



Stonehouse Primary School Handbook 2024



This Handbook aims to tell you something about our School.

It has information about Pupils, Staff and the activities that go on in
Stonehouse Primary School.

We hope you enjoy reading it and we also hope that your child will be very
happy here.

Contents

1. **Introduction**
2. **About our School**
3. **School Ethos**
4. **Parental Involvement/Parent Council**
5. **The Curriculum**
6. **Assessment and Tracking Progress**
7. **Reporting**
8. **Transitions (Change of school / Placing requests)**
9. **Support for Pupils (Additional Support Needs)**
 - **Getting it Right for every child**
 - **Enquire**
 - **Attachment Strategy**
10. **School Improvement**
 - **Pupil Equity Funding**
11. **School Policies and Practical Information**
 - **Nursery**
 - **Free meals**
 - **Uniform/dress code**
 - **Clothing Grant**
 - **Transport**

If you need this information in another language or format, please contact us to discuss how we can best meet your needs.

Phone: 0303 123 1023 Email: education@southlanarkshire.gov.uk.

1) Introduction by the Head Teacher

Dear Parents/Carers

A very warm welcome to Stonehouse Primary School & Nursery. As a school we take great pride in ensuring that we offer an extension of 'the family' for all pupils, parents/carers and members of the local and wider community.

This handbook should provide you with an insight into the many experiences normally offered at Stonehouse Primary School & Nursery and answer some of the questions which you may have.

Stonehouse Primary School is a member of the Larkhall Learning Community. We offer a high standard of learning and teaching in a safe, caring and motivating environment. In Stonehouse Primary School & Nursery we work hard to ensure that all children are supported and encouraged to develop the skills and attributes which will allow them to flourish both now and in the future.

Our vision in Stonehouse Primary School is to create a school community where children are engaged in and motivated by learning which is fun, purposeful and challenging. 'Enabling all to Achieve Success'. We do this through our school values of: Kindness, Honesty, Teamwork, Respect and Resilience.

We value mutual respect between parents, staff and pupils. We, in Stonehouse Primary School, have a positive attitude to learning. We believe we foster a 'can do' attitude with pupils, parents and staff.

More information on our school can be found on our ThingLink:
<https://www.thinglink.com/scene/1440998274705129474>



Stonehouse Primary is one of 124 primary schools throughout South Lanarkshire Council.

South Lanarkshire Council is the fifth largest authority in Scotland. It covers the following main areas; Clydesdale in the south which features extensive rural areas, Cambuslang, Rutherglen, Blantyre and Uddingston to the north as well as the towns of East Kilbride and Hamilton.

The Council's Plan Connect sets out the Council's vision which is, "to improve the lives and prospects for everyone in South Lanarkshire".

For Education Resources this means delivering services of the highest quality as well as striving to narrow the gap. It is about continually improving the services for everyone at the same time as giving priority to children, young people, families, and communities in most need. The priorities for schools and services are set out in the Education Resources Plan which confirms the commitment to provide better learning opportunities and outcomes for children and young people.

Nicola Thomas

Head Teacher

2) About our school

Stonehouse Primary School
Townhead Street
STONEHOUSE
ML9 3EL

Phone: 01698 792377 Fax: 01698 791950

e-mail: www.stonehouse-pri.s-lanark.sch.uk

e-mail: gw14stonehouseoffice@glow.sch.uk

Head Teacher: **Mrs Nicola Thomas**

e-mail: gw14stonehouseht@glow.sch.uk

Our nursery provides 1140 provision. We operate from 9.00am to 3.00pm Monday to Friday. At present our provision can accommodate 32 pupils.

We have approximately 214 pupils from Primary 1 to Primary 7.

30 pupils from these classes are in 3 ASN supported classes. These pupils have specific needs which are met in small classes with a teacher and a support member of staff.

We provide education for pupils aged 3 to 12yrs i.e. Nursery to Primary 7.

We are a non-denominational school. We do not provide tuition in The Gaelic Language.

Our Staff

Senior Leadership Team	Mrs Nicola Thomas Mrs Joyce Crighton Ms Jane Wiseman	Headteacher Depute Headteacher ASN Depute Headteacher
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Principal Teacher	Ms Carol Paterson	Principal Teacher
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Class Teachers	Ms Coffield Mrs Adamson Mrs McLennan Mrs Scott Miss Steele Miss Kelly Mrs Balfour Miss Forrest Mrs McDade Mrs Findlay Miss Searle Mrs Morrison
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Specialist Support Teacher	Mrs Kelly
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School Psychologist	Ms Hillman
Music Instructors	Mrs Michael Mr Bradley

Support Staff

Team Leader Mrs Morrow

Support Staff (class based)

Mrs Storey
Mrs Young
Mrs Yuille
Mrs Brooks
Mrs Gillespie
Mrs Harrigan
Miss Waugh
Miss Stewart
Mrs Gardiner
Miss Hamilton
Mrs Perrie
Mrs Gunn
Mrs McKinnon

Janitor Mr Henderson
Cleaning Supervisor Ms Bryson
Cleaning Staff Mrs Jackson
Cleaning Staff Mrs Crichton
Catering Manager Mrs Anderson
Catering Assistant Mrs Smith
Catering Assistant Miss Corrigan

Early Years

Our Nursery now provides 1140 hours of provision 9.00 to 3.00pm every day.

Early Years Workers Mrs Aitken (Team Leader)
 Miss Penman
 Mrs Grenfell
 Miss Steele
 Mrs Muhammed
 Mrs Ross
 Mrs Dunne
Early Years Support Staff Miss Williamson

We keep in touch with parents through a home/school diary. This allows us to share information with each other. The home learning is shared through Google Classroom and/or school diary.

If you have any questions or concerns, please do not hesitate to phone and speak to a member of the leadership team who will meet with you at the earliest convenience of both parties, and discuss any concerns and future action. If you feel your concerns are not being dealt with to your satisfaction, South Lanarkshire Council has a procedure in place allowing you to share your concerns with them. All the information is on South Lanarkshire Council's website.

Attendance

Every effort should be made to ensure that your child attends school during term time. Please contact the school as soon as possible if your child is unable to attend school. It is important for the school to work with parents/carers in encouraging children to attend school. All absences are required by law to be recorded. Absences will normally fall under two categories – authorised or unauthorised absence. In cases where your child is unable to attend school parents are asked to:

If your child is going to be absent from school, please let us know as early as possible.

