



Education Resources
Executive Director **Tony McDaid**
Miss Christine MacPhee
St. Elizabeth's Primary School and Nursery

Return to School Information Letter -14th August 2020

Dear Parents and Families, Boys and Girls,

First of all the staff and I would like to say how delighted we have been to see the children again this week – we have missed them all so much and it is wonderful to see them all looking so keen and enthusiastic as well as so smart in their uniform. Thank you also for your support with minimising bags, etc. The children have settled well over these past few days and are now more familiar with the new procedures and changes we have put in place.

Secondly, thank you all very much for your support over the past few days in helping us to get the children back in to school safely. As you will appreciate, this has all been a work in progress and we have been reviewing procedures as the children have been in this week. We are now going to put in place the following procedures -

From Mon 17th August, the following procedures will be in place.

P4, P5, P6 and P7 children will begin school at 8.45am and finish at 2.45pm.

P1, P1/2, P2/3 and P3/4 children will begin school at 9.00am and finish at 3pm.

Nursery children will begin at 8.45am and finish at 2.45pm. The opportunity to have extended hours will be introduced again shortly.

Where will the children come in?

All school children should enter the playground through the side gate at the car park entrance. Support staff will be in the school playground from 8.35am. Our nursery children and parents will continue to enter through the main gate and proceed to the nursery door. Nursery parents - remember to socially distance whilst waiting for our nursery door to open.

Where should my child go upon entering the playground?

The children should go to the zone designated for their class. They have been playing in these zones this week so they will know where their class zone is. **Children can play with other children in their zone but should not be playing with children from different zones or classes.**

8.45am Start Time

A bell will ring at 8.45am for the children in P4, P5, P6 and P7. These children should then line up in their zone and will go straight in to their classroom.

Any children in other zones can continue playing until their bell rings at 9.00am.

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9.00am Start Time

A bell will ring at 9.00am for the children in P1, P1/2, P2/3 and P3/4. These children should then line up in their zone and will go straight in to their classroom.

2.45pm Finish Time - How will this work?

The children in P4, P5, P6 and P7 will be dismissed at 2.45pm.

The P7 children will be dismissed through the front door of the school.

The children in P4, P5 and P6 will be dismissed through the playground and leave the school through the entrance beside the car park.

It would be very helpful if older children could walk to a meeting point arranged with yourselves to help ensure there are limited groups of adults around the school gate in order to help us accommodate the parents of our younger children leaving at 3.00pm

3.00pm Finish Time - How will this work?

The children in P2/3 and P3/4 will be dismissed through the playground and leave the school through the entrance beside the car park. