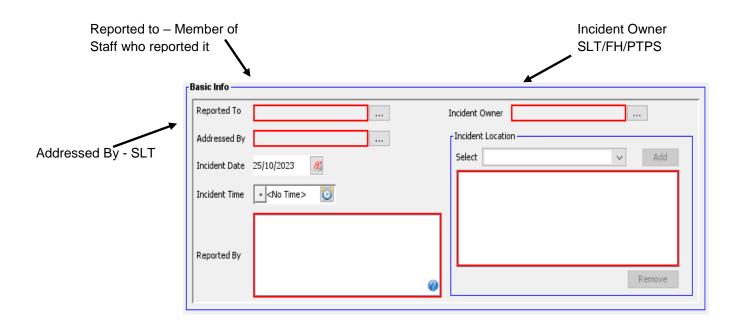
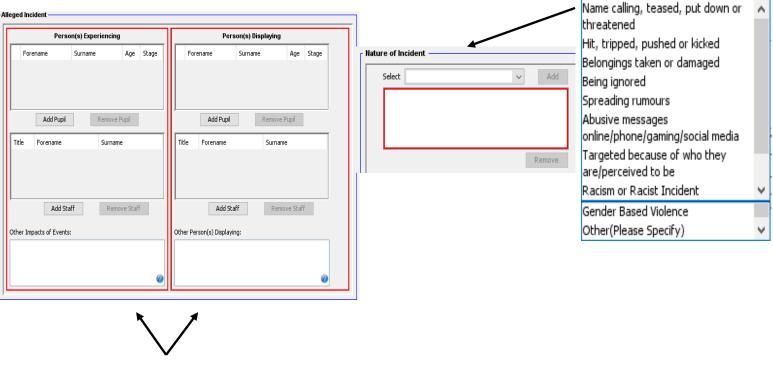
Appendix 2 - Bullying and Equalities Module on SEEMiS.

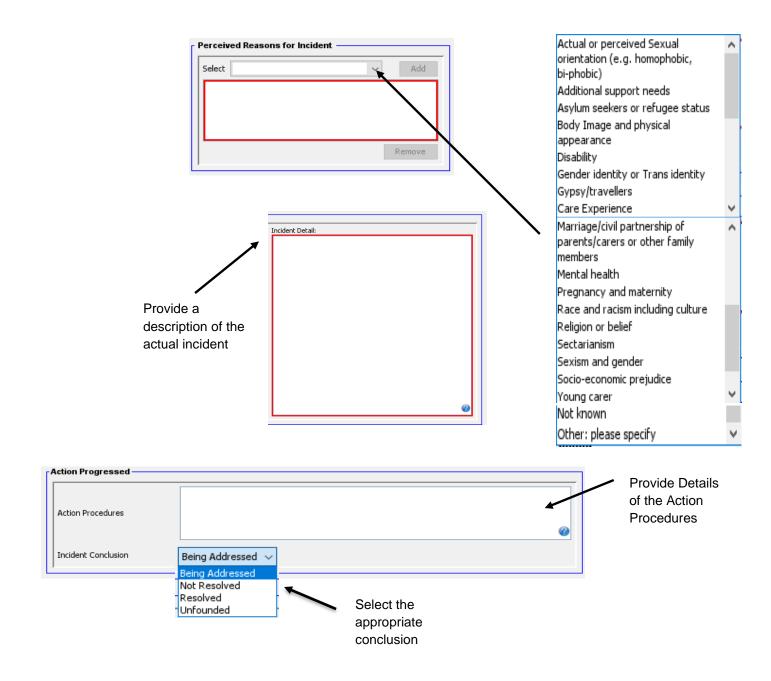
Application\Management\Bullying and Equalities\Maintain Incident



Add names of individuals (pupils and staff) who have experienced and displayed the behaviour

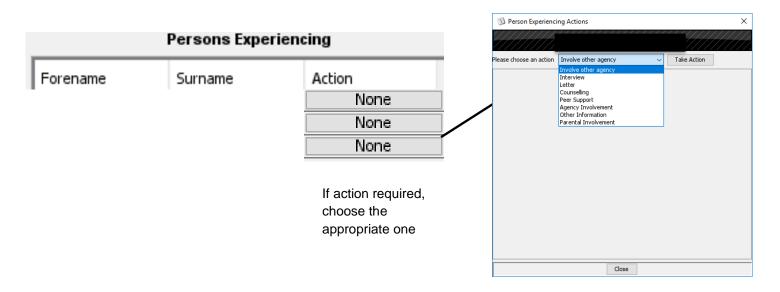


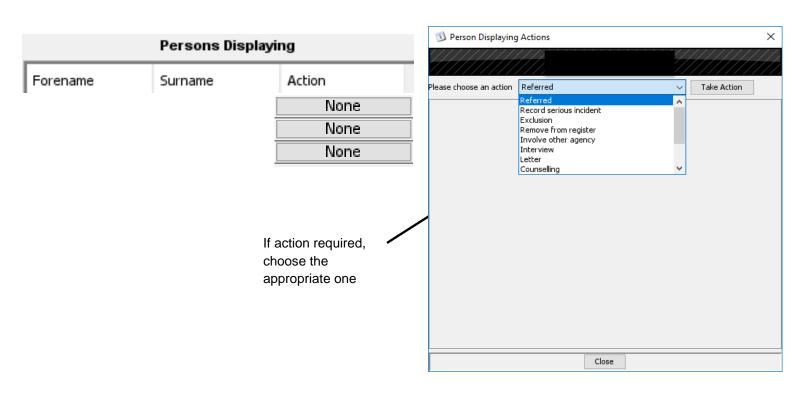
Record Impact of Events on person(s)

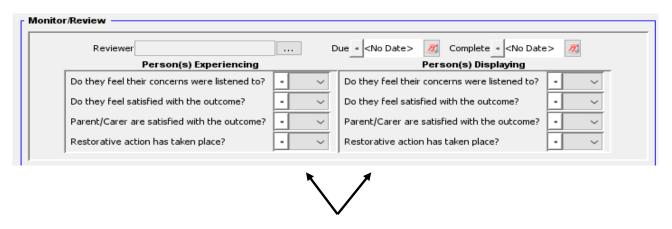


Log back in to SEEMiS and go to MAINTAIN INCIDENT

This is required in order to complete the following sections

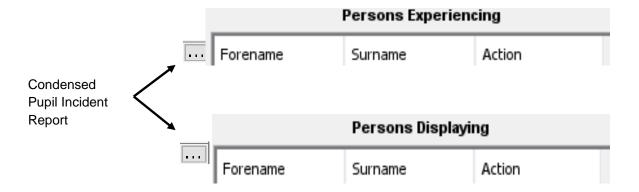






Select the appropriate action

Complete at the time if the situation is resolved. If not update when it is resolved



A report can be generated which provides a condensed pupil incident report for the person experiencing and person displaying.