If you know they have a hospital/dental appointment, please let us know in advance.

Requests for your child to be absent from school to make an extended visit to relatives either in the UK or overseas must be made in writing to the head teacher, detailing the reason, destination and duration of absence and arrangements for their continuing education. On these occasions the pupil will be marked as an unauthorised absence.

Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent. Appropriate requests will be granted, and the pupil noted as an authorised absentee in the register. (See section 7).

Information on emergencies

We make every effort to ensure the school remains open during term-time for pupils. However, on occasions circumstances may arise which can affect the school. Schools may be affected by, for example, severe weather, power failures or through any other circumstances that may impact on the school day. In such cases we shall do all we can to let you know as soon as possible. We shall keep in touch by the most appropriate method at the time normally through text message, and via our social media channels.

In cases of severe weather in the morning such as snow and a heavy frost and if there is a reason the school cannot open in the morning at the normal time, we will adopt the protocol for a delayed start until 10am.

If this is the case a message via social media and on the Council's website will be posted.

The Council's website www.southlanarkshire.gov.uk will be used to let you know if the school is closed or has a delayed start. Further information will be provided later in the day as to whether the school will be open as normal the next day.

Things we need you to do:

- It is important for parents/carers to let the school know of any change to your mobile/home telephone number and change of address.
- If for any reason, you are unsure if the school is open visit the website www.southlanarkshire.gov.uk or email education@southlanarkshire.gov.uk

Your commitments

We ask that you:

- support and encourage your child's learning – ask them what they have been doing.
- respect and adhere to the school's policies and guidance.
- accept your responsibility to respect staff who work in the school and for the school to be proactive in taking forward its commitment to care for and educate your child.

Family holidays during term time

Every effort should be made to ensure that your child attends school during term time. Please contact the school as soon as possible if your child is unable to attend school.

Family holidays should be avoided during term time as this both disrupts the child's education and reduces learning time. If holidays are taken during times when the school is open parents should inform the school in advance by letter.

If your child is taken on a family holiday during term time, then in line with Scottish Government advice this will be classified as an unauthorised absence. However, in exceptional circumstances schools may register a family holiday during term time as an authorised absence when for example, parents are able to demonstrate they have been unable to obtain leave during the school holiday period.

Clearly, absence with no explanation from parents will mean that the absence will be recorded as unauthorised.

In our approach to raising attainment and achievement it is recognised that attendance at school is something that should be continuously encouraged. Parents/carers, children and the school all have a part to play in encouraging and stressing the importance of attendance at school.

The school holiday dates, and in-service dates are available from the website www.southlanarkshire.gov.uk

3) School Ethos

The establishment of a nurturing, positive learning environment in all areas of the school is key to effective teaching and learning. It is also dependent on establishing and maintaining of positive relationships between all stakeholders. We do this through a number of ways:

Achievements

Each week at our whole school assembly a child from each class is presented with a Star of the Week award. Their photograph is then on display in our Stonehouse Stars noticeboard for everyone to see and share in their success. Individual achievement out-of-school is also recognised with pupils being encouraged to share their successes with their class teacher and DHT who then shares this news on our school Twitter page.

House System

There are four houses set up in school. These are: Glasgow, Perth, Inverness and Dundee. Each child is a member of one of the four 'house' groups with children from the same family being in the same house group. Events are organised by our House Captains and Vice House Captains, who are elected by their peers.

Throughout the year pupils take part in a variety of house events where the pupils work within their houses and complete a range of curricular activities. This provides pupils with the opportunity to work with others across the school in a variety of contexts demonstrating their teamwork. Pupils participate in their houses at Sports Day and sponsored events. This enables everyone to feel a sense of pride where they are not just representing/ competing as an individual but as part of a team. Having Houses helps to promote the warm and inclusive ethos that Stonehouse Primary School prides itself on.

Whole School Events

Through participating in whole school events and initiatives we are allowing children the opportunity to become responsible citizens and confident individuals and to see how their learning relates to the wider world. Some of the whole school events we usually participate in are: World Book Day, Safer Internet Day, World of Work and Children in Need.

We also celebrate special times of year in the Christian calendar as a whole school. Each year at Harvest time we ask for charitable food bank donations. We then have a special whole school assembly to celebrate Harvest.

In December, we perform a whole school Christmas concert to which parents/carers are invited to. We also attend St Ninian's Church at Christmas and Easter for a service which parents/carers can attend.

After School Clubs

We offer a range of after school and lunch clubs. Some of these include: netball, football, dance and cross country. These clubs can change depending on coach availability and staffing.

Some of our older children get the opportunity to put their skills to the test and take part in Learning Community events such as football tournaments, athletics and netball competitions and K'Nex competitions. Younger children can also take part in a Dance Festival if they wish.

Building Community

We recognise the role of the school within the community and seek every opportunity to work in partnership to support children and families.

We regularly have members of the community in school to share their expertise through the world of work and through the interests they have. We have fostered links with Stonehouse Male Voice Choir; Stonehouse Bowling Club; the local care homes as well as the Jubilee Club who work with people with dementia. In addition to this we also have close links to St Ninian's Church and Overton Gospel Hall.

When businesses and organisations can add to the work of a class, they are invited in to share their knowledge and skills. Every two years, the whole school participates in a World of Work week when a wide range of visitors are arranged to come and speak to our children about their careers.

Stonehouse Primary School & Nursery is central to the community of Stonehouse, and we participate in local events. We participate in the local gala day and our choir sings at the Stonehouse Christmas light switch on event.

Growth Mindset

Our children are fully engaged in Growth Mind-set strategies which enable them to positively deal with challenging situations in their lives. These quotes along with our SHANARRI ethos of being Safe, Healthy, Active, Nurtured, Achieving, Responsible, Respected and Included; ensuring that every child in Stonehouse Primary can experience success!

'It's okay to not know, but it's not okay to not try.' Anon

'All things are difficult before they are easy'. Thomas Fuller

'Do not judge me by my successes, judge me by how many times I fell down and got back up again'. Nelson Mandela

Promoting Positive Relationships and Understanding Distressed Behaviour

Children in Stonehouse Primary are fully aware of the expectations within our school and that "good choices" are the "best choices". Good choices are:

- Showing respect, co-operation and kindness to everyone
- Being responsible during class work time
- Being honest at all times

Our approach to promoting positive behaviour and relationships followed training and learning by staff about Attachment Theory, the Principles of Nurture and SLC's Promoting Positive Relationships and Understanding Distressed Behaviours.

