



Minutes of AGM held 7th October 2021

Agenda Items:

1. Welcome and Apologies
2. Round up of Year (Chair)
3. Treasurer / Finance Report
4. Head-Teacher Report
5. Fundraising Group Update
6. Election of Roles
 - a. Chair
 - b. Vice-Chair
 - c. Treasurer
 - d. Secretary
 - e. Members
7. Constitution

1. Welcome & Apologies

Present:

David Williams (Chair)
Susan Henderson (Treasurer)
Lorraine Slabbert (Head)
Shirley Gallivan (Depute)
Ruth Allan (Depute)

Andrew Buchanan (Vice-Chair)
Anneli Spence (Secretary)
Alison Webster (member)
Rona Lockyer (member)

Apologies:

Morag Sorbie (member)
Kirsten Roger (member)
Diane Jack (member)

Emma Carter (member)
Jo Falconer (member)

2. Round up of Year (Chair): See Appendix I.

David also expressed his thanks to the school management team and the Parent Council committee members for all of their hard work this last year. Lorraine agreed and advised that she feels the school and Parent Council have worked together very well and constructively this year.

3. Treasurer/Finance Report: See Appendix II.

Susan expressed her thanks to those responsible for all the hard work that has gone into the various grant applications submitted over the last year for Parent Council funds. It was noted that the Parent Council account balance is much lower now than it was at this point last year, due to the impact of Covid and the resulting restrictions on fundraising. This will likely mean that we will need to be much

more careful about spending over the year ahead. It is however good to note that the Parent Council has still been able to fund a number of different items for the school this year, due to the reserves held on the account from previous years.

4. Head-Teacher Report: See Appendix III.

Also Nursery Report - See Appendix IV.

Lorraine noted that all in all this has been a successful year for the school, especially when we consider the impact that Covid has continued to have.

Shirley shared photos of the nursery decant into the gym hall and all noted what a welcoming space it is for the children in the circumstances. Shirley confirmed that the nursery redevelopment works are starting on Monday 11 October and should take 3 months. Hopefully the nursery will be ready for use again for the start of the new term in January.

5. Fundraising Group Update:

Last year was a very different and difficult one for the fundraisers. The fundraising group had adapted to the very different circumstances, for example with a pumpkin trail instead of the usual Halloween disco. Over the year, engagement with online events fell off when families were asked to actively “do things” such as submitting work for art competitions etc. Online raffles were the most successful events.

Lauren Freckleton is stepping back this year as Chair of the fundraising group. Things are still limited in terms of the “normal” calendar of events. At the moment, no in person events can be held at school but it is hoped that the summer fair will be held again next June.

6. Election of Roles:

- a. **Chair:** David Williams was nominated and seconded to continue as the Chair.
- b. **Vice-Chair:** Andrew Buchanan was nominated and seconded to continue as the Vice Chair.
- c. **Treasurer:** Susan Henderson was nominated and seconded to continue as the Treasurer.
- d. **Secretary:** Anneli Spence was nominated and seconded to continue as the Secretary.
- e. **Members:**
 - Morag Sorbie:** To continue. Everyone in favour.
 - Alison Webster:** To continue. Everyone in favour.
 - Kirsten Rodger:** To continue. Everyone in favour.
 - Rona Lockyer:** To continue. Everyone in favour.
 - Emma Carter:** To continue. Everyone in favour.
 - Joanna Falconer:** Resigned.
 - Diane Jack:** Resigned.

7. Constitution: No updates required.

Appendix I

DPS Parent Council Chair Report for the 2020/2021 AGM October 2021

It has been a pleasure working with you all this last year. It is great to see so many recurring and new faces at our regular Parent Council meetings. I hope you find the more streamlined agenda and meeting format is appropriate and accessible.

I also appreciate that for many of us, it is easier to attend when the meeting is online. We will keep the meetings online for now and even when restrictions are lifted further, we will consider keeping all or most meetings online if that would better suit everyone.

