# **Person Specification –** House Captain Post 2017/18

|  |
| --- |
| **Expectations of the Post** |
| In addition to the expectations of the prefect role, each house will vote for at least 4 house captains who will be given the following duties:* + - * Support your house teams
* Support the teacher in charge
	+ - * Be a role model and must set a good example for all pupils
 |
| **Support your house teams**  | * Organising your teams and giving players plenty of warning.
* Being understanding with all pupils of all abilities.
* Supporting your team in a positive and encouraging way.
* Working closely with your other House captains to ensure the work load is shared and the activities go ahead
* Arrange house assemblies and work closely with the DHT for your house.
 |
| **Support the teacher in charge**  | * Being a linesman or referee and making fair, strong decisions
* Maintaining a supportive atmosphere at the activities.
* Controlling crowd behaviour
* Arrive at the venue early and be prepared with any equipment that will be needed e.g. Bibs, Ball, racquets etc
 |
| **Be a role model and must set a good example for all pupils** | * You must set an example for pupils during house events and around the school.
 |

|  |
| --- |
| **Desired Criteria for the Post** |
| **Experience** | * Active participation in clubs, extra curricular activities, etc
* It would be an advantage if candidates could demonstrate participation in, school/community events, sports clubs/and any other positions of responsibility in and out of school
* Knowledge gained from work experience, employment, volunteering
 |
| **Skills + Qualities** | * Communicate effectively
* Excellent time keeping skills
* Interpersonal skills, ability to lead younger students in a calm and professional manner
* Organisational skills
* Ability to take initiative
* Positive caring approach, a commitment to young people
* Excellent attendance and punctuality
* Positively promote Balfron High School at all times
 |

**The Selection process**

**1 Application form:**

* Your application form will be considered by Mr Watson and the Depute Head Teacher of your house - those prefects who meet the criteria will be invited to produce a speech.

**2 Interview:**

* Successful candidates will be invited for interview on Monday 12th June.
* You will be interviewed by the Depute Head Teacher (with the responsibility for your house), Mr Watson and 2 of last year’s house captains.
* Pupils who are successful at the interview will be invited to perform a speech at their house assembly on Wednesday 14th June.

**3 Speech:**

* + House captain candidates will perform a speech at their own house assembly on Wednesday 14th June.
* You should describe why you would make a good house captain and why pupils should vote for you.
* Pupils from S2-6 and staff in your house will then vote for their favourite one house captain.
* The new House Captains will be presented to the whole school at Sports Day.

*Please see Mr Watson with any questions.*