



DUNBLANE PRIMARY SCHOOL PARENT COUNCIL

Minutes of Meeting held 18th January 2022

Agenda Items:

1. Welcome and Apologies
2. Approval of Minutes from previous meeting (18th Nov 2021) and matters arising
3. Head Teacher Report
4. Treasurer Update
5. Fundraising Group Update
6. Fundraising options / Parent survey
7. Dates of Future Meetings

1. Welcome & Apologies

Present:

Andrew Buchanan (Vice-Chair)
Anneli Spence (Secretary)
Susan Henderson (Treasurer)
Rona Lockyer (Member)
Denise Kelly

Morag Sorbie (Member)
Emma Carter (Member)
Alison Webster (Member)
Ruth Allan (Depute)
Jo Gudgeon

Apologies:

David Williams (Chair)
Lorraine Slabbert (Head)

Shirley Gallivan (Depute)
Kirsten Rodger (Member)

Andrew chaired the meeting and welcomed everyone to the meeting (held virtually over Google Meet due to the current social distancing rules).

2. Approval of Minutes

Minutes approved by Emma; seconded by Morag.

Action from previous minutes:

Memorial Garden works - David has not heard anything further from his contact at the DDT and so assumes that they have not had any further contact with the Council.

Bins - see HT Report.

3. Head Teacher Report

See Appendix I.

Andrew queried if normal indoor arrangements can resume for the school when the nursery children move back into the nursery building next week. Ruth confirmed that the gym hall will be available for the school to use again. The lunch hall arrangements will stay as they are for now due to the continuing covid related guidance.

4. Treasurer Update

At the last meeting the Treasurer reported £3,515 in the bank account. There is currently £4,394 and the movements are as follows:

Item	Value (£)	Note
Balance b/f	3,515	
Fundraising – Santa Letters	385	Total raised was £552 (before expenses)
Fundraising – Xmas raffle	505	Being total amount raised (before expenses)
Mrs Grants retirement (see further below)	(16)	Being fees from fundraising platform
Donation	5	Transferred from old online fundraising account
Balance	4,394	

The announcement of Mrs Grant's retirement after 24 years at DPS generated a fantastic response from staff and parents across the community. In total, £1,365 was raised (gross of fees). A cheque

for £1,325 was presented at the end of term and is included in the figures above. A further £40 is due to her, following some late donations. PC has agreed to bear the costs of the fundraising effort. There are no further outstanding cheques or deposits at present.

5. Fundraising Group Update

Morag reported that the fundraising team have not yet had a meeting this session but they have a few things in the pipeline for fundraising, such as a 100 club. The Santa letters had been successful with a good take up, although it had taken a lot of work and there had been some teething problems with the organisation that could be ironed out if this is done again. The letters themselves were beautiful.

Morag noted that the fundraising team really needs some more volunteers to get involved and also hopefully someone who can take over with leading the team. They will post on the Facebook page about their next meeting and try to drum up some more interest.

Morag asked if it was likely that the summer fete would be able to go ahead this year as the fundraisers usually start the organisation well in advance. Ruth advised that there has so far been no change to the school covid guidance so unfortunately it is not possible to say yet. The school will advise as soon as possible if that changes.

6. Fundraising options / Parent survey

Anneli has prepared a draft survey to get parent /carer input on the Parent Council and also feedback on what we should be focussing the fundraising efforts on going forward. It was noted that it is important that we hear from a wide range of parents and carers so that we can be sure we are representing them as well as we can. The survey has been reviewed by the school and by the office bearers and everyone is happy with it. It will be sent out in the next few days.

Denise asked if there is usually a good response rate for surveys? Ruth noted that it depends, sometimes there are lots of responses when the school sends them out, sometimes not so many. To get as many responses as possible this time, it was agreed that we would send out the survey by email from the school and also share on the Facebook page and the various year group Facebook groups also.

Emma asked if there would be interest in organising P7 leavers hoodies again this year and parents of P7s at the meeting said that there was. Emma agreed to take this on. It was noted that it would be good if the hoodies could be available before the Dalguise trip in May.

7. Dates of Future Meetings:

The remaining meetings this session will be held remotely and will be on:

Thursday 17 March 2022

Tuesday 17 May 2022

Appendix I

Parent Council Meeting Head Teachers Report January 2022

STAFFING UPDATE –

Teaching Staff

Teaching staff stays constant with a surprisingly low absence rate so far.

SLA staff

Support staff constant at present with no changes at this point.

Throughout this turbulent year we have been very fortunate to have minimal staff absences and where there have been we have secured supply staff who are known to the school and children.

BINS

Bin in multiuse sports area now removed.

Nursery

Nursery refurb is complete and will be moving back in next week.

2 INSET days 14th and 15th February

In order to keep progressing with our school improvement plan this year we will be undertaking work on a variety of topics in relation to aspects of the plan but also assigning time for staff to look at resourcing for next year.

There is nothing else of note to report on at this time following the last meeting.