Term	Definition	Illustration					
Affordability	Deciding if you can afford an item, taking into account important factors such as whether or not the purchase is essential.	A toy is £2.50 and a t-shirt is £4.30. You have £10. Can you afford to buy these items?					
ATM	Stands for 'Automated Teller Machine'. Electronic bank machine which allows cash withdrawals. Sometimes referred to as a 'hole in the wall' or cash machine. Some ATM's charge to use their machines. It will usually let you know this on the screen prior to using.						
Available balance	The amount of money available to withdraw from a bank account, which includes any agreed overdraft. The example shown here states that the available balance is £1340. There is a £300 overdraft on the account and the account itself has a balance of £1140. This means that there is £100 worth of payments pending – money that has been spent but has not yet been debited from the account.	Savings E1,140.00 Available balance Overdraft limit: £1,340.00 E300.00 My accounts Go Payments Co					

BACS	An electronic system to make payments directly from one	Mr Kenny Christie					First Choice Bank
2.00		Flat 3A					Current account
	bank account to another.	Bridge Street					Sort code : 96-22-18
		Aberness					Account number : 000567234
	It stands for Bankers' Automated Clearing Services.	AB56 3JJ					Statement date 28th
	This may appear on a bank statement as shown.						December 2012 Statement no. 21
							Statement no. 21
		Date	Туре	Description	Money out	Money in	Balance
							Carried forward from previous statement
							£32.25
				Bog Standard		0.010043697282.00	in the second
		01 December 2011	BACS	(Plumbers)		£570.23	£602.48
		01 December 2011	SO	Mr and Mrs J. Christie		£200.00	£802.48
		01 December 2011	SO	P. Smith (rent) Aberness	£250.00		£552.48
		02 December 2011	CSH	Cash withdrawal	£100.00		£452.48
				Green Bank of Aberness			
		03 December 2011	DD	Contents insurance	£21.00		£431.48
		04 December 2011	DD	Mobiles r us	£35.27		£396.21
Balance	The amount of money in a bank account	Mr Kenny Christie					First Choice Bank
Dalance	The amount of money in a bank account. This is the difference between the credits and debits in	Flat 3A					Current account
		Bridge Street					Sort code : 96-22-18
		Aberness					Account number : 000567234
	an encount the mean of the three here a demonstration of the	AB56 3JJ					
	an account - the money that has been deposited and the						Statement date 28th
	money that has been spent. These amounts are shown on						December 2012
	a bank statement.						Statement no. 21
	a Darik Statement.	Date	Туре	Description	Money out	Money in	Balance
	Account holders can check their available balance using an						Carried forward from previous
	9						statement
							£32.25
	A LIVLOF A DIDITAL DANKING SERVICE.			Dee Ctandard			
	ATM or a digital banking service.	01 December 2011	BACS	Bog Standard		6670 22	6603 48
	AT M OF a digital banking service.	01 December 2011	BACS	(Plumbers)		£570.23	£602.48 £802.48
	AT M OF a digital banking service.	01 December 2011	SO	(Plumbers) Mr and Mrs J. Christie	£250.00	£570.23 £200.00	£802.48
	AT M OF a digital banking service.			(Plumbers) Mr and Mrs J. Christie P. Smith (rent)	£250.00		
	AT M OF A digital banking service.	01 December 2011 01 December 2011	S0 S0	(Plumbers) Mr and Mrs J. Christie P. Smith (rent) Aberness			£802.48 £552.48
	AT M OF a digital banking service.	01 December 2011	SO	(Plumbers) Mr and Mrs J. Christie P. Smith (rent) Aberness Cash withdrawal Green Bank of	£250.00 £100.00		£802.48
	AT M OF a digital banking service.	01 December 2011 01 December 2011	S0 S0	(Plumbers) Mr and Mrs J. Christie P. Smith (rent) Aberness Cash withdrawal			£802.48 £552.48
	AT M OF a digital banking service.	01 December 2011 01 December 2011 02 December 2011	SO SO CSH	(Plumbers) Mr and Mrs J. Christie P. Smith (rent) Aberness Cash withdrawal Green Bank of Aberness	£100.00		£802.48 £552.48 £452.48
	AT M OF a digital banking service.	01 December 2011 01 December 2011 02 December 2011 03 December 2011	SO SO CSH DD	(Plumbers) Mr and Mrs J. Christie P. Smith (rent) Aberness Cash withdrawal Green Bank of Aberness Contents insurance Mobiles r us	£100.00 £21.00		£802.48 £552.48 £452.48 £431.48
	ATM OF a digital banking service.	01 December 2011 01 December 2011 02 December 2011 03 December 2011	SO SO CSH DD	(Plumbers) Mr and Mrs J. Christie P. Smith (rent) Aberness Cash withdrawal Green Bank of Aberness Contents insurance	£100.00 £21.00		£802.48 £552.48 £452.48 £431.48
	AT M OF a digital banking service.	01 December 2011 01 December 2011 02 December 2011 03 December 2011 04 December 2011	SO SO CSH DD DD	(Plumbers) Mr and Mrs J. Christie P. Smith (rent) Aberness Cash withdrawal Green Bank of Aberness Contents insurance Mobiles r us P. Smith	£100.00 £21.00 £35.27		£802.48 £552.48 £452.48 £431.48 £396.21
	ATM of a digital banking service.	01 December 2011 01 December 2011 02 December 2011 03 December 2011 04 December 2011	SO SO CSH DD DD	(Plumbers) Mr and Mrs J. Christie P. Smith (rent) Aberness Cash withdrawal Green Bank of Aberness Contents insurance Mobiles r us P. Smith (gas/electricity)	£100.00 £21.00 £35.27		£802.48 £552.48 £452.48 £431.48 £396.21
	ATM of a digital banking service.	01 December 2011 01 December 2011 02 December 2011 03 December 2011 04 December 2011 04 December 2011	SO SO CSH DD DD SO	(Plumbers) Mr and Mrs J. Christie P. Smith (rent) Aberness Cash withdrawal Green Bank of Aberness Contents insurance Mobiles r us P. Smith (gas/electricity) Aberness	£100.00 £21.00 £35.27 £23.64		£802.48 £552.48 £452.48 £431.48 £396.21 £372.57

