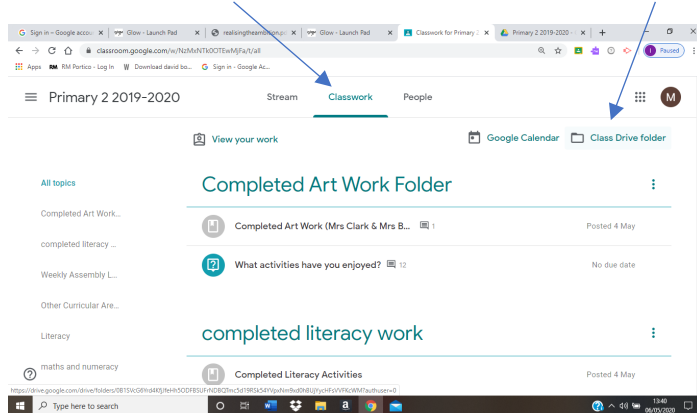**Google Classroom Pupil/Parent help sheet**

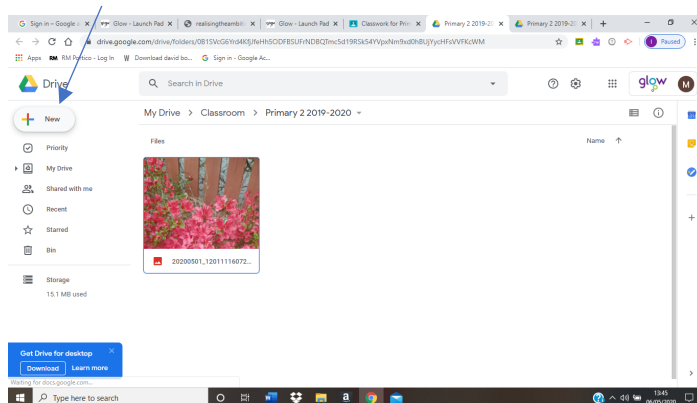**How to upload photos to the Google Classroom**

Log onto Glow and access the Google Classroom.

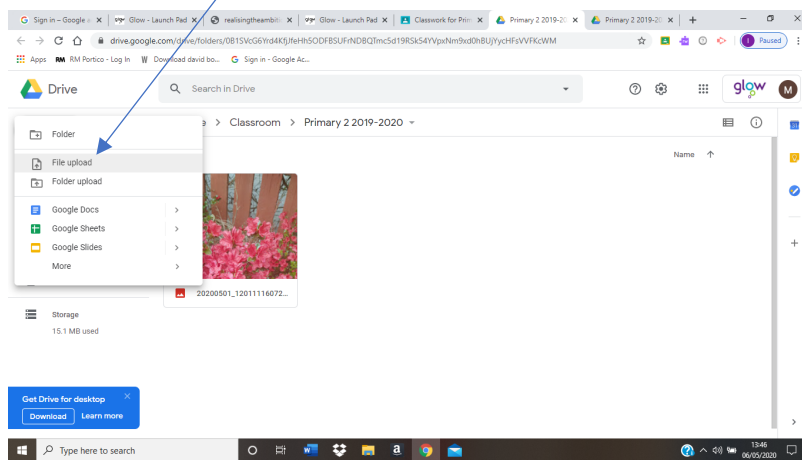Connect you phone/camera to your device.

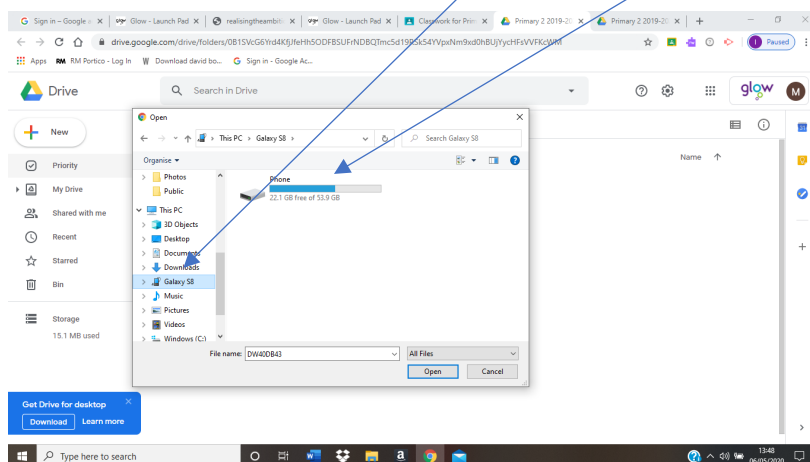Go to the **Classroom** section and click on the **Class Drive Folder**
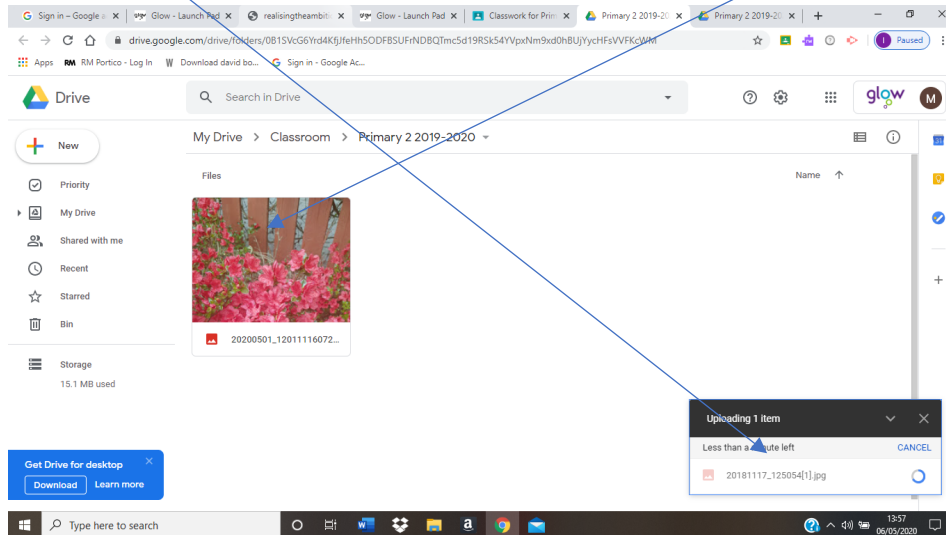

Select **New**

Then select **File Upload**

Search for your phone device here eg Galaxy S8 then click **Phone** then **DCMI** then **Camera** and select the photo you wish to upload

A message will appear telling you your file is uploading, after which it will appear in the **Class Drive Folder.**

You can delete files from the **Class Drive Folder** by right clicking on the file and selecting **Remove.**