



Education Resources

Executive Director Tony McDaid

Woodhead Primary School and Nursery Class

Headteacher - Mr. Scott Jasnosz-Clark

Our ref: SJC
Your ref:
If calling ask for: Scott Jasnosz-Clark
Phone: 01698 457669
Date: 18th June 2020

Dear Parent/Carer

School Recovery Plan

I hope that you and your family are keeping safe and well.

At the beginning of this week, you will have received a letter from Mr Tony McDaid, the Executive Director of South Lanarkshire Council's Education Resources, outlining the local authority's model of recovery for schools reopening in August. Schools across Calderdale Learning Community have worked together to try to ensure consistency in approach, although please bear in mind that there may be a few differences to suit the context of each individual establishment. I understand that some parents and children may have concerns about schools reopening in August, but please be reassured that the safety of our pupils and staff is paramount in all of our decision-making and follows the advice that we have received from the Scottish Government and South Lanarkshire Council. To ensure that we comply with the guidance on social distancing and good hygiene, the following procedures have been put in place at Woodhead Primary School:

Traffic Management

- Only staff and people who are visiting the school will be allowed to enter the car parks, along with any authorised vehicles responsible for transporting children to school (such as taxis organised by SLC). Parents/Carers of Nursery Pupils and those displaying a blue badge will also be permitted to enter the car park.
- All drivers should reverse into car park spaces to ensure social distancing when exiting from the drivers' side door.

Exit and Entrance Gates

- There will be a one-way flow to the playground at the start and end of the day. In the morning, entry will be via the Torhead Gate or the MUGA Pitch gate and exit via the back playground. At 3pm, entry will be via the MUGA pitch gate only and exit via Torhead gate or back playground.
- Only one adult should drop off/pick up their child at the end of the day, remembering to keep 2m apart from others.
- The accompanying parent will be allowed into the playground, but must remain inside the marked pathway.
- We will operate a 'soft-start' to school. Children can arrive between 8.50am and 9am and immediately enter the building through their allocated door.
- Support staff and members of the school leadership team will be positioned around the playground to direct children to their correct area on arrival at school and to ensure pupil safety on exiting the school. They will not have time to speak with

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parents/carers at this time.

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Outdoor Space

- Classes will be allocated different areas in the playground and will have staggered breaks and playtimes to ensure that not everyone is outside at the same time.
- Children will go outdoors with their class and will be supervised by their teacher.
- Children should not bring in any toys from home to use in the playground.

Access to the Establishment

- Support staff will monitor children going to the toilet at break times, ensuring safe numbers at all times.
- A hand sanitiser will be available at the entrance to the school.
- Parents/carers are asked to phone or email the school, rather than visiting the school office.
- All children will enter and exit the building via their external classroom door that leads into the playground, or by the designated stairwell to the first/second floors.
- All staff will enter and exit the school via the main entrance.
- All visitors are asked to sign in and out the building using their own pen.

Movement within the School

- There is a one way system in all school corridors.
- All corridors have been cleared of any additional furniture.
- 2m distance markers are shown in all corridors and the use of arrows indicates directional flow.
- All classrooms have hand sanitisers fitted, as also have a supply of tissues and a lidded bin for their disposal.
- Where possible, doors will remain open.
- The janitor will undertake regular clearing of contact areas, such as door handles.
- The janitor will regularly replenish soap, paper towels and hand sanitiser in communal areas throughout the day.

Dining Hall / Lunchtimes

- Classes will have a staggered lunchtime within the normal lunch period and will be supervised by leadership team and support staff.
- Hand sanitiser will be available at the entry and exit of the dining hall.
- Seats that the children can sit on will be clearly marked so as to ensure that they stay 2m apart.
- Arrows will indicate directional flow.
- Seats and tables will be sanitised after each child.
- Children may bring a packed lunch box to school, but this should be washed every night. You may decide to use a carrier bag or tin-foil wrapping instead.
- Where possible, children should be discouraged from going home for lunch.

Classrooms

- Children will wash their hands at regular points throughout the day, namely when they enter school, before interval, after interval, before lunch, after lunch and before they go home.
- All children will have their designated desk and chair and will sit 2m apart.
- Children should remain in their seat at all times, unless directed to stand up by an adult.
- Windows and doors will remain open, where possible.
- In line with reducing the cost of the school day for all our families, all children will have their own tray containing any materials that they require. These will be labelled

to ensure that there is no cross-contamination. Children should not bring in any writing materials or equipment from home but may bring a small pencil case with some colouring pencils/pens. They will not be able to share these with their class.

- The janitor will regularly replenish soap, paper towels and hand sanitiser throughout the day.
- All soft toys and soft furnishings (such as cushions) have been removed.
- Children must bring in their own water bottle, clearly labelled with their name. This should remain on their own desk at all times. They can refill this if needed as our water machines are 'spout-free'. The janitor will clean the water machines regularly throughout the day.
- Our cloakrooms will not be used, children will just put their jacket in their bag underneath their desk.

Learning and Teaching

- All children will experience blended learning on their return in August. This means that children will attend school on either a Monday and Tuesday, or a Thursday and Friday, with home learning activities being provided for the days that the children are at home. You will be notified about your child's allocated 2 days early next week via an email to their Glow address. If you need help with the log in details for this, please email gw07asmwoodheadps@glow.sch.uk
- Please note that children allocated to Monday/Tuesday will attend school on Wednesday 12th August 2020 for the first week only.
- The focus for school-based learning will be Literacy, Numeracy and Health and Wellbeing, with the other curricular areas and skills development being the focus for home learning.
- Siblings will attend school on the same 2 days.
- Children from all stages will experience a lot more learning outdoors regardless of the weather, so please ensure that they dress appropriately for this and bring a waterproof jacket to school every day.

Uniform

- Parents are asked to ensure that their child's uniform is washed regularly. Children should not wear a school tie for now. Given the amount of time that children will spend outdoors, it might be best if just wear a polo shirt and a sweatshirt or cardigan. However, shirts with no ties are fine.
- PE kits are not required at present.

Other

- An isolation room has been set up in the school to be used for anyone (adult or child) who starts to display symptoms of Covid-19. **Parents/carers must contact the school immediately if their child or another family member is displaying symptoms and should not visit the school until the recommended self-isolation period is over.**
- Only one visitor will be allowed in the school at any time.
- If your child has a medical need, we will contact you to discuss arrangements for this, including the possible use of PPE for staff.
- All deliveries will be wiped once they have come into the school.
- Where possible, maintenance work in the building will be completed outwith school hours.
- Photographs will be posted on our school website before the end of term to let the children see how the school and their classrooms have been organised for their return.

I hope that this helps to ease any anxieties that you may have had about schools re-

opening. We are still awaiting guidance on a national level with regards to what is required for Early Years children and will communicate this with you as soon as it is received.

If you have any questions or concerns in relation to our phased return in August, please do not hesitate to contact me by either phoning the school or by emailing the school office: gw14woodheadpsoffice@glow.sch.uk

Thank you for your patience and understanding during this challenging time. I cannot wait to see the children back in school in August! We will continue to post regular updates on our school website and Twitter, so remember to look out for these. Please continue to look after yourselves and your families and have lots of fun (without the presence of home learning!) when the summer holidays officially start on Wednesday, 24th June at 1pm. Here's hoping the sun continues to shine!

Yours sincerely

Scott Jasnosz-Clark
Head Teacher