



Education Resources

Executive Director Tony McDaid

Woodhead Primary School and Nursery Class

Headteacher - Mr. Scott Jasnosz-Clark

Our ref: SJC
Your ref:
If calling ask for: Scott Jasnosz-Clark
Phone: 01698 457669
Date: 3rd August 2020

Dear Parent/Carer

Revised School Recovery Plan – August 2020

I hope that you and your family are well and you have managed to enjoy some time to relax over the summer.

Last week, the Scottish Government confirmed the decision to re-open schools full time in August 2020. Earlier today, Mr Tony McDaid, the Executive Director of South Lanarkshire Council's Education Resources, issued a letter outlining the local authority's model of recovery for schools which explained the managed re-opening of schools between Wednesday 12th and Friday 14th August 2020, with all children back at school full-time on Monday 17th August 2020.

Schools across the Calderside Learning Community have worked together to try to ensure consistency in approach, although please bear in mind that there may be a few differences to suit the context of each individual establishment.

Some of the information that was issued in my letter on 18th June 2020 remains the same. Information which is different or has been updated from that letter has been highlighted in red.

I understand that some parents and children may have concerns about schools reopening, but please be reassured that the safety of our pupils and staff is paramount in all of our decision-making and follows the advice that we have received from the Scottish Government and South Lanarkshire Council.

To ensure that we comply with the guidance on social distancing and good hygiene, the following arrangements are in place at Woodhead Primary School:

Patterns of Attendance for the Managed Return to School for P1-7

- Tuesday 11th August 2020 will be a staff inset day - no children will attend that day.
- On Wednesday 12th August 2020, only pupils in Primary 1 will attend.
- On Thursday 13th August 2020, only pupils in Primary 1 to 3 and Primary 3/4 will attend.
- On Friday 14th August 2020, only pupils in Primary 4 to 7 will attend (Primary 3/4 will not attend this day).
- From Monday 17th August 2020, all pupils will attend every day.

This model follows the guidance issued by South Lanarkshire Education Resources

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Arrangements for Primary 1 on Wednesday 12th August 2020

- Primary 1 pupils should still arrive at the time indicated on the letter issued during the induction visits.
- If you need a reminder of the time, please contact the school office on Tuesday 11th August.
- Only 1 adult may accompany their child to school/collect their child on the first day.
- This adult should bring their child via the playground to the exterior classroom door where staff will be on hand to greet you.
- In line with Scottish Government and SLC guidance, parents will not be permitted to come into the classroom with their child.
- Staff will take some photographs of the P1 children throughout the first day and we will make these available to parents/carers as quickly as possible via the school website.
- Pupils should be collected by 1 adult at 2.30pm from the classroom doors. Staff will be on hand to show you where to wait.

Traffic Management

- Only staff and people who are visiting the school will be allowed to enter the car parks, along with any authorised vehicles responsible for transporting children to school (such as taxis organised by SLC).
- Parents/Carers of Nursery Pupils and those displaying a blue badge will also be permitted to enter the car park.
- All drivers should reverse into car park spaces to ensure social distancing when exiting from the drivers' side door.
- **Scottish Government and SLC advice states that children should not travel to school in cars with other households.**

Exit and Entrance Gates

- There will be a one-way flow to the playground at the start and end of the day. In the morning, entry will be via the Torhead Gate or the MUGA Pitch gate and exit via the back playground. At 3pm, entry will be via the MUGA pitch gate only and exit via Torhead gate or back playground.
- Only one adult should drop off/pick up their child at the end of the day, **remembering to keep 2m apart from others.**
- The accompanying parent will be allowed into the playground, but must remain inside the marked pathway.
- We will operate a 'soft-start' to school. Children can arrive between 8.50am and 9am and immediately enter the building through their allocated door.
- **School gates will not open before 8.50am.**
- Support staff and members of the school leadership team will be positioned around the playground to direct children to their correct area on arrival at school and to ensure pupil safety on exiting the school. They will not have time to speak with parents/carers at this time.

Outdoor Space

- Classes will be allocated different areas in the playground to promote distancing between groups of children in line with guidance.
- Children should not bring in any toys from home to use in the playground.

Access to the Establishment

- A hand sanitiser will be available at all entrances to the school.
- All children will enter and exit the building via their external classroom door that leads into the playground, or by the designated stairwell to the first/second floors.
- All staff will enter and exit the school via the main entrance.
- All visitors are asked to sign in and out the building using their own pen.
- Parents/carers are asked to phone or email the school, rather than visiting the school office.

Movement within the School

- There is a one-way system in all school corridors.
- All corridors have been cleared of any additional furniture.
- 2m distance markers are shown in all corridors and the use of arrows indicates directional flow.
- All classrooms have hand sanitisers fitted, as also have a supply of tissues and a lidded bin for their disposal.
- Where possible, doors will remain open **to reduce contact points**.
- The janitor will undertake regular clearing of contact areas, such as door handles.
- The janitor will regularly replenish soap, paper towels and hand sanitiser in communal areas throughout the day.

