



## Minutes of Meeting held 21<sup>st</sup> March 2019

### Agenda Items:

1. Welcome and Apologies
2. Approval of Minutes from previous meeting (17<sup>th</sup> January 2019)
3. Actions from previous minutes
  - a. Constitution Update
  - b. Project Playground / School Grounds
  - c. Match Funding
  - d. School Photos
  - e. Christmas Tree
  - f. Finance Requirements
4. Treasurers Update
5. Head-Teacher Update
6. Fundraising Group Update
7. School Trips
8. Correspondence
9. AOB
10. Dates of Future Meetings

### 1. Welcome & Apologies

#### Present:

Emma Carter (Secretary)	Helen McLean (Chair)
David Williams (Treasurer)	Lorraine Slabbert (Head)
Jo Falconer (Vice-Chair)	Andrew Buchanan (Member)
Anneli Spence (Member)	Shirley Gallivan (Depute)
Alison Webster (Member)	Rona Lockyer
Kirsten Rodger (Member)	
Morag Sorbie (Member)	

#### Apologies:

Ruth Allan (Depute)

**2. Approval of Minutes:** Approved by All.

### 3. Actions from Previous Minutes:

a. **Constitution Update:** Email out to the Parent Forum has been sent. Deadline is 19<sup>th</sup> April.

b. **Project Playground / School Grounds:** Shirley at the previous meeting suggested local companies coming in as part of work in the community. Companies such as RBS and Prudential were spoken about. **Action is still with Morag to speak to the Fundraising Group to put out a Parentmail to ask if there are any Parents who have any knowledge of these events.** In addition, there was

lots of discussion around how an 'event' could be organised to enlist the help of parents / carers to help.

- c. **Match Funding:** Morag chased this up and after a long wait and other issues, £250 should be in the account next week (w/c 25/03/2019). **Action: Thank you letter to be organised by Shirley.**
- d. **School Photos:** Lorraine to send out a survey monkey asking if parents would buy a class photo each year if taken (modern format, not classic rows).
- e. **Christmas Tree:** Joanna will update at next meeting if there is somewhere that the school could donate their Christmas tree to. It was also mentioned that Caledonian Trees sent a cheque to the school. No-one aware of this so Lorraine will ask Jean Grant. **Action: Thank you letter required by Shirley. Update after the meeting – cheque found in the Parent Council pigeon hole.**
- f. **Finance Requirements:** Helen asked at the last meeting if there was anything that needs financing. £5000 needs to be saved for the floats for the school fete but we have approximately £1000 to give if anything is required. SMT were to evaluate and bring back to this meeting. Lorraine asked if £1000 could be given to support the Parent Mail system. PC agreed. However discussions were had regarding changing to the School App which has more functionality and can be used remotely. This will be looked at in more detail and spoken at the next meeting as we are already committed to using ParentMail for the coming year.

#### 4. **Treasurer / Finance Report:**

£6,817.42 in the account. Fundraising group is now starting to get ready for the Summer Fete so the account is starting to see some movement with expenses etc. David also stated how easy the automatic bank transfer (Christmas cards) worked and if other events could use this it would be great.

- 5. **Head-Teacher's Update:** See Appendix I. In addition: P1 are being involved a Lego League which is part of STEM. On the 24<sup>th</sup> April there is a big celebration event at the Forth Valley College.

#### 6. **Fundraising Group Update:**

**The following information received from Morag Sorbie via email;**

We have car boot on Sunday 24 March and as of today we have 28 cars booked, plus 1 for the nursery which we are not going to charge for. Nursery are doing it as fundraising too and we have asked for donations towards their "boot". Hopefully will get few more last minute. We will have tea/coffee, home baking for sale and tuck shop.

Started organising fete and raffle tickets at printers as we speak. We have secured 3 top prizes and letters have gone out to other potential donators. Hopefully get raffle tickets out w/c 15 April to classes. Thinking of possible trying to get a table to sell raffle tickets outside Tesco one Saturday before fete. We have also taken a stall at Dunblane Fling this year, still trying to work out what to do on the stall! Will definitely sell raffle tickets and have silent auction items available to view and bid on. If anyone on parent council knows of any "experiences" or amazing auction items that they or a friend can donate then any help much appreciated!