Bank	A company that supplies financial services, such as accounts and loans, to individuals and businesses.						
	Banks are listed on the stock market. This means that people and organisations can buy shares in banks.						
Bank	An online or printed summary of a bank account's activity	Date	Туре	Description	Money out	Money in	Balance
			.162	Decemption		ineney in	Carried forward from previous
statement	over a period of time. It gives details of all transactions						statement
	including money paid in and out as well as any interest						£32.25
				Bog Standard			
	earned.	01 December 2011	BACS	(Plumbers)		£570.23	£602.48
		01 December 2011	SO	Mr and Mrs J. Christie		£200.00	£802.48
	The closing balance is the amount of money within the account at the point of time of the statement.	01 December 2011	SO	P. Smith (rent)	£250.00		£552.48
		02 December 2011	CSH	Aberness Cash withdrawal	£100.00		£452.48
		03 December 2011	DD	Green Bank of Aberness Contents insurance	£21.00		£431.48
		04 December 2011	DD	Mobiles r us	£21.00 £35.27		£396.21
		04 December 2011	00	P. Smith	235.21		2350.21
		04 December 2011	SO	(gas/electricity) Aberness	£23.64		£372.57
		05 December 2011	DC	Adsa Supermarket Aberness	£132.22		£240.35
		05 December 2011	CSH	Cash withdrawal	£31.50		£208.85
					£593.63	£770.23	£208.85
					Total withdrawals	Total pay-ins	Closing Balance carried forward
		05 December 2011	CSH	Aberness Cash withdrawal	£31.50		£208.85
Benefits	Payments made by the government to those who are entitled to them.						
	Examples of benefits are Universal Credit, State Retirement Pension and Personal Independence Payment.						

Best value	Making comparisons between different prices to find the cheapest option.	Shop A Wonder Water Pack of 6 £4.50 In shop A, each bottle of water cost In shop B, each bottle costs £6.40 - Therefore, shop A is offering the be	- 8 = 80p.
Budgeting	Creating a plan for spending and saving your money. It allows you to determine in advance whether you will have enough money to do the things you need (or would like) to do. Balancing your expenses with your income.		
Building society	Offers similar serviced to a bank, but is owned by its members rather than having external shareholders.		

