

**BALFRON HIGH SCHOOL PARENT COUNCIL  
Annual General Meeting**

Notice of Meeting to be held on Tuesday 8 May at 7.00 p.m. in the Strathendrick Suite,  
Balfron High School

**A G E N D A**

1. Welcome and Apologies
2. Minutes of previous AGM meeting (Held 9 May 2017)
3. Matters arising
4. Appointment of Office Bearers
  - Chair
  - Vice Chair
  - Treasurer
  - Secretary
5. Chairperson's Report
6. Headteacher's Report
7. Treasurer's Report. Presentation of Accounts
8. Fundraising Update and 500 Club Draw
9. Looking Forward – plans for 2018-2019
10. AOCB
11. Dates of meetings                      Draft – to be confirmed
  - 4 September 2018
  - 6 November 2018
  - 15 January 2019
  - 12 March 2019
  - AGM – 7 May 2019

## BALFRON HIGH SCHOOL PARENT COUNCIL

Draft Minutes of the Annual General Meeting held on 8<sup>th</sup> May 2018 at 7pm in the Strathendrick Suite, Balfron High School

**Present:** Gerry Eckersley, Stephanie Harper, Elaine Bannatyne, Tara Williams, Lynne Seaton, Tracey Patrick, Amanda Quinn, Katy Gibb

**Apologies:** Maureen Meredith, Fiona Lyle,

1. **Welcome**

Gerry offered a warm welcome to all and thanked everyone for coming along to the meeting.

2. **Minutes of previous AGM held on 9<sup>th</sup> May 2017**

Minutes of last AGM were approved without comment. Proposed by LS, Seconded by GE.

3. **Matters Arising**

There were no matters arising from the previous AGM.

4. **Appointment of Office Bearers**

In accordance with our constitution, invitations had been extended to all parents and carers to consider standing for a role on the Parent Council.

- |                               |                           |
|-------------------------------|---------------------------|
| • Chair – Gerry Eckersley     | Proposed SH / Seconded AQ |
| • Vice-Chair – Katy Gibb      | Proposed GE / Seconded LS |
| • Treasurer – Lynne Seaton    | Proposed SH / Seconded GE |
| • Secretary – Jackie Mackay   | Proposed KG/ Seconded LS  |
| • Fundraising – Tara Williams | Proposed GE / Seconded SH |

Many thanks to Maureen Meredith for all her efforts as Vice Chair from the Parent Council, and especial thanks from Elaine Bannatyne on behalf of Balfron High School.

5. **Chairperson's Report**

The Parent Council have had a strong year with a noticeable increase in the number of parents and carers attending our meetings. We aimed to improve the representation from our feeder villages and need to focus on this in the future. We discussed becoming involved with the Rural South West collaboration in the next session.

<https://my.stirling.gov.uk/services/community-life-and-leisure/community-planning-in-stirling/community-planning-area-community-planning/community-planning-forums/rual-south-west#skip>

With thanks to Lynne and Amanda, the PC now have an increasing Facebook and Twitter presence and are becoming more vocal in the wider community.

The PC have had a higher profile at school events. Maureen presented the PC to the new S1 Parents, the PC have been active at fundraising events, have continued to help at school dances and have been generally more active in our school community.

We have found that setting Topics of Interest at our meetings has led to a sustained focus on issues and ensured our meetings remain focused. We have discussed -

- Internet Safety
- Study Skills
- Body Image, and Anti Bullying
- Vaping

We would like to set further topics for the forthcoming year and would like to revisit topics that remain current.

Gerry thanked Elaine Bannatyne for her dedicated support of the Parent Council which is much appreciated by all members of the council. Thanks to all the members of staff who have supported the Parent Council, particularly Tracey Patrick whose involvement has been much appreciated. Thanks were also given to the members of the Parent Council for all their input and to our Senior Prefects for their involvement. We wish them every success as they leave Balfron High School.

## **6. Headteacher's Report**

### **General Update**

The Owen Britton triathlon was hugely successful in school – much enthusiasm was generated by those taking part and those following the event, and £1051 was raised to SUDEP Action.

The Outstanding Award Ceremonies are to be separated into Junior and Senior events. The Junior Ceremony will take place in school time on 31st May (parents to be invited), and the Senior Award Ceremony on the evening of Tuesday 19<sup>th</sup> June.

Digital Learning is coming to BHS with next years' S1 to be given individual Chromebooks to support their learning. The Infrastructure and training is planned for August to October.

For the new session, improvement planning is ongoing in key areas –

Behaviour Policy and practice – current practice has been reviewed, with Stirling Council updating the policy for August

Anti-Bullying Policy and Practice – Based on Respect ME, Dr Applequist has created a starter tool

Mental Health – developing Mental First Aid with planned assemblies in June.

