**Braehead Primary School PTA**

**Minutes of AGM held on**

**Monday 25th September 2017**

**Present**

Aileen Brown Lorna Meek (Secretary) Mhairi Breen

Carol Davie Hayley Preece (Depute Chair) Jane McNab

Rebecca Keenan (Treasurer) Martin Shaw

Carol McKenzie Laura Swan

Yasodha Kumeresan Stewart Thomson

**Apologies**

Kim Graham

Kerry McLean

Jess Willgerod

**Chairperson’s Report**

Hayley welcomed everyone and gave Jess’ apologies. She introduced herself and all the current role bearers and gave a brief rundown of some of the events and fundraisers the PTA have been involved with in the past year:-

* Halloween and Easter Discos
* Christmas and Summer Fetes
* Christmas Cards
* Pantomime
* Scholastic Books
* Burns Supper
* P7 Input and their Leavers event

Hayley also thanked the members of the community who have supported us throughout the year; Braehead Community Project, Braehead Football Club, local businesses, parents and staff.

Carol McK emphasised the connections made within the community and personally thanked Mr Henderson, Mrs McNab, Mrs Breen, Mrs Samphier, Mr French, Laura Swan for all her work at the Christmas fete, everybody involved in making the Present Room happen, Rebecca and Mrs Jarvie for their perseverance over the Christmas Cards, generally to all parents and staff who came along to events and who volunteered at the events or worked behind the scenes.

Yasodha mentioned that she heard about PTA business through Facebook and would like to be more involved but either doesn’t have time or doesn’t get enough advance warning of what she might be able to contribute to from home. Aileen pointed out that the school texts were a great reminder of notices to pay attention to. These points shall be further discussed in future meetings with regard to social media, marketing and gathering new and continuing volunteers.

The Calendar of Events should be ready to go as Mr French finalised it before he left.

**Treasurer’s Report**

A named person should have been allocated at the previous AGM to verify the accounts. As this wasn’t done, we asked the treasurer of the Braehead and Broomridge Community Council, Aileen Hall, to do so. The Community Council are happy for any future treasuer’s to fulfil this role again.

At the beginning of the previous school year, £2,350 was given to the school for educational visits and £600 towards the Panto. The closing bank balance was £1,883 plus £25 in cash.

This year we raised almost £8,000! Nearly £4000 was raised at the Christmas Fete and just over £2,500 at the Summer Fete. £1000 was very kindly donated by the Braehead Community Project.

£2000 was given to the school earlier in the year, which went towards 5 laptops. £2,173 has been recently given to the school for additional educational materials and £2,800 given for educational visits and Christmas treat e.g Panto.

Having paid our insurance, increased our donation to the school and the PEG money given to Mrs Samphier, we have a closing balance of £1000.

**Resolutions**

Mrs McNab said ‘Thank You’ on behalf of pupils and staff. The laptops are being used every day. Mrs Breen re-iterated the ease of having the laptops and exclaimed that it had been a phenomenal year!

**Mrs Breen Retiring**

Carol McK made Mrs Breen a variety of PTA themed ‘feely boxes’ as a PTA farewell gesture, along with flowers, tea and biscuits! Mrs Breen said how much she was going to miss everyone but was going to stay involved with the Confucious Hub.

Yasodha left.

**Appointment of New Committee**

Hayley presented Rebecca and Lorna with flowers as a thank you for their PTA involvement.

A show of hands was given for those who want to remain/become members of the PTA Committee, agreeing that to do so they must commit to attending at least three meetings throughout the year.

**Anyone is always welcome to be involved with the PTA without being an official member.**

All those present gave a show of hands and Mrs McNab stated that there would be another member of staff to join the committee whenever someone became available to do so.

Chair Nomination: Carol McK Seconded by: Hayley

Vice Chair Nomination: Martin Seconded by: Rebecca

Treasurer Nomination: Rebecca Seconded by: Lorna

Secretary Nomination: Lorna Seconded by: Aileen

(Carol D will stand in as Secretary when needed)

**PTA Committee 2016/2017** **PTA Committee 2017/2018**

Chairperson – Jess Willgerod Chairperson – Carol McKenzie

Vice Chair – Hayley Preece Vice Chair – Martin Shaw

Treasurer – Rebecca Keenan Treasurer – Rebecca Keenan

Secretary – Lorna Meek Secretary – Lorna Meek

Carol Davie

**Introductory Meeting**

Carol McK said that the committee would continue with the good work that is already being done and build upon the partnership working with the wider school community.

Mrs Breen closed the meeting by emphasising that the PTA provides extras that the school/Stirling Council could never ordinarily afford to offer the school. All the learning essentials are covered by Stirling Council and this will always be their responsibility.

Goodbye Mrs Breen. Thank you for all the hard work and care you have dedicated to the children of Braehead Primary School over the past 17 years. You will be missed.

The date of the next meeting will be **Monday 16thOctober** at**6pm.** The main focus of this meeting will be the Halloween Discos.