Dining Hall / Lunchtimes

- Classes will have a staggered lunchtime within the normal lunch period and will be supervised by leadership team and support staff **in the dining hall**.
- Hand sanitiser will be available at the entry and exit of the dining hall.
- Arrows will indicate directional flow.
- Children may bring a packed lunch box to school, but this should be washed every night.
- **Please provide items that your child can open without adult assistance to allow safe social distancing to take place between children and adults.**
- Where possible, children should be discouraged from going home for lunch.

Classrooms

- Children will wash their hands at regular points throughout the day, namely when they enter school, before interval, after interval, before lunch, after lunch and before they go home.
- All children will have their designated desk and chair **but will no longer be required to remain 2m apart**.
- **Wherever possible, desks will face forwards, with pupils sitting side-by-side at shared tables.**
- Windows and doors will remain open, where possible.
- **Children may bring essential items to school such as stationery, bags, packed lunches, etc. but will not be able to share these with other children.**
- **Children should not bring toys or non-essential items to school.**
- The janitor will regularly replenish soap, paper towels and hand sanitiser throughout the day.
- All soft toys and soft furnishings (such as cushions) have been removed.
- Children must bring in their own **filled** water bottle, clearly labelled with their name. This should remain on their own desk at all times.
- Our cloakrooms will not be used, children will put their jacket in their bag underneath their desk.

Learning and Teaching

- For the first few days, the focus for learning will be Health and Wellbeing, with activities designed to help children feel relaxed and comfortable with being back at school. They will have opportunities to rebuild relationships with staff and friends.
- Teachers will begin to determine where children are in their learning through observation, discussion and informal assessment over the next two/three weeks.
- All areas of the curriculum will be covered, with literacy and maths groups established by the September weekend at the latest.
- All classes will work on a mini-topic of 'Me and My Wellbeing' for the first few weeks of school, which will focus on emotional wellbeing and attachment.
- Children will be able to use school reading books and these will be sent home, but must not be shared with other family members. When returned, they will be quarantined for 72 hours before being used by another pupil.
- Children from all stages will experience a lot more learning outdoors regardless of the weather, so please ensure that they dress appropriately for this and bring a waterproof jacket to school every day.

Uniform

- Children may wear all items of school uniform as normal, including ties and blazers if you wish.
- For the first few weeks of term, we will be relaxed about uniform dress-code as we understand some parents may have had limited access to shops etc. However, please try to send children in school appropriate clothing as much as possible.
- Parents are asked to ensure that their child's uniform is washed regularly.
- PE kits are not required for the first two weeks of school. Any PE lessons in the first few weeks will be outdoors and will not require a change of clothes. We will inform you of your child's PE days towards the end of August and suggest they come to school in their polo-shirt that day.
- The school changing rooms will be unavailable for now.

Nursery Arrangements

- Information about the arrangements for Woodhead Nursery Class that were issued in June remain unchanged. If you have not received your child's start date/time, please telephone the Nursery Class via the school office from Tuesday 11th August 2020.

Other

- An isolation room has been set up in the school to be used for anyone (adult or child) who starts to display symptoms of Covid-19. **Parents/carers must contact the school immediately if their child or another family member is displaying symptoms and must not come to the school during the recommended self-isolation period.**
- Only one visitor will be allowed in the school at any time.
- If your child has a medical need, we will contact you to discuss arrangements for this, including the possible use of PPE for staff.
- All deliveries will be wiped once they have come into the school.
- Where possible, maintenance work in the building will be completed outwith school hours.
- **Breakfast Clubs will not resume at first. I will provide an update on their re-opening as soon as this becomes available.**
- **Assemblies and musical instrument tuition cannot take place for now.**
- **After-school clubs will not resume at first, but we will look to resume these as soon as possible.**

I hope that this helps to ease any anxieties that you may have had about schools re-opening.

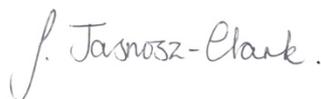
If you have any questions or concerns in relation to our phased return in August, please do not hesitate to contact me by either phoning the school or by emailing the school office: gw14woodheadpsoffice@glow.sch.uk

Please note that all other email addresses set up during lockdown are now no longer being used. We ask that you direct all school emails to the general office account and not to individual accounts of members of staff.

If you would like to speak to a member of the management team directly about the plans for schools re-opening, or any other urgent matters, we will be in school between 10am and 2pm on Friday 7th August 2020 and will be happy to speak with you on the phone that day.

Thank you for your patience and understanding during this challenging time. I cannot wait to see the children back in school! We will continue to post any updates on our school website and Twitter, so remember to look out for these.

Yours sincerely



Scott Jasnosz-Clark
Head Teacher