

WOODHEAD PARENTS COUNCIL (PC) MEETING MINUTES – 1 November 2022
Held in person at Woodhead Primary

Recorded by: Karen Mulholland

Present	Sheila Moore (Chair) Karen Mulholland (Vice Chair) Pamela Shearer Scott Lindsay Laura McIntyre Fiona Hendry Rachel Miller Claire Fox Scott Clark Liza Gardner Councillor Handibode
Apologies	Denise McCafferty Stephen Lennox Alison Yim Councillor Ross Councillor Toner Councillor Keates Helen Paterson Adele Pirie Fiona Hendry

Topic	Minutes	Actions
Previous minutes	<p>Liza and Miss Miller were present at last meeting but are not noted on the list of attendees. Joanne was noted as present but did not attend – to be removed.</p> <p>Mr Clark – action to put out correspondence for future non uniform days – this is meant for future school year rather than this year.</p> <p>Pamela Shearer will agree minutes with amendments as per attendees above.</p>	<p>Alison Yim to amend minutes</p> <p>Mr Clark to give correspondence for future non uniform days</p>
Correspondence Received	Correspondence received from SLC regarding PC role in school budget	Could all PC members please read over budget section of SLC Devolved School Management document which

		details PC role and SC will present on budget at next meeting.
Meeting with Executive Director of Education	Sheila attends on behalf of PC. Opportunity to raise issues from Parent Council perspective – Sheila raised South Lanarkshire games at the last meeting no response has been received to date.	Await response and feedback on receipt
Playground Supervision	<p>Point for discussion at PC raised via school website regarding supervision in the playground. Mr Clark reported that the school had a requirement to provide adult presence in the playground.</p> <p>School commit to the following where possible:</p> <p>Playtime: Over three playgrounds there are 4-5 staff .</p> <p>Lunchtime: 2-3 staff at lunch – but increases as lunches moved.</p> <p>Gates open before 8.45 however playground is not supervised until 8.45 – adults sending children in at own risk before that.</p> <p>SMT have a presence at school gates. Mr Clark gave assurance that adult supervision exceeds recommendations.</p> <p>At the end of the day the office is manned until 4.30 so children know to return if their guardian cannot be located.</p>	No outstanding issues for PC to consider.
Positive relationships – Woodhead Way Sub Group	Woodhead PC subgroup is to be set up. Mr Clark has requested interest be noted from parents who wish to be involved. South Lanarkshire Treat Me Well policy is followed.	Parents are encouraged to join sub group
Resignation of PC member	Helen Paterson has notified the PC of her resignation. She was nursery representative. Mr Clark will inform the nursery parents of the vacancy and open invitations for volunteers. The PC would like to extend their thanks to Helen for her time and commitment.	Mr Clark to notify nursery parents of vacancy on PC
Traffic	No response to date to Sheila's email	Carry forward
Vandalism	Update given from Mr Clark. Visit from SLC carried out. Identified some areas that CCTV could be changed – some need replaced. Current cameras are analogue rather than digital. Gaps in the fence are now boarded up. School layout makes it more vulnerable to vandalism due to lack of houses. Authorisation needs to be sought to get	Education Resources to consider recommendations for CCTV upgrade

	<p>CCTV replaced. CCTV facilitated the Police in finding the people who carried out the vandalism and as such has prevented future vandalisms. Recommendations are being submitted to Education Resources.</p>	
Fundraising	<p>Grants and funding is essential to ensure the Woodhead School community are able to access a wide range of extra curricular activities and transport in particular.</p> <p>Pamela has approached her employer and match funding has been granted.</p> <p>Scott Lindsay has application form to request grant from local companies. Scott reported that retailers are quite specific about what they will provide grants/funding for.</p> <p>Discussion around if match funding success bid be put on twitter to encourage other parents to explore this option with their employer</p> <p>PTA have put out a request for donations for fete – local Scotmid and SPAR will provide donations.</p> <p>Mr Clark received an email from Stewart Milne to consider an Eco project – up to £1000. Mr Cahill is supporting p7s to develop something from an Eco perspective.</p>	<p>Pamela to consider twitter 'poster'/case study with HCBC to encourage other parents to consider</p>
Community Larder	<p>Place where the community can go to access items such as winter jackets, pencil cases, shoes. Wider community support issue.</p> <p>Scott Lindsay to start completing application form with a working document from Scott Clark that outlines what school would perhaps use any donated monies/grants for. List of equipment that has been requested from Stewart Milne.</p> <p>Pamela and Scott will work on this. Scott to email Sheila the list of companies that they are going to make applications to. Grants will be raised at each agenda moving forward</p>	<p>Pamela and Scott to work on document – supported by statement of intention/equipment from Scott Clark.</p> <p>Scott Lindsay to email Sheila with list of companies that applications are going to be submitted</p> <p>Grants standard agenda item moving forward</p>
Head Teacher report – summary only	<p>Captains met with Mr Clark to review non-uniform day themes. Odd socks, Xmas Jumper, Bright colours, crazy hair/funky hat, no themed days (March and June), mixed up day, comfy.</p> <p>Participatory Budget (PB) vote outcome – school trips.</p> <p>P7 swimming will be covered by PB – 66 children for 12 swimming lessons. Transport – school fund</p>	<p>Scott Clark to put a detailed email regarding information on the cost of the school day</p> <p>Video for how to use google pay to save to be considered</p>

	<p>can pay £1000 towards swimming. Parents to pay £1.80 per session compared to £7 per session. Last year curriculum costs were covered – swimming was covered by this last year – curricular activity as it was a PE. This year curriculum activities out with school are not funded.</p> <p>Remainder of PB monies will go to school trips – best that can happen from this will subsidise trips.</p> <p>Scott Clark will put a detailed email regarding information of the cost of the school day – what we are tasked with, what has been done and what the plan is.</p> <p>Scott will provide information about what types of activities cost. This will give people an idea of what might be a helpful donation if they wish to make one to the school.</p> <p>Can we make a video of how to start to save on parent pay?</p> <p>Google classroom – need to review this – questionnaire will go around at parents – some discussion around pros and cons of these</p>	<p>Scott Clark will issue questionnaire to evaluate Google Classroom at parents night</p>
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