In line with Getting it Right for Every Child, we understand that pupil needs vary and therefore in order to best meet the needs of every pupil there must be effective communication and collegiate working with all partners. Parental support is pivotal in this process. Parents are kept informed of any repeated concerning behaviours or any instances of distressed behaviour. Information can be given through notes in diary or phone calls from SLT. Parents are invited into school to work in partnership, developing strategies to reduce distress and maintain "good choices".

The relationship between pupils and school staff is based on mutual respect and consideration. The positive ethos of our school will be maintained by pupils, parents and school staff demonstrating mutual consideration and respecting and supporting school values and vision. We do not track behaviour in any visual or displayed manner.

4) Parental involvement/Parent Council

South Lanarkshire Council recognises the importance of parents as partners in the education of their child and has published a strategy entitled, 'Making a difference – working together to support children's learning'. This is available from the Council's website:

www.southlanarkshire.gov.uk/downloads/file/13457/parents_as_partners_-_strategy_2019

Parents, carers, and family members are by far the most important influences on children's lives. Children between the ages of 5 and 16 children spend only 15% of their time in school! Research shows that when parents are involved in their child's learning, children do better at school and throughout life. Parental involvement can take different forms, but we hope you share the same aims and agree that by working together we can be partners in supporting children's learning.

As a parents/carers we want you to be:

- Welcomed and given an opportunity to be involved in the life of the school.
- Fully informed about your child's learning.
- Encouraged to make an active contribution to your child's learning.
- Able to support learning at home.
- Encouraged to express your views and involved in forums and discussions on education related issues.

Every parent with a child at school is automatically a member of our parent forum. The Parent Council is a formal group, with a constitution, and acts as the Parent Voice of the school.

To find out more on how a member of the Parent Council and/or the Parent Teacher Association, please contact the school or visit our website.

Parentzone Scotland is a unique website for parents and carers in Scotland, from early years to beyond school. The website provides up-to-date information about learning in Scotland, and practical advice and ideas to support children's learning at home in literacy, numeracy, health and wellbeing and science. Information is also available on Parentzone Scotland regarding additional support needs, how parents can get involved in their child's school and education.

Parentzone Scotland also has details about schools, including performance data for school leavers from S4-S6 and links to the national, local authority and school level data on the achievement of Curriculum for Excellence levels.

Some useful information contacts for parents to find out more on education are as follows: -

- Parentzone – www.parentzonescotland.gov.uk
- Engage Parent Forum – www.engageforeducation.org
- National Parent Forum for Scotland – www.educationscotland.gov.uk/parentzone
- South Lanarkshire Council – www.southlanarkshire.gov.uk

5) The Curriculum

Curriculum for Excellence is the name given to the curriculum in Scotland for all children and young people aged 3-18. It is forward looking, coherent, flexible and an enriched curriculum that provides young people with opportunities to engage with the knowledge, skills and attributes they will need to flourish in life, learning and work.

The curriculum places learners at the heart of education and at its centre are four fundamental capacities - successful learners, confident individuals, responsible citizens, and effective contributors. It includes all of the experiences that are planned for children and young people to support the development of their skills, wherever they are being educated, for example in the family and community, pre-school centre, nursery, and school.

In taking this forward our school will work closely with South Lanarkshire Education Resources and other services to enrich the curriculum, to provide the best possible education for all children and young people. We wish you to feel confident that your child is encouraged and supported to develop their literacy, numeracy and other skills whilst they attend our school. The curricular areas are as follows:

- Expressive Arts
- Language and Literacy
- Health and Wellbeing
- Mathematics and Numeracy
- Religious and Moral Education
- Science
- Social studies
- Technologies

If you want to know more about Curriculum for Excellence, please visit [Scotland's Curriculum for Excellence \(scotlandscurriculum.scot\)](http://scotlandscurriculum.scot)

Our learning and teaching activities are based on the outcomes and experiences in the guidelines that all schools have for Curriculum for Excellence.

Level	Stage
Early	The pre-school years and Primary 1 or later for some.
First	To the end of Primary 4, but earlier or later for some.
Second	To the end of Primary 7, but earlier or later for some.

Language and Literacy

Children learn to listen, speak, read and write so that they can express themselves in speech and writing with confidence, pleasure and precision. Literacy is the key to all learning and is an essential part of our planning in all areas of the curriculum.

Reading, Writing, Talking and Listening are given high priority in the curriculum. The school has a policy for Literacy based on the Curriculum for Excellence. French is taught from Nursery through to Primary 7. Through a government initiative children will experience a third language every year. Our third language is Scots. We are privileged to have Professor Kirsteen McCue as our Scots Ambassador.

A variety of resources are used to help create a structured, integrated programme of reading work which includes Bug Club, Rigby Star, Literacy World books and also novels. Reading for

information and enjoyment is encouraged through the use of programmes at different stages in the school. Reading strategies are introduced at different stages to give pupils a range of techniques on how to explore their books. As well as enabling children to read silently with ease and enjoyment or to find a piece of information, we also aim to involve children in reflecting on and understanding the ideas contained in what they have read. Higher order thinking and questioning skills are also used to develop reading techniques.

Writing skills and strategies are taught via many different contexts, with areas such as vocabulary, grammar/ sentence structure, punctuation and spelling taught in a progressive way. The skills to write in different ways are also developed – with pupils undertaking personal, functional and imaginative writing across each year.

Our phonics and spelling follows the Active Literacy Approach which is a progressive, coherent programme for our learners.

A lot of learning comes through being actively involved in the learning process and we teach active learning strategies throughout the school. This means that children are challenged to think about their learning, set targets for development and evaluate their own learning on a regular basis. This includes the skills of talking and listening.

Maths and Numeracy

We implement a policy for maths in line with Curriculum for Excellence. Scottish Heinemann is used throughout the school, but we do not use it exclusively. Our pupils are exposed to as many real-life situations that use maths and numeracy as possible.

We aim to develop skills which will enable our pupils to deal with everyday mathematical problems and encourage the understanding of strategies to problem solve. Pupils and teachers also use Number Talks to help develop a range of numeracy concepts.

Computers are used in the reinforcement of skills and concepts as well as helping develop the understanding of the mathematical process.

