

## WOODHEAD PARENTS COUNCIL MEETING MINUTES – 5<sup>th</sup> October 2021

Conducted virtually using Zoom

### **Parent Council meeting**

PRESENT: Scott Jasnosz-Clark (SC), Claire Fox (CF), Sheila Moore (SM), Scott Lindsay (SL), Freya Kennedy (FK), Alison Yim (AY), Karen Mulholland (KM), Rachel Miller (RM), Helen Paterson (HP), Stephen Lennox(SL), Councillor John Ross(JR), Fiona Hendry(FH), Lisa Gardner (LG)

APOLOGIES. ) Councillor Lynne Nailon, Pamela Shearer, Matt Hooper, Laura McIntyre

SM welcomes and asks if minutes from last meeting can be approved, SL approves and AY 2nds.

Matters Arising.

Constitution - 24 people emailed in an agreement to the changes so approved, SC emailed nursery staff to see if anyone wants to join the PC, nobody yet but will ask again in a few months.

Breakfast Club – SM asks Cllr Ross for his update, Cllr Ross contacted Tony McDaid 1<sup>st</sup> Oct and got an update that the support assistant that is starting has agreed to do the extra hours to allow breakfast club to commence.

The school has asked for parent volunteers.

SLC is advertising for short contracts across the council and asking within family learning services, Woodhead not the only school with no staff so council working to address the issue, Cllr Ross will update if he gets more info.

Cllr Ross, apologises as has to leave to go to another meeting, don't hesitate to contact him, don't wait for meetings.

Termly newsletter, SC says not been a collegiate meeting so this will be raised at next meeting.

Parent Council Report, SM circulated, she stated quite formal as used a template and hopes next will be more personal. SM asked if any changes required or issues, all happy so approved.

### **Headteachers Report**

Breakfast club, new SSA agreed to take on the role, awaiting start date.

Volunteers sent PVG forms to complete.

What it will look like – no bubbles means it should be open to all children when needed.

When breakfast club starts the toast to go service will stop.

SC thanks PC for helping to move breakfast club forward.

SM will it go in the newsletter? Once SC has a start date then an email will circulate.

### **Covid Update**

Still awaiting review of govt guidelines, news today indicates no real change.

Education advisory board will update school guidance which is usually following a few days

after govt guidance.

Positive case procedures, last week authority changed guidance on how positive cases are informed. Parents notified by track and trace and asked to provide details. Positive contact is a low risk contact so no action required but recommend LTF, nobody else informed so from now on its just the low risk contact email which goes to the class, not the whole school.

#### Staffing

Janitor post advertised, Mr Mackie has moved to another school so the post will be advertised on a permanent basis.

#### Nursery Care Inspectorate Visit

Very positive report with no recommendations or requirements. It was a hybrid inspection with one day in nursery and one day virtual meetings. Awaiting publication of report but it was very positive. SL, very positive news and testament to all the staff, especially the newer staff.

#### Health and Safety Audit

Positive experience with no significant actions to be followed up.

#### School Improvement Plan

Any comments or feedback?

KM, the issue with P4, good that intervention organised but is there any reflection as to why it happened? SC, cant discuss individual learners as each child is different but nothing that as a school he could pinpoint apart from P4s maybe needed more help to access learning at home.

SM, asking SC can we update breakfast club by next meeting?

Next meeting is the 2<sup>nd</sup> November, SM is that going to be parents night? SC, yes but its likely that it wont be in person.

RM agrees most staff are happy with the option that some teachers can do over a few days or one day so SC going to see if he can check that PC parents don't clash with parents night.

Next meeting 2<sup>nd</sup> November