# **Person Specification –** House Captain Post 2017/18

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| **Expectations of the Post** | |
| In addition to the expectations of the prefect role, each house will vote for at least 4 house captains who will be given the following duties:   * + - * Support your house teams * Support the teacher in charge   + - * Be a role model and must set a good example for all pupils | |
| **Support your house teams** | * Organising your teams and giving players plenty of warning. * Being understanding with all pupils of all abilities. * Supporting your team in a positive and encouraging way. * Working closely with your other House captains to ensure the work load is shared and the activities go ahead * Arrange house assemblies and work closely with the DHT for your house. |
| **Support the teacher in charge** | * Being a linesman or referee and making fair, strong decisions * Maintaining a supportive atmosphere at the activities. * Controlling crowd behaviour * Arrive at the venue early and be prepared with any equipment that will be needed e.g. Bibs, Ball, racquets etc |
| **Be a role model and must set a good example for all pupils** | * You must set an example for pupils during house events and around the school. |

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| **Desired Criteria for the Post** | |
| **Experience** | * Active participation in clubs, extra curricular activities, etc * It would be an advantage if candidates could demonstrate participation in, school/community events, sports clubs/and any other positions of responsibility in and out of school * Knowledge gained from work experience, employment, volunteering |
| **Skills + Qualities** | * Communicate effectively * Excellent time keeping skills * Interpersonal skills, ability to lead younger students in a calm and professional manner * Organisational skills * Ability to take initiative * Positive caring approach, a commitment to young people * Excellent attendance and punctuality * Positively promote Balfron High School at all times |

**The Selection process**

**1 Application form:**

* Your application form will be considered by Mr Watson and the Depute Head Teacher of your house - those prefects who meet the criteria will be invited to produce a speech.

**2 Interview:**

* Successful candidates will be invited for interview on Monday 12th June.
* You will be interviewed by the Depute Head Teacher (with the responsibility for your house), Mr Watson and 2 of last year’s house captains.
* Pupils who are successful at the interview will be invited to perform a speech at their house assembly on Wednesday 14th June.

**3 Speech:**

* + House captain candidates will perform a speech at their own house assembly on Wednesday 14th June.
* You should describe why you would make a good house captain and why pupils should vote for you.
* Pupils from S2-6 and staff in your house will then vote for their favourite one house captain.
* The new House Captains will be presented to the whole school at Sports Day.

*Please see Mr Watson with any questions.*