



Victoria Park School

Mobile Device Policy

Reviewed February 2026

Performance Indicators - HGIOS 4	
2.1	Safeguarding and child protection
2.3	Learning, teaching and assessment
2.4	Personalised support
2.7	Partnerships
3.1	Improving wellbeing, equality and inclusion

Rationale

The recent Scottish Government guidance on mobile phones in Scotland's schools encourages schools to have clear and shared guidance on the use of mobile phones / devices in schools. At Victoria Park, we believe that personal mobile phones, tablets and smart watches are not necessary for children during the school day, as they can be a distraction from learning and social interaction. We therefore encourage these devices to be left at home. However, we recognise that in some circumstances a child may require access to a personal mobile device, for example to support emotional regulation or to support transition to and from school. Pupils may also use personal devices to support communication.

This policy is in line with United Nations Convention on the Rights of the Child:

Article 3: When adults make decisions these are done in the best interests of the child.

Article 16: Children have the right to keep some things private

Article 17: Children have the right to get information in lots of ways, so long as its safe.

Article 23: If children have a disability they have a right to special care and education.

Aims

- Safeguard all pupils and staff.
- Protect privacy, dignity and wellbeing.
- Promote calm, purposeful learning environments.
- Ensure personal mobile devices are used appropriately and safely.

Procedures

- Children may use personal mobile devices during their journey to and from school. These must be switched off and stored in their school bags during the school day.
- Personal mobile devices may only be used during the school day in agreement with the Head Teacher for a specific purpose and a mobile device in school agreement form should be completed by parents. Specific purpose example: to support transitions in school/to and from transport, self-regulation.
- Personal mobile devices can be connected to the school Wi-Fi using pupils' GLOW login details via the personal network. This allows pupils access to the internet as required, in agreement with the Head Teacher. The ICT coordinator will support with connection of device onto the school network or pupils own Wi-Fi.
- No photos or videos should be taken on pupils' personal mobile devices and staff will monitor this during the school day and delete any photos or videos if necessary.
- The school do not accept responsibility for the loss, theft, or damage of any personal mobile devices brought onto school property.
- Staff will do their best to ensure personal mobile devices will be charged for the journey home from school.
- Snap Chat or similar applications are prohibited on personal devices brought to school, as they instantly store photos online. Parents should ensure this is uninstalled prior to the personal device coming into school.

Support and further guidance for parents / carers

Parents / carers can find support and guidance on the use of mobile phones at the following links:

UK Safer Internet Centre: Advice for parents and carers on phones



Parent Club Scotland: Setting parental controls on mobile phones / devices



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Victoria Park School - Mobile Device in School Agreement

While we generally discourage personal mobile devices at Victoria Park, we understand that unique situations arise. If the Head Teacher agrees to an exception for your child, we ask that you review and sign the following agreement before they bring the device to school

If you feel your child's personal mobile device needs to be charged during the school day or for the journey home please send in a charging cable as we may not hold a stock of these in school.

Parent/Carer Full Name _____

Child's Name: _____ Child's Class: _____

Device: _____

Reason for Use: _____

We have exceptional circumstances where a mobile device is required.

Yes No

The mobile device will be switched off between 8.45am and 3pm.

Yes No

The mobile device will be kept in the child's bag.

Yes No

We understand that the school cannot accept liability, and we accept the possibility of loss, damage, etc.

Yes No

We understand that the school will delete any photos and videos that may have been taken at school.

Yes No

We have uninstalled Snap Chat or other similar applications from our child's mobile device.

Yes No

Parent/Carer Signature _____ Date: _____