Compound interest	Where interest is calculated on both the amount borrowed and any previous interest. Usually calculated once a year or once a month.	£400 is borrowed for 3 years at <u>5% compound interest</u> . Amount borrowed at the start = £400 Interest in the 1st year = $\frac{5}{100} \times 400 = \pounds 20$ After 1 year = £420 (£20 interest) Interest in the 2nd year = $\frac{5}{100} \times 420 = \pounds 21$ After 2 years = £441 (£41 interest) Interest in the 3rd year = $\frac{5}{100} \times 441 = \pounds 22.05$
Contactless technology	Enables customers to make a payment quickly with a card or a device such as a smartphone, without entering a PIN.	After 3 years = £463.05 (£63.05 interest) The total interest charged under compound interest will be £63.05. Image: Solution of the second state of the s

Contract	A legally binding agreement between two parties, such as a customer and a company. In such an agreement, a company agrees to provide a service, such as supplying electricity, and the customer agrees to make the appropriate payment.	
Credit	A contractual agreement where a borrower receives something of value and agrees to repay the lender at some date in the future, generally with interest. An account is "in credit" if there is money available, as opposed to "in debit" where money is owed.	LIST VIEWCRAPH VIEWDateTypeAmountBalance01/04/16DD Payment $L70.00$ $E34.90$ in credit09/03/16Bill $E305.52$ $E35.10$ in debit01/03/16DD Payment $E56.00$ $E270.42$ in credit01/02/16DD Payment $E56.00$ $E158.42$ in credit04/01/16DD Payment $E56.00$ $E158.42$ in credit12/12/15Bill $E209.61$ $E102.42$ in credit
Credit card	A card issued by a lender, such as a bank, to allow for goods or services to be paid for on credit. Cardholders must pay back at least some of their debt every month. Credit cards often have charges associated with them. Credit cards can be used to transfer debt.	

Credit union	A non-profit making union which is owned by its members. Money can be borrowed from the collection of deposits made by the members at competitive interest rates.	
	Credit unions don't have shareholders like banks, so they aren't under the same pressure to make lots of money.	
Currency	The system of money generally used in a particular country.	The currency in the UK is the pound sterling.
	For example, in the UK, the currency is Pounds Sterling.	The currency in New Zealand is the New Zealand dollar.
Current	A bank account for day to day transactions.	
account	Standing orders and direct debits can be set up for regular payments such as phone bills or mortgage payments.	
	A bank may agree to an overdraft facility that allows customers to go overdrawn, which means to borrow money temporarily.	
	Most current accounts come with a debit card for withdrawing money and paying for items. Customers might also be supplied with a cheque book.	

Debit	Money removed from an account.		LIST	VIEW	GRA	GRAPH VIEW	
	An account is "in debit" if there is money owed, as opposed to "in credit" where money is available.		Date	Туре	Amount	Balance	
		01/04/16	DD Payment	£70.00	£34.90 in credit		
			09/03/16 Actual	Bill	£305.52	E35.10 in debit	
			01/03/16	DD Payment	£56.00	£270.42 in credit	
			01/02/16	DD Payment	£56.00	£214.42 in credit	
			04/01/16	DD Payment	£56.00	£158.42 in credit	
			12/12/15 Actual	Bill	£209.61	£102.42 in credit	
Debit card	Allows the cardholder to transfer money electronically from their bank account when making a purchase or withdrawing cash.						
	Usually used with current accounts.						
Debt	Money that is owed, through having a bank overdraft, loans, mortgages and credit card or store card balances or other financial agreement or contract.						

Deductions	Amounts of money taken away from gross income to give net pay. Deductions can include national insurance, income tax and pension payments.	Payroll Name Employee Name Employee Number	Teacher Joe Blagg 111111	S Tax Period: 10 Tax code: 11111 NI number/Code: 11111
		Payments Basic Pay 3169.50 GROSS PAY 3169.50	DeductionsTax406.20NI – D263.14Teacher scheme301.10Student Loans158.00Total Deductions1128.44	This periodTaxable pay2868.40Pensionable pay3169.50Employer's NI-D254.49Year to date254.49Tax Paid4128.40NI Paid – D2668.06Taxable Pay29016.65Niable Pay32027.65NET PAY2041.06Paid by BACS
Deposit	Money paid into a savings or current account. Money that a buyer gives to a seller as a first payment to prove that they intend to complete a purchase, for example when buying a house or a vehicle.			