Health and Wellbeing

This is a crucial area of our curriculum and one which encompasses Enterprise and Citizenship as well as P.E and a healthy lifestyle. Our curriculum is delivered in a very multi discipline way – children are learning to be successful, confident, responsible and an effective contributor to our school and our community. Parents are encouraged to take an active part in the life of the school. A large focus on children's health and wellbeing is the government SHANARRI. Children have the right to feel Safe, Healthy, Achieving, Nurtured, Active, Respected, Responsible and Included. All pupils receive 1 hour of indoor PE and 1 hour of outdoor PE.

Social Subjects

In Social Subjects the learning is based around themes, topics and projects which help develop skills and knowledge of People, Past Events and Societies; People, Place and Environment; and People in Society, Economy and Business. The local environment provides many areas for study. Our Social Studies topics and projects involve many links with other areas of the curriculum and visits in the local community and further afield. Much of our Social Studies learning is taught through Interdisciplinary Topics, where learning from different areas of the curriculum is integrated e.g. - a topic on the Titanic may use skills in science about what floats and what sinks, as well as history and art. We teach Social Studies in a responsive way addressing the needs and the interests of the pupils.

Expressive Arts

By linking their learning experiences to their imagination, children learn to express themselves and appreciate the expression of others through Art, Music, Dance and Drama. These subjects are taught so that children can learn the necessary skills, develop an awareness of beauty and promote their individual talents. Often the work is based around a theme or as part of Interdisciplinary Learning, which utilises a number of areas of the curriculum.

We also develop Expressive Arts through our school shows, school concerts and many extra curricular events. Our children take part in class assemblies, allowing them to develop as Successful Learners, Confident Individuals, Responsible Citizens and Effective Contributors.

Science

Science is taught through both specific lessons and appropriate links with other areas of the curriculum. The Science curriculum provides children with many opportunities to develop their practical investigative skills. Areas of Science covered in Stonehouse Primary School & Nursery include:

- Planet Earth
- Forces, electricity and waves
- Biological systems
- Materials
- Topical Science

Technologies

We work hard to keep pace with new developments in technology so that our pupils will have the skills needed to succeed in modern society. We have recently had an IT upgrade and have more Chromebooks to allow pupils opportunities to use digital literacy across the curriculum. Each class have interactive whiteboards and/or C-Touch boards to enhance learning and teaching.

Our network allows all pupils access to the internet and the security filter means that pupils can access only suitable material. All pupils / families are asked to sign an Internet Access Agreement. Other technology work is undertaken in the context of themed projects or stand-alone units focusing on a particular aspect of design or uses of technology in society.

Home Learning

All pupils are provided with a home learning folder and a home/school diary.

Our Home Learning programme has developed from discussions and sharing ideas with parents, pupils and teachers. At the start of each term, we share the learning with parents through a newsletter and suggest various activities you can do at home with your children.

We use Google Classroom to share home learning ideas based on what pupils are learning in class.

Spiritual, Social, Moral and Cultural Values (Religious Observance)

As a non-denominational school, we ensure that our RME programme does not promote one religion to the exclusion of other beliefs. We aim to give children knowledge of the basic tenets of religion, its place in our society and in the wider world.

Scottish Government Ministers consider that religious observance complements religious education and is an important contribution to pupils' development. It should also have a role in promoting the ethos of a school by bringing pupils together and creating a sense of community.

There is a statutory provision for parents to withdraw children from participation in religious observance. This right of parents' wishes will be respected.

Where a child is withdrawn from religious observance, schools will make suitable arrangements for the child to participate in a worthwhile alternative activity.

Withdrawal from religious observance should be communicated to the Head Teacher in writing.

Parents may request that their children be permitted to be absent in order to celebrate recognised religious events. Advance notice should be provided to the school when children will be absent. Appropriate requests will be granted and the pupil noted as an authorised absentee in the register.

Our Chaplaincy team consists of Rev Stewart Cutler (St Ninian's Parish Church) and Stephen Grant (Evangelist from Overtown Gospel Hall). Throughout the year, we have a calendar of events from all world religions which staff and pupils can use to choose which events they wish to learn about.

6) Assessment and Tracking Progress

In all areas of the curriculum staff use summative assessment (such as diagnostic tests or class assessments), formative assessment strategies, which involve pupils in assessing their own work against given targets, and teacher professional judgement to gather and record evidence of children's progress. Pupils are regularly encouraged to self and peer assess their work, as well as set future targets.

Regular formal assessment is undertaken to ensure that the work being taught is understood and skills are progressing. We have a number of assessment procedures, including Early Literacy Screening Assessments (for Primary 1) as well as reading and spelling age assessments for all P2 – P7 pupils. Robust assessment combined with teacher judgement helps to identify any potential areas of difficulty for our pupils and plan appropriate interventions to support them. The development of other assessment procedures is ongoing and will continue to be developed over the coming sessions in line with advice from SLC.

Although assessments are ongoing, we follow an assessment calendar across the year to ensure that due time is given to the three main curricular areas of Literacy, Numeracy and HWB. Specific assessment information is recorded on a tracking and monitoring document which enables staff to identify trends and any gaps in learning. This acts as a discussion point when staff and the Head Teacher are discussing attainment and achievement.

For the past few years, the Scottish Government are using standardised testing for all Primary 1, 4 and 7 pupils in reading, writing and maths. These are usually administered in the summer term.

We worked closely with parents and pupils to produce an assessment policy for the school, detailing exactly when and how pupils are assessed and what impact this has on their learning. We are continuing to develop ways of sharing this information with parents.

7) Reporting

Reports are provided so that parents can learn how their child is progressing. In addition, the school offers appointments so that parents can discuss their child's education.

Our 'learner reports' will help you to get to know more about the curriculum which each child follows and will describe their strengths, achievements, and areas for development so you know what encouragement and support you can give.

We welcome any comments or additional information from parents to help us provide the best possible education for your child.

Prior to each Parents' Evening the children also complete a review of the learning, signposting areas of work that they would like their parent / carer to pay particular attention to. There is also an opportunity for parents and carers to leave some written feedback for their child. The children enjoy reading these on their return to school following the parents' evening.

8) Enrolment and Transitions

Enrolment – how to register your child for school.

To register your child for school you should complete our online registration form. This can be done using the South Lanarkshire website.

www.southlanarkshire.gov.uk/info/200186/primary_school_information/392/enrolling_your_child_for_school

If you have any difficulty in identifying your catchment school, please email Edsuppserv.helpline@southlanarkshire.gov.uk

The online registration form will ask you to provide each child's full birth certificate and two pieces of recent official documentation both containing your permanent home address for example a utility bill, council tax statement, housing rent card, child benefit documentation.

