



## **Parent Council Minutes Tuesday 4<sup>th</sup> June 2019**

**Present:** Scott Clark (SC), Elaine Ferguson (EF), Colette Watson (CW), Caroline Sneddon (CS), Rachel Miller (RM), Freya Kennedy (FK), Rita Cowan (RC), Sheila Moore (SM), Steven Lennox (SL)

**Apologies:** Councillor Lynn Naylor (LN), Councillor John Ross (JR), Pamela Shearer (PS)

### **Previous minutes approved**

### **Review of last meeting's minutes**

EF emailed Helen Tiffany, support services coordinator for South Lanarkshire Council. There will now be a traffic management survey of the streets surrounding the school car park. This will be conducted by Helen Tiffany. Gordon Turnbull and Vance Sinclair from building services will accompany her.

EF will draft a letter to accompany the Parents Constitution and this will go out to parents. It will be issued by the school on the 19<sup>th</sup> August 2019. Parents will be asked for feedback by 30<sup>th</sup> August 2019. Parents will be able to contact EF via the school office. This constitution will be added to the school webpage and will be put on Twitter too.

### **Action: EF**

EF summarised her correspondence with the council since the last Parent Council meeting regarding catchment areas. EF asked the Parent Council for their view about whether Tony McDaid should be invited to attend one of the meetings. The Parent Council is interested in knowing what the council's planning for the future is, given so many new houses are being built in this area. There was possibly some misunderstanding in recent correspondence with Tony McDaid that the Parent Council wanted clarification regarding placing requests. The Parent Council is keen for more information about future plans around zoning as areas become denser. There was a sense that the Parent Council would like for school catchment areas to be looked at again. EF will email the council again and clarify what the Parent Council is looking for more information about.

### **Action: EF**

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## **Head Teacher's Report**

### **1. Standards and Quality Report 2019/20**

This is a formal report of the school's progress this year. SC handed out copies of this to the Parent Council and briefly ran through the contents of this, which included the priorities for the coming school year. Priority 1 focuses on literacy progress and Priority 2 outlines aims around pupil health and well-being. The school will continue to build on extra-curricular activities and look to enrich learning opportunities for families. Priority 3 focuses on further work around closing the attainment gap. Although this will remain a key priority, this will permeate all targets of the improvement plan. The next part of the report summarises interventions and progress made in relation to the attainment gap. SC spoke about Woodhead Primary's overall progress towards National Improvement Framework Priorities as well as data from Self-Evaluation measures. The schools overall evaluation of improvement is detailed at the end of the report along with sketchnotes. SC asked the Parent Council to look through the report and contact him within the next week, if they would like to give feedback.

#### **Action: ALL**

### **2. Analysing Attainment Data**

SC spoke about the school's data in national target areas: reading, writing, listening and numeracy for primaries 1, 4 and 7. These were depicted in graphs. Woodhead is performing well in all areas and has made significant gains in literacy. More detailed graphs were also discussed breaking the figures down into children living in deprived and non deprived areas. These statistics show that there has been good progress made in closing the attainment gap. SC spoke through this gap in relation to each of the 4 national target areas.

### **3. Class Configuration for 2019/20**

The school is now configured for 13 classes next year. SC spoke the Parent Council through the proposed class configurations for next year. Numbers are likely to change over the coming months.

The nursery team leader, Natalie Harkness is due to take up post soon. A total of 8 further nursery staff have now been recruited to fill 6 WTE posts.

### **4. PC Dates for 2019/20**

SC gave the Parent Council dates for meetings in 2019/20. These will be Tues 3rd September, Tuesday 8<sup>th</sup> October, 19<sup>th</sup> November and there will not be any meeting in December. The dates in 2020 will be 7<sup>th</sup> January, 4<sup>th</sup> February, 3<sup>rd</sup> March, 12th May and 2<sup>nd</sup> June. The AGM will take place on 3<sup>rd</sup> September 2019.

#### **AOB**

FK raised the issue of school uniform. There is some confusion from parents around what colours various parts of the school uniform should be. SC answered questions about the colour of different aspects of the uniform. Details about the school uniform are contained within the school handbook and are given to all P1 parents.

**Next meeting :** The next meeting will be held on 3<sup>rd</sup> September 2019.  
EF thanked everyone for their attendance and closed the meeting.

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