



**Education Resources
Executive Director Tony McDaid
Woodpark Primary School
Head Teacher Mrs Debbie MacKenna**

9 November 2021

Dear Parents/Carers

Car Park

I write regarding our car park at drop off and collection times.

There has been a further incident whereby a car has been damaged in our car park.

Please do not double park in the car park. If no space is available you must leave and park outwith the car park.

The parking bays running alongside the school and round at the Muga pitch are for drop offs only and should not be used as parking spaces.

We have an increasing number of school staff who require to park here and on a number of occasions staff have reported that they have been unable to access a space when arriving at work.

I do realise that with darker days and worsening weather more families may choose to drive their children to school/nursery, however, we must strive to ensure as far as possible that no further incidents of damage to cars arise as well as ensuring that staff who need to use the parking spaces are able to. I would strongly encourage you to use alternative ways of coming to/from school – walking, cycling, scooting, or 'park and stride' ie driving part of the way and walking the last distance to school.

The situation will be monitored and, if need be, the decision may be taken to close the car park to all but staff members and those with a blue badge.

Thank you for your cooperation.

Yours sincerely,

**Mrs D MacKenna
Head Teacher**



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