Proof of where the child lives may also be needed.

If your child is due to start school in August 2024, you can enrol online from Monday 8 January 2024. Your catchment school will contact you between Monday 15 to Friday 19 January 2024 to confirm your enrolment.

If your child attends the nursery of your catchment school, please do not assume that they will automatically be transferred. You must register them as normal at the school that is in the catchment area for your home address

If parents want their child to go to another school, they must enrol in the first instance with their catchment school and intimate that they wish to make a placing request. An online placing request form is available from the SLC website – www.southlanarkshire.gov.uk or by contacting edsuppserv.helpline@southlanarkshire.gov.uk or phone **0303 123 1023**.

Change of School/Placing Request

Normally children attend the school in their catchment area. However, there are times when parents may wish their children to go to other schools. If you wish your child to go to another school, then you may make what is known as a 'placing request'. If you live in South Lanarkshire and decide to submit a 'placing request', we are unable to reserve a place in your catchment school until the Council have made a decision on the 'placing request'. Please note if your 'placing request' application is unsuccessful and all places at your catchment school are filled you will be offered a place at the next nearest appropriate South Lanarkshire School.

Please note that if an application for a 'placing request' is successful then school transport is not provided.

If you move outwith your catchment primary school a 'request to remain form' must be completed. If you move outwith your catchment primary, this may affect your right to transfer to the associated Secondary School. Please note the secondary school is determined by the pupil's permanent home address and chosen denomination. If you require further information, please contact Education Support Services on edsuppserv.helpline@southlanarkshire.gov.uk or **0303 123 1023**.

Transition from primary to secondary school

Pupils normally transfer from primary to secondary school between the ages of 11½ and 12½, so that they will have the opportunity to complete at least 4 years of secondary education. Arrangements are made by the school to transfer children to the associated secondary school as determined by their home address. Parents of P7 children will be informed of the transfer arrangements made for their child to attend secondary school.

We will also provide you with information at this time on events designed to support P7 children before they move on to secondary school.

9) Support for Pupils

Getting It Right For Every Child.

Getting it right for every child (GIRFEC) supports families by making sure children and young people can receive the right help, at the right time, from the right people. The aim is to help them to grow up feeling loved, safe, and respected so that they can realise their full potential.

Most children and young people get all the help and support they need from their parent(s), wider family, and community but sometimes, perhaps unexpectedly, they may need a bit of extra help. GIRFEC is a way for families to work in partnership with people who can support them, such as teachers.

If you have any concerns about your child's wellbeing, you can speak to the named person who will work with you to provide support and decide how to move forward. Your school will let you know who this is. It is likely to be the Head Teacher in a primary school and a principal teacher (pupil support) in Secondary.

More information can be found on:

www.scotland.gov.uk/gettingitright

Support for All (Additional Support Needs)

A statement of the school policy in relation to pupils with additional support needs, including the assistance given to pupils experiencing learning difficulties who do not have a co-ordinated support plan should be given.

The range of additional support for learning catered for, and the specialist services provided along with details on unit(s) and/or class(es) that the school offers.

The number of pupils who have a co-ordinated support plan should be shown. (Where the number of pupils who have a co-ordinated support plan is between 1-4 inclusive, it should not be published in the school handbook).

South Lanarkshire Education Resources have published a series of leaflets available which cover information for parents and carers about the Additional Support for Learning Acts.

In keeping with duties set out in the Education (Additional Support for Learning) (Scotland) Act 2004 (as amended) the guidance states that handbooks should specifically mention Enquire, the Scottish advice service for additional support for learning.

Enquire is funded by the Scottish Government to provide information on the framework for supporting children who require additional support for learning and to encourage positive partnerships between families, schools, and local authorities to ensure children get the right support.

Enquire – the Scottish advice service for additional support for learning

Enquire offers independent, confidential advice and information on additional support for learning through:

Phone Helpline: 0345 123 2303

Address:

Enquire
Children in Scotland
Rosebery House
9 Haymarket Terrace
Edinburgh
EH12 5EZ

Email Enquiry service: info@enquire.org.uk

Advice and information is also available at www.enquire.org.uk

Enquire provides a range of clear and easy-to-read guides and fact sheets including the parents' guide to additional support for learning.

If you would like to order our leaflets, postcards or guides to share with parents and carers of pupils in your school, please contact us on info@enquire.org.uk

Attachment Strategy for Education Resources

Attachment – what we do to support children and young people

South Lanarkshire Council Education Resources is committed to improving outcomes for children and young people by creating emotionally supportive learning experiences in our nurseries and schools.

The Education Resources Attachment Strategy supports the action in the 'Getting it Right for Every Child in South Lanarkshire's Children Services Plan 2021-23', following the launch of the Attachment Strategy in 2020, to provide staff training in Attachment and Trauma based practice.

What does it set out to do?

The aim of the strategy is to promote better experiences of attachment for South Lanarkshire's children and young people and to ensure that all education practitioners understand the importance of attachment theory and its application and how positive relationships can make a difference to outcomes.

How can I find out more?

South Lanarkshire Council Education Resources have published a series of leaflets and posters for establishments and for parents/carers which aim to share information on attachment theory and on how this informs the ways in which we support children and young people.

These are available in schools and on the SLC Staff Learning Centre Sway accessible by teachers and staff.

10) School Improvement

This session we have been focussing on our School Improvement Plan, in line with South Lanarkshire Council priorities, as well as those identified in school. Our main priorities are:

- raise attainment in Literacy; with a particular focus on Writing and early level Talking and Listening.
- enhance the quality of learning, teaching and assessment for all learners through improved pedagogy.
- to re-establish a whole school ethos and vision for our curriculum.
- to raise attainment in Numeracy and Mathematics.

The Scottish Government have given schools money to target the attainment gap within every school from the Pupil Equity Fund. This year, we have targeted groups throughout the school who work in small groups with teaching and support staff, to support their attainment in Writing.

Every term class teachers use their professional judgement, pupil jotter work and tests – e.g. spelling, maths, check up, mental maths as well as discussions with pupils to gauge how a pupil is progressing through a level Curriculum for Excellence. This evidence is collated by the senior leadership team to monitor progression in learning.

We regularly meet as staff and senior leaders to discuss the progress and pace of learning for all pupils. We identify pupils who may need support to fully access the curriculum and are then able to put the required support in place.

