

## PTA Minutes – January 2020

Present – Lizzie Anderson Chair PTA, Loraine Dollard HT, Katy Light CT, Danny Lee CT, Martin Shaw Chair PC, Laura Reilly, Leeanne Rushforth, Hayley Preece, Carol Davy, Hazel McLachlan and Vicky Paterson

Apologies – Carol Davy, Elaine Lewis, Sheena McPhee

1. Christmas fair;
  - a. Raised £2087.00, P7 to use leftover crisps and snacks in staffroom
  - b. Event very well attended with the school based stalls being the preference
  - c. In future have a lesser focus on the external stalls. MS suggested that the space could be better used and that the school could run the stalls that the external vendors are providing.
  - d. Lizzie mentioned a website where you can order resources and use sale or return – Lizzie to chase up and pass details to PTA.
  - e. MS suggested that classes make an academic calendar that could be sold – potential Primary 7 project.
  - f. Special thanks were made for Emma and Laura for their efforts towards the raffle.
  - g. Pupils to decorate thank you cards for those who donated to the raffle – Lizzie going to bring those cards in.
2. Fundraising
  - a. Poll to be put on the forum for parent's to put forward their ideas for what future fundraising events they would like – feedback from parents is that they would like whole family events.
  - b. Plan to serve teas and coffees after the nativity next year.
  - c. DL to discuss with MS what support is required for the Burns Supper.
  - d. Healthy tuck to be provided at Marafun in conjunction with Gary from the Co-op.
  - e. Race night – Mayfield centre (Lizzie's sister is a licence holder)
3. Future meeting dates
  - a. PTA
    - i. 11.02.2020 (Burns Specific 6-6.30pm)
    - ii. 17.03.2020 (6 – 6.45pm)
    - iii. 21.04.2020 (Marafun specific 6 – 6.30pm)
    - iv. 05.05.2020 (Sports Day Specific 6 – 6.30pm)
    - v. 19.05.2020 (AGM OF BOTH ORGANISATIONS – need a list of vacancies well ahead of time)
    - vi. 25.06.2020 (ceremonial passing over of check to the school from the PTA)
  - b. Parent Council
    - i. 11.02.2020 (Future of the Parent Council 6.30-7pm)
    - ii. 17.03.2020 (6.45 – 7.30pm)
    - iii. 21.04.2020 (Marafun specific 6 – 6.30pm)
    - iv. 19.05.2020 (AGM OF BOTH ORGANISATIONS – need a list of vacancies well ahead of time)

AOB

- Discussion on success of cinema experience
- Proposal of PTA buying a present for Mrs Jarvie leaving due to length of service £50 budget

- KL asked on behalf of staff when will a class budget for trips be given, MS to pass this to KL by the end of next week.
- Decision was made to offer each class £150 making a total of £2100

#### Parent Council – Breakfast/After School Care – January 2020

1. Visitors from Stirling Council (Diane Marshall, Susan West) to help explain OSC
2. School day moved to 3pm
3. Parents asked about affordable OSC
4. Breakfast Club – Lead by HT
  - Must have breakfast provided
  - Possible time slot 8:00am – 8:45am
  - SLA and staff member usually employed by school (Needs to be Grade 4)  
First aider must be present
  - Admin costs
  - Ratio – 1:10 (1 adult to 10 children)
  - 2 Catering staff
  - Catering cost comes from parents
  - Need to do a scoping exercise
  - Ask support staff who would be willing to come at 8
  - Ask parents who would you use the service, would you be willing to pay extra to pay the staff?
  - Risk assessments, contracts think about
  - Stirling Council are not currently rolling out any new Breakfast Clubs.After School Care
  - Can offer 13 children after school care at Alsorts after school care (MUST be 8 children consistently) £12.80 per day per child
  - Borestone Alsorts can provide a minibus
  - Info sent on the app to find out how many pupils would be interested
  - Find interest on Facebook group (Lizzie)
  - Graded highly by care inspectorate
5. Setting up out of care
  - PVGs and SSSC registration would need to be set up
  - Set it up as a charity?
  - Private vs Business

#### Decisions:

Find out more about how a voluntary organisation could be set up to run OSC and share info with parents once more informed.