upgrading of the Daily Mile track.

5. School wish list

School Cloud	£409 plus VAT
Dr Bike	£480
Desktop for assembly hall	Need to contact IT to get a price
Dalguise short fall	Currently £885 short fall – to be covered by the previously agreed £1000 hardship fund
Connect	David and Lynsey to check if insurance is covered by the local authority
Burns Medals	30 would be £44.64
P1 book bags	£5 per bag about 40 children - £200

Question raised regarding P7 hoodies – Ruth Allan has lots of information on suppliers etc so if any P7 parent would be keen to organise hoodies for this session, please get in touch. It was agreed that P7 will be put on the agenda for the next meeting.

5. Fundraising Group Update:

Katie Baughan has taken over as chair of the fundraising committee. Reminder of up and coming events. The Halloween disco and movie night. QR code to be linked to different events that will be linked to the Sum up machine.

6. Gardening Group Update:

Carol Anderson said that there had been super involvement so far and great progress made.

7. Daily Mile Track and Amphitheatre:

David mentioned the completion of the amphitheatre works. Looks great and will be a super resource for learners. It was also mentioned that the totem pole fell in high winds and has now been removed.

8. Date of Future Meetings

It was discussed that the up-and-coming AGM meeting will be held online. It was felt that it is generally easier for people to join online, and meetings have been more highly attended since doing so. That said, a hybrid approach is not off the table and will continue to be discussed going forward.

AGM – Wednesday 25th October 2023

Appendix 1

Parent Council

Staffing

Support for Learning Assistant has been appointed on a full time temporary contract, she is called = Aileen Taylor.

We have appointed another SFLA on a 27hr temporary contract who has not yet started as she is awaiting final PVG checks.

Josie May had her baby during the summer holidays - he is called Louis and both mum and baby are doing well. Mariah Martin is covering Josie's maternity leave and she is teaching P2/3 this year.

HMIE Report

Our HMIE report has now been published. We are pleased with the final report and the Inspection Team praised:

- The positive and nurturing ethos the school and nursery has developed, as this has been a focus for the school and nursery in previous improvement priorities and is something we value greatly.
- The respect and care our children show for each other.
- That our staff give children many opportunities to use their literacy and numeracy skills in new and interesting ways linking their learning across the curriculum.
- That the skilled staff in nursery provide a wide range of learning experiences for the children and build on their prior learning which is helping the children make very good progress in their learning.
- That learning journals in nursery are shared effectively with partner nurseries and support the children to continue to make very good progress in their learning.

We are also pleased that within the areas for development identified that the inspectors recognised the work already being developed within planning and assessment for achievement and tracking for children's progress which they have encouraged us to continue progressing.

The inspection team are confident the school has the capacity to improve and do not intend to make a return visit.

Lorraine met with local Councillors last week to discuss the report. They were happy with the outcome and the report.

School Improvement Plan

Please see attached school improvement plan

Project Leads/Principal Teachers

We have four this year supporting our school development work. Miss Aylott with Health and Wellbeing her focus. Miss Hutton with Learning for Sustainability and reading, Mrs Anderson with Digital Learning as her main focus and Mrs Hislop is working on Equity and Diversity, Play as well as social media for the school.

Class structure

Nursery Numbers - total 39

School Numbers - total 362

Total overall: 401

P1-7 (split over 14 classes) and Nursery (various patterns)

P1 have settled extremely well. Major thanks to the PC for their book bag contribution.

Since Returning:

- Health and safety focus
- Baseline Learning
- Promoting and supporting wellbeing across the board
- Integrating a large number of new pupils to the school who have come from a variety of settings to us
- A training session on where we are with Play in the school improvement plan.
- Reinforcement of school values through assemblies and class learning.
- Restarted JLT meetings, house captains, infant global gatherings.

Parents evening - In school on the 15th and 16th of November.

Rookie Rockstars - This is something we have done in previous years, where the company Rookie Rockstars come out to schools to practice and put together a short performance for all children in the school. The performance will take place for families in April 2nd November **parents workshops**, Challenging Learner in DPS, where parents will have the opportunities to visit classes to look at how learners are being challenged.

Appendix 2

Treasurer Report for Parent Council 28th September 2023

At the last meeting in May I reported £10,816 in the bank account. This has increased to £12,373.

Income has been primarily from the Summer Fete

Outgoing has been primarily the "Amphitheatre Area" funded by the PC and delivered over the summer break.

The movements are as follows:

Item	Value (£)	Note
Balance b/f	10,816	
3x Cheques to DPS	(3,589)	Amphitheatre, School Bags, P7 Photos
Cash Donation	100	
Fete	5,562	
Fete Expenses & Float	(1,688)	
SUMUP Payments	1,172	
Random £1 SUMUP in Sept	1	
Balance (of available funds)	12,373	

As the cash balance is still exceptionally high for a PC, we should look into the Daily Mile refurb etc.

The floats needed for the Halloween Disco are not expected to be large due to majority of tickets being sold online.

Bob Charlesworth