



# Person Specification – House Captain Post 2019/20

Expectations of the Post	
<p>In addition to the expectations of the prefect role, each house will vote for at least 4 house captains who will be given the following duties:</p> <ul style="list-style-type: none"> <li>• Support your house teams</li> <li>• Support the teacher in charge</li> <li>• Be a role model and must set a good example for all pupils</li> </ul>	
<b>Support your house teams</b>	<ul style="list-style-type: none"> <li>• Organising your teams and giving players plenty of warning.</li> <li>• Being understanding with all pupils of all abilities.</li> <li>• Supporting your team in a positive and encouraging way.</li> <li>• Working closely with your other House captains to ensure the work load is shared and the activities go ahead</li> <li>• Arrange house assemblies and work closely with the DHT for your house.</li> </ul>
<b>Support the teacher in charge</b>	<ul style="list-style-type: none"> <li>• Being a linesman or referee and making fair, strong decisions</li> <li>• Maintaining a supportive atmosphere at the activities.</li> <li>• Controlling crowd behaviour</li> <li>• Arrive at the venue early and be prepared with any equipment that will be needed e.g. Bibs, Ball, racquets etc</li> </ul>
<b>Be a role model and must set a good example for all pupils</b>	<ul style="list-style-type: none"> <li>• You must set an example for pupils during house events and around the school.</li> </ul>

Desired Criteria for the Post	
<b>Experience</b>	<ul style="list-style-type: none"> <li>- Active participation in clubs, extra curricular activities, etc</li> <li>- It would be an advantage if candidates could demonstrate participation in, school/community events, sports clubs/and any other positions of responsibility in and out of school</li> <li>- Knowledge gained from work experience, employment, volunteering</li> </ul>
<b>Skills + Qualities</b>	<ul style="list-style-type: none"> <li>- Communicate effectively</li> <li>- Excellent time keeping skills</li> <li>- Interpersonal skills, ability to lead younger students in a calm and professional manner</li> <li>- Organisational skills</li> <li>- Ability to take initiative</li> <li>- Positive caring approach, a commitment to young people</li> <li>- Excellent attendance and punctuality</li> <li>- Positively promote Balfron High School at all times</li> </ul>

## **The Selection process**

### **1 Application form:**

- Your application form will be considered by Mr Perman and the Depute Head Teacher of your house - those prefects who meet the criteria will be invited to interview.

### **2 Interview:**

- Successful candidates will be invited for interview.
- You will be interviewed by the Depute Head Teacher (with the responsibility for your house), Mr Perman and 1/2 of last year's house captains.
- Pupils who are successful at the interview will be invited to perform a speech at their house assembly.

### **3 Speech:**

- House captain candidates will perform a speech at their own house assembly in June.
- You should describe why you would make a good house captain and why pupils should vote for you.
- Pupils from S2-6 and staff in your house will then vote for their favourite one house captain.
- All House Captain applicants will support Sports Day.

*Please see Mrs Patrick with any questions.*