We have focussed this last year on helping our school to communicate with our parent body and where possible provide constructive feedback to our school and the management team about, in particular, the challenges and concerns regarding COVID-19.

Thank you to all our school staff, particularly Lorraine, Shirley and Ruth, our parents and carers for your patience and resilience as we all navigated the highs and lows of 2020-2021.

At our meetings last year we worked with the school management team to explain any confusion or misunderstanding that parents and carers had about the COVID-19 rules and procedures. We discussed the pros and cons of the new COVID-19 procedures that were adaptable for our school and what changes to these procedures were possible and thereby helped the school management team make the best decisions for our school. We also helped families where we could during the necessary isolation periods.

We organised more support from Dunblane Development Trust, Dunblane in Bloom and Stirling Council for the renovation and ongoing maintenance of the remembrance garden.

The Parent Council also helped the school management team better understand the concerns and pressures on children during lunchtime in school and the nursery building refurbishment work that has seen the nursery children temporarily move to the sports hall.

As you might expect, because of COVID-19 we had to rein in our usual spending of the funds kindly raised by our fundraising team. For many years we have however been gradually building up funds to help with a significant playground project and this year we were delighted to contribute to the cost of a new trim trail. Thank you Shirley for organising this and for securing the grant funding that made it all possible.

Please do get in touch with us if you think we can improve our outreach to the wider parent body or change the way we manage our communications and interactions.

Thank you for your support last year and we look forward to working with you all this year.

David Williams, Chair.

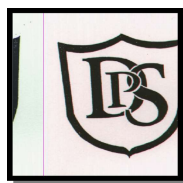
Appendix II

DPS Parent Council	2021		2020	
	£	£	£	£
Income				
Fundraising (Note 1)		1,676.44		5,162.11
New grants received Note 2)		<u>13,000.00</u>		<u>1,500.00</u>
Total Income		14,676.44		6,662.11
Expenditure				
Donations to DPS:		21,652.47		5,639.41
Of grants received	13,000.00		1,500.00	
By PC (Note 3)	<u>8,652.47</u>		<u>4,139.41</u>	
		21,652.47		5,639.41
Fundraising		<u>27.96</u>		<u>1,609.06</u>
Total expenditure		21,680.43		7,248.47
Surplus/deficit		<u>- 7,003.99</u>		<u>- 586.36</u>
Analysis of surplus/deficit:				
Fundraising impact		1,648.48		3,553.05
PC donations (unfunded)		<u>- 8,652.47</u>		<u>- 4,139.41</u>
		- 7,003.99		- 586.36
Analysis of bank:				
Bank at start of year		11,113.05		11,699.41
Surplus/deficit		<u>- 7,003.99</u>		<u>- 586.36</u>
Bank at end of year		4,109.06		11,113.05
Comprising:				
Cash in bank account		5,123.53		11,113.05
Outstanding cheque		<u>- 1,014.47</u>		<u>-</u>
		4,109.06		11,113.05
<i>Check</i>		<i>0</i>		<i>0</i>

Note 1: Fundraising	2021	2020
	£	Income
Magic Numbers/ Pumpkin Trail	559.95	0
Christmas Sleigh of Treats	1,089.49	0
Christmas Trees	27.00	72.00
Halloween disco	0	2,526.00
Swish night	0	590.00
Movie night	0	606.19
Quiz night	0	322.00
Bingo afternoon	0	701.42
Cauliflower cards	0	344.50
	<u>1,676.44</u>	<u>5,162.11</u>
	-	-

Note 2: New grants received	2021	2020
	£	£
National Lottery Community Fund	10,000.00	-
DDT Windfarm	2,000.00	1,500.00
Tesco	1,000.00	-
	<u>13,000.00</u>	<u>1,500.00</u>