Parents are continually kept informed of the school's progress by newsletters, Twitter and our use of Parents Portal, as well as via our PTA and Parent Council. We welcome all views and opinions and try to seek these regularly.

We continue to share information through our Curriculum Newsletters. These give detailed information on all areas of school life – the improvements we have made to date, and the improvements we plan in the future. Each class also share a curricular newsletter 4 times a year, detailing the learning in each class.

School policies and practical information

School/Nursery Meals

Nursery class –

All children attending a local authority nursery will be provided with a free lunch. In addition, if your child attends long mornings or afternoons e.g., over 4 hours 30 minutes they will be provided with a 'brunch' or 'afternoon tea'.

Nursery lunches and snacks are based on nutritional requirements from the NHS "Setting the Table" guidance.

Nursery age children will also receive milk and a healthy snack free of charge under the Milk and Healthy Snack scheme 2021. This will be provided by the establishment.

Primary pupils

Healthy eating is something that the school supports, and a range of meals are available at lunchtime that meet the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2020

For their lunch each day pupils have the option to choose from two hot meal options plus a snack option. These are all served with vegetables or side salad. All meals also come with fresh chilled drinking water, salad, seasonal fruit and depending on the day - soup or a dessert.

Milk will be available for those pupils entitled to free school meals through the free school meal eligibility scheme at morning break or lunchtime.

Pupils in:

Primary 1 - 5 receive a free school lunch.

Primary 6 - 7 meal cost is £2.05.

School lunches and milk can be paid for through your Parentpay account or Paypoint facilities in local shops.

NB School Meal prices are reviewed annually and may be subject to change

Adapted diets

If your child within Nursery, Primary or Secondary requires an adapted diet for medical reasons please speak to the school/nursery office who will provide the request form for you to complete. In addition, if you have a halal or vegan diet request for your child, please speak to the school office who will provide you with a request form.

Free School Meals

Children of parents who receive the following benefits are entitled to a free lunchtime meal for their child:

Income Support, Universal Credit (where your take home pay is less than £726 per month), Job Seeker's Allowance (income based), Employment and Support Allowance (income related), Working Tax Credit and Child Tax Credit (where your gross annual income does not exceed £8,717 as assessed by the HM Revenues and Customs), Child Tax Credit Only (where your gross annual income does not exceed £18,725 as assessed by the HM Revenues and Customs) or receive support under Part VI of the Immigration and Asylum Act 1999.

If you are in receipt of Housing Benefit and/or Council Tax Reduction from us there is no need for you to apply online, we will use the information we hold to automatically award free school meals (P6 to S6) and/or school clothing grants (P1 to S6) to eligible families.

We would encourage parents of children who are in receipt of any of the above benefits to take up this opportunity of having a meal provided for their child when they are at school. Arrangements are in place so that children who receive free meals are not singled out and we encourage all children to remain in school at lunch time.

Breakfast Club

All pupils are welcome to come along to our breakfast club from 815am – 845am each day. Children should enter the school via the main door for this and should not arrive before 815am.

School uniform

We ask all parents/carers to support the school by encouraging your child(ren) to adhere to the agreed dress code and the wearing of our school uniform. The wearing of a school uniform helps promote the identity of the school in the local community and helps create an ethos of sharing and pride in the school.

In addition, the wearing of a uniform helps towards increasing the protection of all pupils. The wearing of a uniform helps staff and the pupils to distinguish between who belongs to the school and those who may be visitors. This enables staff to approach and identify visitors more readily and helps in trying to offer a safer environment for pupils and teachers alike.

Equality of opportunity is an important aspect of the life of the school. Any proposals on the dress code and on what constitutes the school uniform will be the subject of discussion with the Parent Council and where appropriate consultation with parents, pupils and staff.

There are forms of dress which are unacceptable in all schools such as:
the wearing of football colours

- clothing with slogans that may cause offence (anti-religious, symbolism or political slogans)
- clothing which advertises alcohol, tobacco, or drugs

- clothing which can be deemed unsuitable in terms of health and safety grounds such as shell suits, combat style clothing, dangling earrings, loose fitting clothes particularly in practical classes.
- articles of clothing that could be deemed to inflict damage on other pupils or be used by others to do so.
- footwear that may damage flooring.

Allergies

A significant number of children and young people in our schools will have allergies and it is important that parents keep the school fully informed on these matters.

Allergies can present in a variety of ways and can occur at any point in a person's life. Symptoms range from mild to severe. Children and young people known to have an allergy with moderate to severe symptoms will likely have a Health Care Plan drawn up by the NHS. This will detail symptoms and appropriate interventions.

It is vital that parents share this information with the school and continue to provide any updated information.

Where symptoms are mild and a Health Care Plan is not in place, parents should still continue to liaise regularly with the school on any new triggers, medications and actions required.

In all cases, our employees need to know your child's symptoms, treatments and any actions required to help prevent exposure to the allergen and minimise the risk of allergic reactions.

Employees in schools will receive training on allergies and will liaise with parents and NHS on any additional specialist training required.

In supporting children and young people with allergies, school employees will operate in accordance with South Lanarkshire Council's Safe Systems of Work / risk assessment and national guidance on the administration of medicines.

Support for parent/carers

Clothing grant

In certain circumstances the Council provides support to parents/carers for the purchase of school wear. This also now includes nursery children aged 3 and 4 years old.

Applications can be made online at www.southlanarkshire.gov.uk. If you are required to submit evidence of your Tax Credit income it is important that a copy of this evidence is attached to your online application. Should you require further information, or you are unable to submit an application online then please contact the helpline number **0303 123 1011** (option 5).

School hours/holiday dates

Our school day begins at 9am. We have a whole school interval at 1030am until 1045am, and then our lunch break is from 1215pm-1pm.

School holiday dates and in-service dates are available from the website https://www.southlanarkshire.gov.uk/info/200140/education_and_learning/82/school_holidays/2

Transport

South Lanarkshire Council has a policy of providing school transport to primary pupils who live more than one mile by the recognised shortest walking route from their catchment school. This

policy is more generous than the law requires. This means that the provision of transport could be reviewed at any time. Parents who consider they are eligible should complete a form online www.southlanarkshire.gov.uk or contact **0303 123 1023**. These forms should be completed and returned before the end of March for those pupils starting the school in August to enable the appropriate arrangements to be made. Applications may be submitted at any time throughout the year and will be considered by Education Resources.