Direct debit	An agreement where a supplier of goods or services is	Aberness AB56 3JJ					Account number : 000567234	
	given permission by an account holder to take the appropriate payment from their bank account at regular						Statement date 28th December 2012 Statement no. 21	
	intervals. These are often used to pay bills such as those for							
		Date	Туре	Description	Money out	Money in	Balance	
							Carried forward from previous statement £32 25	
	mobile phones or electricity. The amount taken may	01 December 2011	BACS	Bog Standard (Plumbers)		£570.23	£602.48	
	differ each month.	01 December 2011	SO	Mr and Mrs J. Christie		£200.00	£802.48	
		01 December 2011	SO	P. Smith (rent)	£250.00		£552.48	
		02 December 2011	CSH	Aberness Cash withdrawal	£100.00		£452.48	
			Green Bank of Aberness					
		03 December 2011	DD	Contents insurance	£21.00		£431.48	
		04 December 2011	DD	Mobiles r us	£35.27		£396.21	
		04 December 2011	SO	P. Smith (gas/electricity)	£23.64		£372.57	
		05 December 2011	DC	Aberness Adsa Supermarket	£132.22		£240.35	
		05 December 2011	CSH	Aberness Cash withdrawal	£31.50		£208.85	
		05 December 2011	0011	Oddin withdrawar	£593.63	£770.23	£208.85	
					Total	Total	Closing Balance	
					withdrawals	pay-ins	carried forward	
Earnings	Money gained in exchange for work, for providing goods or services, or from other income such as investments.							
Exchange	Changing coins or notes for other coins or notes of the same value.	Exchanging a £10 note for a £5 note and five £1 coins.						
Exchange rate	The relative value of different currencies. These rates change constantly.	1 pound sterling = 1•09 euro						
Expenditure	The amount of money spent on goods or services.							
	Expenditure needs to be carefully considered when budgeting.							

Expenses	A term usually used to describe the costs associated with carrying out employment such as travel, meals and hotel stays. In general, employees can claim back these costs from their employer.	
Finance	Money provided to a person or business as an investment or a loan.	
Foreign exchange	Changing one currency to another by using the current exchange rate. There may be charges for this service.	1 pound sterling = 1•09 Euro £500 buys 500 x 1•09 = €545
Gambling	To stake or risk money, or anything of value, on an outcome involving chance, in the hope of gaining something of more value or benefit.	National Lottery – you risk £2 per ticket on the chance that your numbers will be drawn in order to win a lot more money.
	Online gambling is a form of gambling where bets are placed on websites or apps on the internet once an account has been set up.	Sports – you may bet an amount of money on the chance of an outcome, such the winner of a football match.

Gross pay	The money earned in wages before deductions have been made.	(Payroll Name Employee Name Employee Number			Teache Joe Blog 11111	GS Tax Period: 10 Tax code: 1111	1	
			Payments Basic Pay GROSS PAY	3169.50 3169.50	Deductions Tax NI – D Teacher scheme Student Loans	406.20 263.14 301.10 158.00 1128.44	This period Taxable pay Pensionable pay Employer's NI-D Year to date Tax Paid NI Paid – D Taxable Pay Niable Pay	2868.40 3169.50 254.49 4128.40 2668.06 29016.65 32027.65	
							NET PAY Paid by BACS	2041.06	
ldentity theft	Stealing someone's personal and/or financial information for the purpose of committing fraud, that is obtaining money goods or services through deception by pretending to be that person.								
Income	Money received, usually on a regular basis, from working, providing goods or services, or through investments.								
Income tax	Money paid to the UK treasury to help pay for services such as the National Health Service. The amount of tax you pay depends on the amount of income you receive.								

Insurance	A formal contract which promises to cover the cost of money or items lost, damaged or stolen in return for a monthly or yearly payment.	 Common types of insurance are: Car insurance to cover theft or damage to your own car or those of others Home insurance to cover such things as damage by fire or flood, or items stolen in a break-in. Life insurance to pay out money to support your family if you die.
Interest	Extra money to be paid back to a lender on top of the amount borrowed. Money payed to savers by banks and building societies. Usually stated as a yearly percentage rate.	
Investment	Money put into a project, business or account with the aim of gaining a profit or interest payment.	
Lender	A person, business or organisation who provides funds to those who need it, but expects it to be paid back, usually with interest.	
Loan	Money that is borrowed and needs to be paid back, usually with interest.	
Loss	The amount of money lost by a business or organisation when more money has been paid out than has been made.	
Mortgage	A long term loan used to buy property such as homes or business premises.	
National Insurance	Compulsory payments by employees and employers to provide state assistance for people who are unemployed, sick or retired in the UK.	

