

# FOVP Parent Council Minutes

26th September 2024

## Attendees

Laura, Vee, Christine and Murray.

Kirsty – Head teacher, Leeanne- Depute Head Teacher.

Apologies- Lauren, Anna, Jo, Claire and Seonaid.

## Minutes of Meeting

- **Laura Brown**- Chair of the Parent Council delivered the AGM Report. This is the Annual General Meeting list of all the achievements of the Parent Council for the year 2023/2024. A copy of this report will be available to view on the School Website along with the minutes of this meeting.

### Parent Council Roles for this Academic Year-

- Laura Brown- Chair
- Victoria MacLeod- Secretary
- Anna Wright- Treasurer
- Christine Meek- Signatory

Nominations and votes for the above positions were made by those present at meeting and were as follows-

- Laura- Vee, Murray and Christine
- Vee- Laura, Christine and Murray
- Anna- Laura, Vee, Christine and Murray
- Christine- Laura, Murray and Vee

### Head Teachers Report

- PEF Fund- HT Kirsty gave an update on how the fund for the School was spent last year.
- A Teacher Michaela was employed using PEF and placed within an intensive support class. Giving support and back up for 2 Principal Teachers.
- There is now a PEF bank card used by HT and DPHT for resources.
- The Mellow Ability group which ran from August to December last year was funded by PEF, including training and catering.
- New School resources were purchased including doubles of items and some items for playground.
- For next session, the focus will be on the playground. Kirsty and Leeanne have ordered a company brochure for items and materials to revamp playground.

- The children will choose the colours of paint for the fence in the playground outside Room 1. A choices board will be made up for the children in due course.
- Over the next few years, the PEF fund be used to install laminate flooring in all classrooms.

### Treasury

- Anna passed on via chair Laura that all money is now in the bank. Anna has also contacted an Accountant for auditing purposes. Next meeting amount in bank and accountant updates.

### Fundraising

- School staff have lots of exciting ideas regarding raising funds both within School by staff and involving parents/carers and the community. Some examples are odd sock days, cake sales, kilt walk and another sponsored walk.

### Gala Day

- Following on from our success last year where Victoria Park won Best Overall School entry, HT Kirsty is planning to put forward the School for a Celebrating Success-Success Looks Different Award. We look forward to any updates regarding this. Also, as happened at last years parents evening a board will be put in the School for parents/carers to give their ideas on possible themes for next years entry.

### Communication

- A parent contacted Chair Laura about communication issues. Head Teacher Kirsty said parent council minutes should not be shared on the WhatsApp page or posted on the VP Facebook social media group per South Lanarkshire council guidelines. We can however post a link to the minutes on the school website via the WhatsApp group. The minutes will be uploaded onto the school website in PDF form so it is easier to access on a mobile phone and will be available on Parents Portal. There was discussion about changing or providing alternative days for the parent council meetings so that others could attend. Chair Laura posted on the Victoria Park WhatsApp group a message for other parent/carers to give their availability regarding this. There was also an idea mooted about setting up the meetings on Teams so that people can join virally if they cannot be there in person.

### Participatory Budget

- Depute Head Teacher Leeanne informed that there is £4,463.50p available on the budget. Staff will give their ideas on how the budget could possibly be spent as well as the children. They will have options to choose via chat mats. Parents will also have a say in this possibly via a QR or text code that will be sent out to parents. The Parent Council have shortlisted their ideas, they are as follows-
  - School Trips
  - Soft Play
  - Garden Equipment

Leeanne will collate all the feedback and will decide what we will take forward and submit to the school community.

## Halloween 🎃

- Children may dress up for Halloween in School if they wish, however no masks and nothing too scary please, thank you.
- **Room 3** will be going on a Pumpkin Picking outing more details to follow.
- Parents Lauren and Vee will do some light Halloween decorating in the green space.
- The Parent Council will provide each child within the School with a Halloween themed Sensory gift.

## Garden

- Patient Council members Lauren, Vee and Murray plus an extra special helper Ruaridh tackled the garden as best they could. Weeds and thistles were cut away, the flower beds were deweeded and cleaned up and tarpaulin put down to stop any regrowth of weeds, hedges and branches were trimmed- in total there was 20+ bags that we managed to fill between the four of us. Parent Murray said that he is willing to go back before the Winter sets in to scatter seeds and do some last minute maintenance. Murray and neighbour also cleaned the School car park area which we are all very grateful for! A member of staff Sheena McPhail has expressed interest in getting involved with cleaning the garden. She has some brilliant ideas such as sensory tubs that I'm sure all the children would love. There was discussion about having a subgroup, a garden committee for any parents who are interested in the upkeep of the garden along with Sheena and other staff members who are keen to get involved.

## Birthday Cards

- HT Kirsty informed that every child within the school shall receive a birthday card, bubbles and a bag. The bubbles were supplied by the Parent Council. If the child's birthday falls over a weekend or over a holiday period, the card bubbles and bags will be sent home before hand.

## Makaton

- Following enquiries from several parents/carers who are keen to learn more about Makaton and learn some of the more common used words and gestures that their children use, a session exploring this could be arranged with Speech and Language Therapists Chris and Jen. More updates to follow.

### **AOB**

- Leeanne the Deputy Head Teacher signed the School up for participation in the Asda reward scheme-£1 goes towards school funds and there are 65 days left to contribute to this.
- This school will be doing Christmas cards made by the children again this year more communication on this to follow.

The next FOVP meeting will be on the **24th of October at 1pm!**

See you all there!