A privilege transport scheme is operated for mainstream school contracts where a pupil is not entitled to free school transport. Privilege transport will only be granted providing there is spare capacity on an existing school contract and will be from and to designated pick up and drop off points. Privilege transport will not be provided where a service bus is used on the school run. Any spare capacity will be allocated using agreed priorities. More information on school transport is available

www.southlanarkshire.gov.uk/info/200188/secondary_school_information/545/school_transport or phone **0303 123 1023**.

Pick-up points

Where school transport is provided it may be necessary for pupils to walk a certain distance to the vehicle pick-up point. Walking distance in total, including the distance from home to the pick-up point and from the drop-off point to the school in any one direction, will not exceed the authority's distance limit for school transport.

It should be noted that it is the parent's responsibility to ensure their child behaves in a safe and acceptable manner while travelling in, and alighting from, the vehicle. Misbehaviour can result in your child losing the right to school transport.

Parents are asked to note that South Lanarkshire Council does not provide transport for those pupils who attend school via a placing request.

Insurance for schools – pupils' personal effects

South Lanarkshire Council is concerned at the level of claims being received for loss or damage to pupils' clothing or personal effects. Parents are asked to note the Council's position in terms of insurance for pupils' personal effects:

Theft/loss of personal effects

The Council is not liable for the loss or theft of pupils' clothing or personal effects for example mobile phones, tablets etc. and any items are therefore brought into the school is done so at the pupil/parents' own risk.

Parents can assist by ensuring that valuable items and unnecessarily expensive items of clothing are not brought to school.

Teachers and other staff have been advised not to accept custody of any such items.

The same principle applies to musical instruments and other equipment used for activities within the school, which belong to the pupil, but are brought into the school. Parents should be aware that if such equipment is left in school, it is done at the pupil/parents' own risk.

In the case of valuable items such as musical instruments, parents should ensure that these items are covered by their own household insurance.

(ii) Damage to clothing

The Council is only liable for damage caused to pupils' clothing where the damage has resulted from the negligence of the Council or one of its employees. Claims arising otherwise will not be accepted by the Council's insurers.

Promoting Positive Behaviour

It is the responsibility of staff within the school to ensure that parent council members, parents and pupils are involved in the creation of a positive school ethos that encourages good behaviour. Equally, the school whilst trying to promote positive behaviour must support young people should incidents or bullying occur. Parents have a significant role to play in working with the school so that teachers, parents, and pupils know what is expected of them in trying to change the behaviour and attitudes that contribute to bullying behaviour.

Our approach is to create an environment where better behaviour will encourage better learning. The school, along with the support of parents, can work together to create a learning environment which young people can enjoy and feel safe.

Incidents of bullying should be reported to the school immediately so that each alleged incident can be looked at. Together we can work towards creating a safer school for children and staff.

In addition, a guideline (Promoting Positive Relationships and Behaviour) has been produced to support all teaching and support staff and inform them of their roles and responsibilities in respect of dealing with the small number of children and young people who display challenging behaviour. Early identification is crucial so that intervention can be provided to support children and young people to help them address their issues and concerns. Staff training is provided to help develop the skills needed to respond to and manage challenging behaviour. A wide range of appropriate staff development opportunities has been developed for this purpose.

Child Protection

All staff in educational establishments in South Lanarkshire Council receive an annual Child Protection update and are required to follow the advice and guidance contained within relevant Education Operating Procedures. They must also complete a mandatory Learn on Line Course "Child Protection in Education".

South Lanarkshire's children's services partnership works together to support children, young people, and their families so that children grow up in communities where they are safe, healthy, active, achieving, respected, responsible and included, and have the opportunity to achieve their full potential. They are committed to continuously improve our services to ensure children, young people and their families get the right support at the right time.

Sometimes children and young people need additional help to make sure that they are *"cared for and protected from abuse and harm in a safe environment in which their rights are respected"* (CPC South Lanarkshire Child Protection shared vision). The Child Protection Committee has the overarching responsibility to ensure that agencies individually and collectively work to protect children and young people as effectively as possible.

All staff have a responsibility to report any suspicions that a child has been abused or is at risk of harm, abuse, or neglect. Robust procedures and guidance are in place to support education staff to: -

- be alert to signs that a child may be experiencing risks to their wellbeing,
- report concerns to the head of establishment or the child protection coordinator without delay.
- be actively engaged in support and protection and development of wellbeing.

If you would like more information, or have a concern of a child protection nature, please contact the head of the educational establishment which your child attends.

The Child Protection Committee's website has a range of useful information for parents/carers to help them keep their children safe. www.childprotectionsouthlanarkshire.org.uk

General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)

Information on pupils, parents and guardians is held by the school to enable the teaching, registration, and assessment of pupils as well as associated administrative duties. The information is stored and used as per the requirements of the GDPR, with South Lanarkshire Council defined as the data controller. The Council have established a data protection policy that applies to all of its school.

Education Resources has also prepared a privacy notice (below) which sets out how we will deal with personal information as part of our statutory function as an education authority. For more information, please contact the school.

Privacy Notice

Introduction

In line with the General Data Protection Regulation (GDPR) we have produced this privacy notice to inform you how we deal with personal information as part of our statutory function as an education authority.

The Council has a legal obligation to deliver effective education services to children, young people, and adult learners in South Lanarkshire. In order to do this, we need to collect personal information about children, young people, and their families so that we can help them to learn and keep them safe.

Using your personal information

The Council is a “controller” of the personal information you provide when enrolling for a nursery or school, applying for an education service, or participating in groups or activities provided by Education Resources.

Information we collect from you about you and your child at enrolment.

When you enrol for a nursery or school, we ask for the following information:

parent/carer contact details (name, address, phone, email).

the child’s name, date of birth, gender, and address.

information about medical conditions, additional support needs, religion, and ethnicity.

any information you may wish to provide about family circumstances.

Information we collect at other times.

We will also collect information at other times such as when you apply for a benefit, request a services or other support. We will provide an additional privacy notice at these times.

If you apply for an education service or benefit, such as school transport, free school meals, clothing grant, placing request or EMA, we will also ask for personal information as set out above. We will also ask for information about your income for education benefits applications.

If you make a request for additional support such as an educational psychologist or other support for learning, we will ask for more detailed information to allow us to provide the most appropriate support for your family. This may include information about family circumstances or medical conditions.

If there are concerns about your child’s wellbeing and/or your child has needs that may require additional support, we will wish to work with you to collect and consider information to enable us to help you get the right support at the right time in line with the Getting it right for every child approach.

