

Braehead Primary School



PTA Meeting Minutes

Date: 22.10.19

In attendance:	<p>Lorraine Dollard (HT), Lizzie Anderson (Chair), Chantelle Elliot (Parent), Katy Light (class teacher) Laura Reilly, Leanne Rushforth, Vicky Patterson, Carol Davie, Emma McCabe, Catherine</p> <p>Apologies: Elaine Lewis, Martin Shaw</p>
Agenda	Actions
1. Cover Picture	This has not taken off and the group decided to shelve the idea. Lizzie recognised that it was a good idea at the time but we should move on.
2. Hallowe'en Disco	<p>Prizes for boy and girl Prizes for homemade outfit.</p> <p>Katy shared names of staff who have volunteered. Lizzie shared that we have enough volunteers to cover the disco.</p>
3. P1 Hallowe'en Party	Could PTA fund some prizes and snacks. Lizzie agreed to this.
4. Children in Need	Lizzie asked if this was going to happen. LD said it would be house captains who would organise and information would go out on the app soon.
5. Aldi Sticker Competition	<p>Lizzie wondered if the school would like to take part. All in agreement. School will advertise on app. Stickers will be collected in box in Alison's Office. Lizzie will bring collection pack when it arrives in the post.</p>
6. Parents Nights	<p>Parents to support teas and coffees at parents nights. We have volunteers for Tuesday but need volunteers for Thursday. LD suggested we try out a baking team to provide baked goods for the evenings. Can we contact local community groups to provide information on the night?</p>
7. Christmas Fete	<p>Lots of stalls have been organised. More focussing on gifts. Should we invite pocket money man. All agreed to this. Water and Wine stall organised. A parent shared ideas for class stalls to be shared with staff. Children to make signs for where the stalls are. Some parents have made a range of christmas crafts and shared with the group. HT suggested that it may be an idea to make them in workshops with pupils. Prices were discussed</p> <p>5000 Raffle Tickets on sale 11.11.19</p>

	<p>Can we hold a stand alone meeting to organise who will do what at the Christmas Fair. Plan of how the day will run and create a rota for who is doing what.</p> <p>Time to be 3-5. Mrs Lochore to change on the app.</p>
8. Me Time	LD advertised the Family event on Friday
9. Parent Council Meetings	LD asked if we could add on the Parent Council meeting to the end of a PTA meeting.
10. Next Meeting	<ul style="list-style-type: none"> ● Tuesday the 12th of November
11. AOCB	<ul style="list-style-type: none"> ● Presents for Santa's grotto to be bought ● Time slots to be given ● Props to be shared from Lizzie to decorate the HWB room ● Katy Light as elf. ● Meet at school for 3pm on the 29th of October ● Gill Lochore to update the school app with times of disco and also that children will need to be accompanied by an adult when collected. ● Children to be reminded in class about the Pumpkin Festival and Me-Time event.