



## Google Classroom Acceptable User Guide

### When using Google Classroom:

1. Always be responsible-all content must be appropriate for school.
2. Keep all posts respectful, positive and friendly.
3. All posts should be related to tasks set by the teacher.
4. Personal information or contacts must not be shared on the Google Classroom.
5. Feedback comments should always be constructive and kind.
6. Try to post during the normal school day. Teachers will not be available at the weekend, early in the morning or late at night.
7. Check that all content is appropriate before posting
8. Any inappropriate behaviour will be reported to school management and to your parents.