Note 3: Donations by PC	2021	2020
	£	£
Trim Trail	5,798.00	
Playground works Oct 2020	250.00	
P1/2 wish list	440.00	
Xmas decorations	450.00	
Barrington Stoke Books	500.00	
Parent Appointment system	200.00	
Loose parts play sets	<u>1,014.47</u>	
	8,652.47	
External space (painting) and P1 bags		850.00
Class floats		900.00
Medals, fridge, display boards, goal posts		1,090.00
Yearbooks		528.00
Stationery packs		513.01
Homework bags		<u>258.40</u>
		4,139.41
		-



Parent Council Meeting Head Teachers Report October 2021 AGM

Session 20/21 again had a period of closure within the schools system and again we faced similar issues to when we were in lockdown in the previous school session. However the school as a whole was in a much stronger position to continue the learning at home for children throughout the closure period and the Hub functioned well and was staffed again by members of staff from school who all took rotas within the building whilst at the same time delivered remote learning to children.

The school was able to evaluate and plan in a more constructive and useful manner also incorporating remote evaluation with parents and staff to give us good information for planning the way ahead. On our return to school, as had happened previously, staff all established baselines of learning for children and planned from there. We were also involved in remote parent consultations which was a great move on from previously.

Attainment and Achievement Last Year

Because we were back in school fully for the summer term we were this year required to report on our attainment and achievement figures which can be seen below. Our big focus identified from here was support in writing which we discussed at the PC meeting last week but also for P5 in mathematics. As a cohort this group had already been identified as needing additional support mechanisms within. For a large group of children.

However what we would say is that the recovery for our children has been good and the impact of the lockdown scenario again has not from the figures you see affected. What we would say is that the figures which are lower in terms of P1 and P4 we have identified reasons which have targeted support going forward.

2020-21	Reading				Writing				Listening and Talking				Numeracy			
	P1	P4	P7	S3	P1	P4	P7	S3	P1	P4	P7	S3	P1	P4	P7	S3
	E	1st	2nd		E	1st	2nd		E	1st	2nd		E	1st	2nd	
Total number of children	43	63	73		43	63	73		43	63	73		43	63	73	
Number coded as 98	0	0	0		0	0	0		0	0	0		0	0	0	
Number coded as 99	0	0	0		0	0	0		0	0	0		0	0	0	
Number of children NOT achieved	6	12	3		5	14	10		3	8	6		2	19	7	
Percentage achieved	86%	81%	96%		88%	78%	86%		93%	87%	92%		95%	70%	90%	

SQR.

I have attached the school standards and quality report which quite clearly lays out how we performed surrounding our priorities last year.

School Improvement Plan

I have also attached the school improvement plan for this coming year which has elements of our evaluation feeding into it.

The documents can be seen on the school website also.

Wider Achievements of School

Over the course of the year it has not been possible for children and families to participate in the events which we would normally detail in this section. However the following has occurred across school:

- P7 pupil's artwork chosen to create a bench for the community to enjoy within the Holmehill area in Dunblane. <https://dunblane.info/1697-holmehill>
- Dunblane Primary School won the national competition run by Emotion Works and is currently showcased on their website <https://www.emotionworks-recovery.org.uk/multi-competition-winner/>

"This very popular winner in the larger project category really did take a unique spin on sharing their learning about the cogs! As many of you know, we use the idea of wearing 'coggles' to help us look at things through an Emotion Works lens. Lots of schools take on this idea and make their own fantastic versions of coggles like the ones shown here. It was an absolutely inspired idea by Principal Teacher and HWB lead at Dunblane, Rachel Aylott, to come up with the idea of 'Cogglebox' to encourage children to view a selection of TV programmes, movies and adverts using Coggle vision!"