A new event we are planning is a "swish" evening on 8 November. Still working out details but hoping to have folk donate 3-5 quality items or clothing, jewellery, bags, shoes etc. then your ticket would entitle you to "swap" these for 3 -5 items for yourself. Looking at possible venues and costs at the moment.

Pre-loved uniform being brought out first Friday of every month in school dinner hall, 2.30-3.30. Shirley asked if the pre-loved could be done also at the P1 induction night on 6<sup>th</sup> June. Morag took this away.

Hoping to get a fundraising "board/notice" at front office/ hall of school with fundraising event info and money raised.

7. **School Trips:** Alison asked if there is change of amending the Cost of the School policy because this currently states £10 but trips are being subsidised by the School which cannot continue in the long term. Alison also brought up the fact that her son didn't get a trip last year and nothing has been mentioned this year as Ms Nicholson is off ill. Lorraine stated something would be coming out soon.

9. **Correspondence:** None

10. **AOB:**

Shirley brought the samples from MyClothing which can be collected from Tesco. 5% of the money spent goes to the school which is similar to Scot Cres. Shirley said that she would email out the details of the both suppliers and parents can decide. **Action: Shirley to confirm what material the sports tops are made of.** See Appendix II for price lists.

Kirsten asked about the Nursery and the longer hours and whether it was still going to be attached to the school as other authorities are going down the line of separating this. Shirley confirmed that DPS Nursery will be staying attached.

Kirsten also brought up the fact that Dementia Friendly training has been in St Mary's and Newton are blaze trailing this but it hasn't been in DPS. Lorraine stated that there was no plan for this in the next year however there is a community café held regularly in the school.

11. **Dates of Future Meetings:**

23<sup>rd</sup> May 2019 and the Lets has been confirmed.

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Parent Council Meeting  
Head Teachers Report  
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**Staffing:**

- Ms Nicholson looks set to be absent for the next period of time following a SCAD heart attack in the mid-term break. She is currently getting one month sick lines. We have acquired supply until Summer in case her absence runs this length of time. We will attempt to make arrangements for parents' evenings to be offered.
- Mrs Hislop leaves to have her baby at the Easter break and we are delighted to have recruited Ms Anderson our P4/5 teacher in her role as acting PT till Mrs Hislop returns. This will mean a slight mix up of remits for next session.

**Events:**

- Parents' night was successful and online system went down a treat with very few hiccups so should be running beautifully next parent event.
- Dunblane 2000 was a great evening for P6 and although we didn't make any profit and in fact had to pay money out the experience was marvellous and children made us very proud.
- Art Exhibition and sharing of learning this Friday so all in place for that with Dunblane hydro sponsoring us and Steven Brown coming also as hoped. Again we are not sure if we will make any money from this but the experience is important and a vital promotion of the arts in school as was Dunblane 2000.
- LIAM has run successfully in P4/5 and now waiting for the evaluation from staff and pupils. Now the school nurse going to be working with P7 around transition anxieties.
- Transition events have been successful and as usual children have shown themselves in a good light.
- Lots of trips out this term which have also been well received by pupils and parents.

## Appendix I contd..

### Concerns raised:

- Full bins on field
- Drainage issues at Maraval Path
- Trees during windy weather
- Parking on Doune Road again, traffic survey was delivered.
- In P1/2 playground the eroding of grass banks next to walls and possible dangers associated with that. Again have asked for this to be looked at and priced as this will all be out of school budget.

### Curriculum:

- Scottish National Standardised Assessments coming to an end so all delivered within timescales.
- Read Write Inc has been evaluated positively with initial attainment figures showing a good result for P1 this year thus it will roll onto P2.
- Developments within school which will be happening over the Easter holidays we hope with adaptations to some rooms to allow more flexible learning and working spaces.
- Dunblane to be part of a targeted group of schools to develop early play and learning in P1. Delighted at this and looking forward to putting some improvements in terms of environment and resources in place. Shirley will be visiting some areas of good practice.
- Big Maths has had a positive evaluation from our pupils through some pupil voice activities related to our current school improvement plan.
- First self-evaluation group of parents met last week to look at 2/3 learning teaching and attainment. Very successful and gladly we are looking at very similar output to what we thought as an SMT.
- Nursery has introduced learner conferencing grids. P7 has been doing a small test of change on those also so we are looking to evaluate and hopefully roll out next year across school as it answers a lot of what we wanted to do following self-evaluation.