Net pay	The remaining amount of an employee's pay after deductions have been taken.	Payroll Name Teachers Paydate 04/04/2016
	This can be known as the 'take home' pay as it is the amount of money you receive and can 'take home' to spend.	Employee Name Joe Bloggs Employee Number 1111111 Tax Period: 10 Tax code: 11111
		Payments Deductions This period
		Basic Pay3169.50Tax406.20Taxable pay2868.40NI – D263.14Pensionable pay3169.50Employer's NI-D254.49Student Loans158.00Year to dateTax Paid4128.40MI Paid – D2668.06Taxable Pay29016.65Niable Pay29016.65Niable Pay32027.65NET PAY2041.06Paid by BACSEnd by BACSEnd by BACSEnd by BACS
Overdraft	When more money is taken out of a current account than has been paid in. The account is said to be overdrawn.	
	Charges may be made if an account goes into overdraft. Some accounts offer a 'free' overdraft facility up to an agreed amount.	

Pay day Ioan	A short-term loan borrowed by someone who may be struggling for money until their wages are received.	
	Some payday loan companies allow you to choose the repayment period, rather than basing it on when you receive your wages.	
	The payday loan is usually paid straight into your bank account, often within 24 hours of your application being approved. The payday loan repayment, plus interest, is then taken directly from your bank account on the due date.	
	Pay day loans can have very large interest charges. These should be discussed by the customer and lender before approval.	
Pending	Payments which are yet to be debited from your account. When you shop in a store or online, it can take between 1-5 working days to show on your account. This means the payment for it is pending.	
Personal tax allowance	An amount of income you do not have to pay income tax on. There is a standard Personal Allowance limit decided by the government. If your income is lower than your personal tax allowance, you do not pay income tax.	
Personal pension	Individuals who join a private pension scheme pay monthly payments to the scheme in order to have a larger amount of savings when they retire.	

Profit	The difference between the amount earned and the amount spent in buying, operating, or producing something.	
Recession	A period of negative economic growth usually lasting more than a few months, which can include high unemployment, reduced trade and industrial activity.	
Salary	The amount of money to be paid to an employee by an employer for a year, usually paid with fixed regular payments on a monthly or sometimes weekly basis.	
Savings	Money stored away instead of being spent, often kept in a bank account. Savings accounts are often used to save up over the long term or for something of a high value. Savings accounts sometimes offer higher rates of interest.	
Scam	An illegal and dishonest way of making money or gaining goods/services, usually through deceiving people. This may take the form of a phone call from someone	
	pretending to be your bank asking for your log in details and/or password. Genuine bank operators would not ask for such details over the phone or via email.	

Shareholder	Someone who owns shares in a business or organisation. Shares will be worth different values depending on the size and financial success of the business or organisation. Profitable businesses pay their shareholders a dividend each financial year. Shares can be bought and sold on the stock exchange.						
Standing order	A request set up by a bank account holder to send a payment to another person or organisation. This is usually for a fixed amount and is often sent once a month. Requests can be set up for a set number of payments, for example to repay a loan, or to continue indefinitely.	Aberness AB56 3JJ					Account number : 000567234 Statement date 28th December 2012
							Statement no. 21
		Date	Туре	Description	Money out	Money in	Balance
							Carried forward from previous statement £32.25
		01 December 2011	BACS	Bog Standard (Plumbers)		£570.23	£602.48
		01 December 2011 01 December 2011	SO SO	Mr and Mrs J. Christie P. Smith (rent)	£250.00	£200.00	£802.48 £552.48
		02 December 2011	CSH	Aberness Cash withdrawal Green Bank of Aberness	£100.00		£452.48
		03 December 2011	DD	Contents insurance	£21.00		£431.48
		04 December 2011	DD	Mobiles r us	£35.27		£396.21
		and a second s	1000	P. Smith	advances -		
		04 December 2011	SO	(gas/electricity)	£23.64		£372.57
		05 December 2011	DC	Aberness Adsa Supermarket Aberness	£132.22		£240.35
		05 December 2011	CSH	Cash withdrawal	£31.50 £593.63	£770.23	£208.85 £208.85
					Total withdrawals	Total pay-ins	Closing Balance carried forward
State Retirement Pension	A regular payment made by the government to people on or above the official retirement age.						

Store card	Similar to a credit card, however, they can only be used at either a stated store or chain of stores.	
Transaction	An exchange of money, goods or services.	
Transfer	The movement of money from one account to another. Digital banking provides a simple way to transfer money between accounts and to other people or organisations.	
VAT	Value Added Tax is paid on most goods and services. The current standard rate of VAT is 20% and is the rate that is most commonly paid. There is a reduced rate of 5% on some goods, in particular on home energy. Most food and children's clothes is zero rated. Some things are exempt from VAT such as postage stamps and property transactions.	
Wages	A regular payment, usually on an hourly, daily, or weekly basis, made by an employer to an employee.	
Withdrawal	Money removed from an account.	