



Mrs Claire Fox

Head Teacher

The role of the Headteacher is, within the resources available, to conduct the affairs of the school to the benefit of the pupils and the community it serves, through pursuing objectives and implementing policies set by the education authority.

Mrs Fox's specific responsibilities include:

- Overall responsibility for leading and managing the school and nursery class
- Line Manager of promoted and unpromoted teaching staff
- Overall monitoring of Quality Assurance of Learning and Teaching in the school and nursery class
- Departmental Lead for P5/6 – P7
 - Quality Assurance of Learning and Teaching
 - Relationships and pastoral care
 - Pupil wellbeing and attendance
 - Parental queries and concerns
- Transition from P7 to S1
- Establishment Improvement Planning and Reporting
- School Policy
- Relationships and Pupil Pastoral Care across the school
- Attachment Lead
- Staff Wellbeing
- Maximising Staff Attendance
- Health and Safety
- Finance and Budget
- Advisor to the Parent Council
- Child and Adult Protection Co-ordinator
- Pupil Attendance Monitoring
- Registered Manager of Nursery Class
- Student/Work Experience Link

And all duties outlined in Annex B of a Teaching Profession for the 21st Century (available on request).

Mrs Colette Watson

Depute Head Teacher



The role of the Depute Head Teacher is to assist the Head Teacher to conduct the affairs of the school to the benefit of the pupils and the community it serves and deputise in the Head Teacher's absence.

Mrs Watson's specific responsibilities include:

- Lead for Nursery including Quality Assurance and ASN Co-ordinator
- Departmental Lead for P2 – P3/4 and NCCT
 - Quality Assurance of Learning and Teaching
 - Relationships and pastoral care
 - Pupil wellbeing and attendance
 - Parental queries and concerns
- Transition from Nursery to Primary
- Literacy Lead
- Parental Engagement within school – link
- Stakeholder Engagement
- PTA SLT Link
- Professional Learning Lead – Teaching and Early Years Staff

And all duties outlined in Annex B of a Teaching Profession for the 21st Century (available on request).

Mrs Joanne Keltie

Acting Depute Head Teacher



The role of the Depute Head Teacher is to assist the Head Teacher to conduct the affairs of the school to the benefit of the pupils and the community it serves and deputise in the Head Teacher's absence.

Mrs Keltie's specific responsibilities include:

- Departmental Lead for P4 – P5
 - Quality Assurance of Learning and Teaching
 - Relationships and pastoral care
 - Pupil wellbeing and attendance
 - Parental queries and concerns
- ASN Co-ordinator P1- P7
- Equity Lead
- Numeracy Lead
- Stakeholder Engagement
- Parent Council Link

And all duties outlined in Annex B of a Teaching Profession for the 21st Century (available on request).

Mrs Gillian Mitchell

Acting Principal Teacher



The role of the Principal Teacher is to assist the Head Teacher and Depute Head Teachers to conduct the affairs of the school to the benefit of the pupils and the community as a lead member of teaching staff with delegated leadership responsibilities.

Mrs Mitchell's specific responsibilities include:

- Departmental Lead for P1
 - Quality Assurance of Learning and Teaching
 - Relationships and pastoral care
 - Pupil wellbeing and attendance
 - Parental queries and concerns
- Early Intervention Link
- Teaching responsibility for NCCT timetable
- Health and Wellbeing Lead
- Extra-curricular Activities Lead
- Active Schools Link
- Stakeholder Engagement
- PTA Link

And all duties outlined in Annex B of a Teaching Profession for the 21st Century (available on request).