



Woodhead Primary School and Nursery Class

Parent/Carer Guide to Livestream Learning at Woodhead

Fourth Edition – 29th January 2021

All classes from P1 to P7 will have three live interactions with their class teacher this week via Google Meet in their Google Classroom. There will be a mixture of learning activities, check-ins and class discussions.

When will the Google Meets take place?

| | 9.15am-9.45am | 9.45am-10.15am | 10.15am-10.45am | 11.15am-11.45am | 11.45am-12.15pm | 1.30pm-2.00pm | 2.00pm-2.30pm | 2.30pm-3.00pm |
|--------------------------|-----------------------------|----------------------------|---|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 1 st Feb 2021 | P6 Miss Ianniello | P4 Mrs. Rashid | P1b Miss Bell | P2 Miss Miller | P3/4 Mrs. Mackie | P2/3 Mrs. Murray | P7 Mrs. Roe | P5/6 Mr. Markac |
| 2 nd Feb 2021 | P5/6 Mr. Markac | P3 Ms. Quigley | P3/4 Mrs. Mackie | P1a Miss Casey | P4/5 Mrs. Houston | P6/7 Mrs. Arthur | P6 Miss Ianniello | P5 Mr. Sullivan |
| 3 rd Feb 2021 | P2/3 Mrs. Murray | P5/6 Mr. Markac | P6/7 Mrs. Arthur & Mrs. Howat | P3 Ms. Quigley | P1b Miss Bell | P2 Miss Miller | P3/4 Mrs. Mackie | P4/5 Mrs. Houston |
| 4 th Feb 2021 | P2 Miss Miller | P5 Mr. Sullivan | P6 Miss Ianniello | House Captains Mr. Clark, Mrs. Fox & Mrs. Watson | P1a Miss Casey | P4 Mrs. Rashid | P3 Ms. Quigley | P7 Mrs. Roe |
| 5 th Feb 2021 | P4/5 Mrs. Houston | P6/7 Mrs. Arthur | P7 Mrs. Roe | P1a Miss Casey | P5 Mr. Sullivan | P1b Mrs. Mitchell | P2/3 Mrs. Murray | P4 Mrs. Rashid |

NB – Parents/carers assisting pupils join the meet must not be on camera.

We will share the dates/times for the following week on Fri. 5th Feb 2021.

There are help videos for Google Meet on the school website. These may help anyone who is still experiencing the issue of their own Google Account trying to log in instead of the pupil account: http://bit.ly/wps_googleclass_guides



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Google Meet User Agreement

As part of our Remote Learning offer, we use Google Meet to allow learners to engage with live check-ins and learning conversations with teachers.

All Google Meets will be hosted within Glow and pupils will need to use their Glow username to sign in. Parents should not be on screen or talk during the Google Meet as this is an opportunity for teacher/pupil interaction only.

This user agreement sets out some ground rules to keep everyone safe.

Please read and discuss these safety rules with your child/children frequently to ensure everyone know what their responsibilities are when 'live' online.

- When you join Google Meet you must mute your microphone so that everyone can hear the teacher.
- When the teacher tells you to
 - Use the 'hands up' button to let the teacher know that you want to share something or answer/ask a question.
 - You can use the chat function to reply to a question. You must not use the chat function to message each other unless the teacher has asked you to do this.
- When the Google Meet is finished the teacher will ask everyone to hang up and leave. You must do this quickly and the teacher will be the last person left in the call to ensure everyone has left.
- Be polite and respectful within the Glow Meet – this is a learning space.

Further Information for Parents:

- Google Meet is not the time for parents to ask questions, this is a set time for teachers to check in with the pupils. Should parents have any questions or queries then they should go through the usual channels of calling the school, emailing the office, sending a message via Google classrooms.
- All Google Meet sessions will have 2 school adults present online and will be recorded for Child Protection purposes. Recordings will not be shared with other pupils/parents.

Further information and user instructions can be accessed at

<https://blogs.glowscotland.org.uk/sl/public/woodheadprimary/uploads/sites/9618/2021/01/11202715/SLC-Guide-to-Google-Meet-for-Parents-and-Pupils.pdf>