



## Woodpark Nursery Class

### Duty of Candour

Within Woodpark Nursery Class the safety of our children, families and staff is of paramount importance.

Incidents and accidents are recorded using our incident/accident reporting procedures.

In the case of a significant incident, the nature of which results in death or harm, Duty of Candour procedures would be applied. Duty of Candour procedures investigate what has happened, ensure openness and transparency with affected individuals and/or their families and, following investigation, review policies, procedures and practice.

We will report annually on the number and nature of unintended or unexpected incidents which have resulted in death or harm, indicating the number and nature of unintended or unexpected incidents which have resulted in death or harm; assesses the extent to which the Duty of Candour was carried out; give information about the organisation's policies and procedures to support implementation of Duty of Candour provisions; provide information on any changes made to policies or practices as a result of incidents reported.

#### Duty of Candour report March 2024

No incidents requiring Duty of Candour procedures occurred between 1 January 2023 and 28 February 2024.

D MacKenna, HT, and M Faulds, EYTL, have completed Duty of Candour training.

The next Duty of Candour report will be completed by 28 February 2025.

D MacKenna

Head Teacher

28 February 2024