We require this information to ensure that children and young people are educated appropriately, supported, and that we take account of their health and wellbeing. We will also ask you to update this information annually and to tell us when there are changes to your details.

Information that we collect from other sources.

As an education authority and as part of our statutory function in accordance with our legal obligations, we receive information from other sources such as the SQA, the NHS or Social Work about you or your child, this includes:
exam results and assessment information.
information about health, wellbeing, or child protection.

Why do we need this information?

We need this information so the Council can ensure it is delivering education services appropriately to all learners:
for the education of children, young people and adult learners.
for teaching, enrolment, and assessment purposes and to monitor the educational progress of children, young people and adult learners;
to keep children and young people safe and provide guidance services in school;
to identify where additional support is needed to help children, young people and adult learners with their learning;
to maintain records of attendance, absence and behaviour of children and young people (including exclusions);
to support children and young people moving on each year from nursery to primary, primary to secondary and when they move or leave school;
to help us develop and improve education services provided for young people, adult learners, or families
In accordance with our legitimate interests as an education authority we will also use your information to create statistical reports.

We will share your information with:

As an education authority and as part of our statutory function in accordance with our legal obligations we will share information with other bodies or parts of the Council, including:
The Scottish Government and bodies such as Education Scotland, Scottish Qualifications Authority, Skills Development Scotland, and other organisations that support children and young people's learning.
Other parts of the Council when required for services such as school meals, school transport, education benefits and with Social work in connection with any child protection concerns we become aware of.
The NHS, to support health initiatives in accordance with the legal obligation on the Council in terms of section 39(3) of the National Health Service (Scotland) Act 1978.
South Lanarkshire Leisure and Culture Limited, where children and young people are participating in sports and leisure activities.
Other schools/local authorities – if a child moves or transfers to another school the Council has an obligation to pass on information with regards to pupil records to the new school/local authority.

You have the right to access your personal information as well as the rights of rectification, erasure, restriction, and the right to object. For information on these rights and how to exercise them or for information about how we manage your personal information, you can get a copy of our full privacy notice from our website:
(https://www.southlanarkshire.gov.uk/info/200235/meta/1730/general_privacy).

Our full privacy notice will also provide information on how to make a complaint or to request a paper copy of the privacy notice from the Data Protection Officer.

Appendix A

This annex gives a list of useful information and the links to the content is now available from the Council's website by accessing the following link

http://www.southlanarkshire.gov.uk/info/200186/primary_school_information/1264/curriculum_for_excellence/3

The list is not intended to be exhaustive, and authors may wish to consider additional sources of school, local and national information, material, and resources.

Contact Details

Education Scotland's Communication Toolkit for engaging with parents.

The Scottish Government Guide Principles of Inclusive Communications provides information on communications and a self-assessment tool for public authorities.

Choosing a School: A Guide for Parents - information on choosing a school and the placing request system

A guide for parents about school attendance explains parental responsibilities with regard to children's attendance at school.

Parental Involvement

Guidance on the Scottish Schools (Parental Involvement) Act 2006 provides guidance on the act for education authorities, Parent Councils, and others.

Parentzone provide information and resource for parents and Parent Councils
National Parent Forum for Scotland; www.npfs.org.uk

School Ethos

Supporting Learners - guidance on the identification, planning and provision of support

Journey to Excellence - provides guidance and advice about culture and ethos.

Health and wellbeing guidance on healthy living for local authorities and schools

Building Curriculum for Excellence Through Positive Behaviour and Relationships outlines the Scottish Government's priority actions around positive behaviour in schools and is also a source of support.

Scottish Catholic Education Service's resource 'This is Our Faith' which supports the teaching and learning of Catholic religious education.

Curriculum

Information about how the curriculum is structured and curriculum planning.

Information about the outcomes a learner can expect to experience and achieve across literacy, numeracy and health and wellbeing, as well as the 8 curricular areas.

Advice, practice, and resources to support the experiences and outcomes on literacy, numeracy and health and wellbeing.

Broad General Education in the Secondary School – A Guide for Parents and Carers

Information on the Senior Phase

Information on Skills for learning, life, and work

Information around the Scottish Government's 'Opportunities for All' programme

Information for organisations responsible for the planning, management and delivery of career information, advice, and guidance services

The Skills Development Scotland website 'My World of Work' offers a number of tools to support career planning.

Assessment and Reporting

Building the Curriculum 5: a framework for assessment provides guidance around the assessment framework.

Information about Curriculum for Excellence levels and how progress is assessed.

Curriculum for Excellence factfile - Assessment and qualifications

Information on recognising achievement, reporting, and profiling.

The Scottish National Standardised Assessment- in Scotland, pupils in P1, P4, P7 and S3 complete online standardised assessments in literacy and numeracy as part of their everyday learning and teaching.

Transitions

Curriculum for Excellence factfile - 3-18 Transitions - provides information on the transitions children and young people will face throughout their education and beyond.

Career Information, Advice and Guidance in Scotland - A Framework for Service Redesign and Improvement provides guidance on career information, advice, and guidance strategy.

Choices and changes provides information about choices made at various stages of learning.

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs.

Supporting Children's Learning Code of Practice includes specific requirements on education authorities and others under the new legislation in relation to transition.

Enquire is the Scottish advice service for additional support for learning.

Parenting Across Scotland offers support to children and families in Scotland.

Support for Pupils

The Additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support pupils with additional support needs.

Information about the universal entitlement to support that underpins Curriculum for Excellence

Supporting Children's Learning Code of Practice (Revised edition) - provides Statutory guidance relating to the Education (Additional Support for Learning) (Scotland) Act 2004 as amended.

Getting It Right For Every Child and Young Person, is essential reading for anyone involved or working with children and young people, including practitioners working in adult services with parents and carers.

School Improvement

Scottish Schools Online - provides a range of school information, including contact details, school roll, facilities, website, inspection reports.

Education Scotland's Inspection and review page provides information on the inspection process.

Scottish Credit and Qualifications Framework (SCQF)

Scottish Qualifications Authority provides information for teachers, parents, employers, and young people on qualifications.

Amazing Things - information about youth awards in Scotland

Information on how to access statistics relating to School Education

School Policies and Practical Information

National policies, information and guidance can be accessed: from the Scottish Government website on www.gov.scot with an update on school inspection outcomes being available via the Education Scotland website.