- Police Scotland Officers supported learning about bullying and hate crime from P4-7.
- P7A created their own newspaper which was distributed to all families at various points throughout the year
- We had 2 winners and 2 runners up for the Halloween Short Story entries which the Co-op were running for Halloween.
- All children took part in fundraising activities for Children In Need
- LFS The school and families were encouraged to take part in Transform Our World, Youth Climate Summit. Some of our work was highlighted in the National celebration of the week and you can see the video here: <https://youtu.be/ph34Yld8-WE>.
- Miss Hutton has also been approached to share the planning and development of LFS across our school with our colleagues in Stirling Council but even wider across other local authorities.
- Virtual parent focus groups regarding self-evaluation have continued throughout the year.
- Whole school took part in Book Week in March
- Walking bus reinstated for school pupils with the support of parents in the community
- Various children's work shared with school community with some making a real impact for many people in terms of mental health during lockdown. One particular example was a P7 pupil's poetry which got big reactions from the community during This Is Me Week.
- Burns' celebration delivered virtually this year against all odds.
- P7 and P1 managed a full and safe transition programme with P7s celebrating heavily the end of their time in DPS
- All children contributed to a survey to see what they would like in the field to spend grant money awarded by the national lottery. Trim trail fitted in June 2021

- The work of Jennifer Hutton as the leader for LFS in school as well as the school itself for the school community approach to LfS has been nominated and shortlisted for the Education Scotland LFS awards. There are only 5 finalist places from our authority and we are representing two of those places.
- Trim trail has been built in partnership with the parent council and the lottery fund. A long and much needed addition to our environment.
- We have been identified to work alongside Education Scotland in the Young Leaders of Learning following on from our work with the Junior Leadership Team
- We have received additional funding through the early years for our play in the early years project.

Over and above this there are the many, many positives which our children and families took part in and celebrated throughout remote learning.

A challenging year but a successful year all the same.

Appendix IV

Nursery Report – AGM

Standards and Quality Report 20-21

The biggest change for the nursery took place last session when we implemented the 1140hrs while also adhering to National guidance and risk assessments in response to COVID 19. A survey monkey took place in October 2021. Most (83%) of our families agreed that the nursery extended hours offered by the 1140 expansion suited their lifestyle and child's needs. Comments included - "Great for those that need them." "Allows me to work and my child to attend nursery." In the same survey families were asked the strengths and next steps of the 1140 journey. Some comments included - "Provide better flexibility for families." "Additional hours have supported their learning and development." "The strengths are how well my child's teacher communicates with me after each class."

Mindfulness is fully embedded within the nursery and most children are able to talk about Mindfulness, what it is and how we use it to support their mental well-being. Survey Monkeys were conducted throughout the year to gauge if children were talking and using Mindfulness at home. In September the survey showed that 27% of our children spoke about Mindfulness at home. By March 2021 this had increased to 83%. This data shows that our children are becoming more aware of Mindfulness. The calm code, Fix It Folder which is used during restorative conversations with children and educators and the Emotions work programme is fully embedded into the nursery.

All staff received training and have gained experience in using baseline assessments linking to our LIFT programme. As a result, our educators are able to offer timely interventions and interactions to support and challenge individuals in making progress within language and communication development.

The table shows the % of children **not on track** for each curriculum area -

	Sept	Jan	May
Reading	41%	25%	4.5%
Writing	55%	34%	4%
Listening and Talking	46%	25%	5%
Numeracy	55%	20%	3%
Health and wellbeing	50%	20%	3%

Most of our families completed a survey which told us 100% felt included and part of the process of learning and progression with their child.

Session 2021-2022

We started the session with our nursery being decanted to the Gym hall due to an upgrading of our current nursery to support the delivery of 1140hrs. The work on the nursery will begin on the 11th of October and we hope it will be finished by December. The children have settled very well to the new environment and the staff have made very good use of the space, as the following pictures show (Show PowerPoint)

Main focus for 21-22

- Use of digital technology improved including the Development of digital journals
- Learning for sustainability
- Literacy development to develop pre-writing skills
- Children and families participate in decisions within the nursery and in particular when we move back to our new nursery.