



## Woodhead Primary School and Nursery Class

### Remote Learning – A Guide for Parents/Carers

From Monday 11<sup>th</sup> January until at least Friday 29<sup>th</sup> January 2021, in line with Scottish Government guidelines, children will learn via 'Remote Learning'.

**For P1-7 at Woodhead, this will be via Google Classrooms.**

- Class teachers will set a daily check-in activity or question. We ask that your child completes this online as this is our way of monitoring daily attendance.
- Class teachers will upload daily Literacy and Numeracy tasks (these may be set at the beginning of the week or added each day).
- Class Teachers will set one or two topic lessons per week.
- There will be weekly 'Learning in a Context' lessons covering other aspects of the curriculum. Mrs. McPhee and Mrs. Keltie will set these for the whole school. These will be activities suitable for all ages to allow siblings to work on it together. These will be posted on a Monday with activities that can last all week.
- The Leadership Team will set a weekly whole school 'assembly' on a Friday.

#### Access to Help from Teachers

- Teachers will ensure instructions are as clear and concise as possible.
- Teachers will check in to the Google Classroom at least twice per day (by 9.30am in the morning and before 3pm in the afternoon).
- Children (assisted by parents where needed) can ask questions in the Google Classroom stream or by sending a private message in Google Classrooms.
- Responses to any questions may not be instant, but teachers will try to respond as quickly as possible within the school hours of 9am-3pm.
- **Please note that teaching staff will be involved in the emergency childcare provision one day per week and will be unavailable online that day.**

#### Completing Tasks

- Teachers will provide a mixture of activities that can be completed online and in jotters. Children can use their Homework jotter to complete written tasks.
- We will put a supply of jotters and stationery in local shops in the next few days – we will share more information once these are available.

## Google Classroom Guides

Google Classrooms are accessed using your child's Glow username and password. Log in to Glow at: <https://glow.rmunify.com> and then click on the Google Classroom tile.

You can access guides to using Google Classroom on the school website at: <http://bit.ly/woodhead-googleclass>

The guides include:

- [Accessing Google Classroom Instructions](#)
- [Accessing Google Classroom via Google or the App](#)
- [Accessing Glow on a Gaming Console](#)
- [Woodhead Google Classroom Acceptable User Guide](#)
- [How to Upload a Photograph to Google Classroom](#)
- [How to upload files to the Google Classroom from your computer](#)

## Google Classroom Passwords Help

If you need help with a username, password or are experiencing any issues logging in, please email [gw07asmwoodheadps@glow.sch.uk](mailto:gw07asmwoodheadps@glow.sch.uk). Please include the name of the pupil and their class in your email. Please note we are currently updating Sumdog Passwords and will issue these next week.

## Access to IT Equipment

If you do not have access to IT equipment for Remote Learning, please contact the school office for advice.

## 'Live Lessons'

We are working on how we will use Google Meet and pre-recorded videos for learning and teaching and will share further information about this soon.

## A final word of reassurance...

We appreciate that juggling the demands of Remote Learning while working from home can be difficult - even more so if you are sharing IT devices.

While we encourage daily engagement in learning, we totally understand if some activities are completed a little late. Do your best and please let us know if you need any advice or support. We are happy help in any way we can.