### Budget meeting

- School on track to be in on budget by end of financial year.

### Development of staff

- Mrs Allan still part of social media group
- Mrs Gallivan has been approached to share some of her good practice in nursery with the authority as well as be part of a good practice visit with council officers also.
- Mrs Scott is due to finalise her attainment champion work shortly.
- Mrs Houston also is into the evaluation stages of her leadership programme.
- Mrs Anderson is supporting Teach meets across the authority.
- Both our probationers have been recruited to the permanent supply pool within the authority following successful interviews last week.
- Aspect of school improvement being taken to centre as aspects of good practice.

## Appendix I contd...

### Environment Work

- Following last meeting discussion with assets team in authority we are scheduled for some works in 5 years' time but this is not guaranteed. The actual building is in a good state of repair so in comparison with other schools in authority we are 5<sup>th</sup> on the list at present for spend. So any works needs to come out of school rolling programme budget. Have asked assistance of clerk of works re this and asked for some process for jobs which we would like carried out in the coming months.
- Discussion around parent support.

Anti-bullying questionnaire will provide feedback on evening. A positive response overall with a few negative comments. There are areas to look at which is what was expected. All three primary schools will be doing the same Positive Relationships policy.

### School Improvement Visit 20/3/19

Really positive feedback form two Head Teachers and 2 Two QIOs who visited school to look at our self-evaluation of the school and how we were planning for improvement.

# My Clothing UES Price List

January 2019



Item	Price		Price XS - XXXL	Color														
	2-12 years	12 - 16 yrs		Black	Navy Blue	Royal Blue	Bright Royal Blue	Sky Blue	Burgundy	Claret	Bottle Green	Jade Green	Grey	Purple	Red	White	Yellow (Gold)	Sunflower Yellow
Round Neck Sweatshirts	£9.00	£10.00	£12.00	✓	✓	✓	✓		✓		✓	✓	✓	✓	✓			✓
V Neck Sweatshirts	£9.00	£10.00	£12.00	✓	✓	✓	✓		✓		✓		✓	✓	✓			✓
Sweat Cardigans	£9.00	£10.00	NOT AVAILABLE	✓	✓	✓	✓		✓		✓	✓	✓	✓	✓			✓
100% Cotton Knitted V Neck Jumpers	£9.00	£10.00	£12.00	✓	✓	✓	✓		✓		✓	✓	✓	✓	✓			
100% Cotton Knitted Cardigans	£10.00	£11.00	NOT AVAILABLE	✓	✓	✓	✓		✓		✓	✓	✓	✓	✓			
Polo Shirts	£5.50	£6.00	£7.00	✓	✓	✓	✓		✓		✓	✓	✓	✓	✓			✓
T Shirts	£5.00	£5.50	NOT AVAILABLE		✓	✓	✓		✓		✓	✓	✓	✓	✓			✓
Reversible Zip Fleeces	£16.00	£18.00	NOT AVAILABLE	✓		✓	✓		✓		✓	✓	✓	✓	✓			
Zip Up Fleece Hoody	£10.00	£12.00	£14.00	✓	✓	✓	✓		✓		✓		✓	✓	✓			
Blazers Boys and Girls Fit	FROM AGE 3 £19.00	FROM AGE 12-18 £20.00	NOT AVAILABLE	✓	✓													
Book Bags	ONE SIZE £5.00			✓	✓	✓	✓		✓		✓	✓	✓	✓	✓			✓
Drawstring bag	ONE SIZE £5.00			✓	✓	✓	✓		✓		✓	✓	✓	✓	✓			✓
Rucksack	ONE SIZE £8.00				✓	✓	✓		✓		✓	✓	✓	✓	✓			✓
Baseball Cap	ONE SIZE £5.00				✓									✓				
Name Tapes	ONE SIZE £3.00 - QTY OF 25													✓				