Homework – Mr Scott continues his work on this review

### **Curriculum**

The new timetable for S2 pupils will start in June, New S3 pupils will study 11 subjects including English/Maths and Leadership. This year will study 7 subjects in S4 (2019 – 2020).

Uptake has been high in Science and Social subjects – Spanish has increased.

The Future Pathways day will be held on Friday 8 June, at the end of the first week of the new session.

### **National Qualifications / Attainment**

The current exams are running well, thanks to Penny Bath and her team.

2018 results are due to pupils on Tuesday 7<sup>th</sup> August. As in previous years, the Leadership team will be in school and available to support pupils in re-coursing on 8<sup>th</sup> August.

### **Parents and Partners**

An open evening is planned to present Maths Progression Pathways, to better explain the options for maths with the school.

Elaine Bannatyne is keen to put sub groups of interested parents and carers in place to look at Mental Health and School Excursions.

A letter is to be sent to all parents and carers regarding Vaping.

Parking on the turning circle continues to be an issue. First Bus have been in contact with the school regarding the buses becoming obstructed. Additionally, Disability parking spaces are not being respected and left available to those who need them. We discussed possible signage options and raising the profile of this issue to all users of the school buildings after school, many of whom may not have children in the school and may not be fully aware of the issue.

The Big Balfroon Survey is on the way to all families. This is a survey based upon the Inspection Questionnaire and informs the school of parental opinion.

Family learning – how can BHS better engage parents? Supporting learning and preparation for exams might be useful. Helping parents better support their

childrens' learning. Making thinking visible – what this means in practice. It is hoped that what parents want or need may be voiced in response to the Big Balfron Survey.

### **Staffing**

The school will miss Mrs Wood, Mrs Knox and Mrs Smith when they retire in June. Amna Nafees has a permanent position in Business Education. Ifty Ahmed (Maths) and Joanne Lloyd (Modern Languages) have temporary contracts. Probationers will be joining BHS in Maths, Geography, PE and Music.

It is worth noting that the BHS school roll is falling. This limits the availability of permanent positions in departments that may not need as many teachers in the coming years.

### **7. Treasurer's Report**

Lynne presented the accounts of the Parent Council for the year 1<sup>st</sup> May 2017 to 30<sup>th</sup> April 2018. The accounts are to be verified.

The Parent Council holds current funds of £1,800.62.

During the year, £1,500 was presented to staff in BHS as follows -

Netball Team Kit	PE	£300
Maths Workout Licence	Maths	£110 (1 yr)
Biography books	Library	£250
Cakecraft National 5	Home Ec.	£100
Speaking practice with Native Speaker	Mod. Lang.	£200
Minibus contribution		£540
<b>Total</b>		<b>£1500</b>

The signatories for the bank account are currently –  
Gerry Eckersley, Chair  
Lynne Seaton, Treasurer  
Tara Williams, Fundraising Coordinator

Cheques are to be signed by two of any three of the signatories. Internet Banking Access is authorised for Lynne Seaton as Treasurer.

### **8. Fundraising Update and 500 Club Draw**

The fundraising team have worked very hard over the past year, and their efforts are very much appreciated by all.

The main activities are –

- **Balfron High Clothing Company**  
To be present at the next Transition Evening and Blazer nights. This venture has been a great success, and is one of the most productive income streams.
- **500 Club**  
Emails to go out shortly for the renewal of numbers. To be promoted to the new S1 parents.
- **Campus Ceilidh**  
To be held on the 15 June to welcome new S1 families to Balfron High School. There are 150 new S1's. Capacity of 250 – how can the existing BHS pupils be encouraged to come.
- **Candlelit Classics**  
This event is not going ahead in its current form next year. Plans for a similar musical event are in early stages.
- **Silent Online Auction**  
Exploring the possibility of an online auction at Christmas time.
- **Raffles**  
To be present at school events.

**Club 500 – Draw**

Lorna English was the winner of £100 in the draw of the Club 500 with the number 59.

**9. Looking Forward – Plans for 2018 -2019**

The PC would like to continue to set Topics to focus on during our meetings. We expect these to include

- Vaping
- Body Image
- Anti-Bullying
- Mental Health
- Exam Structure

**10. AOCB**

Balfron Community Council are holding an event 'A Space for Living' based at Doyles on the 12<sup>th</sup> May. This is a consultation event regarding issues effecting life in Balfron.

The Parent Council need to make sure we are compliant with the new General Date Protection Regulation (GDPR).

**11. Dates of Next Meetings 2018 / 19**

4 September 2018  
6 November 2018  
15 January 2019  
12 March 2019  
AGM – 7 May 2019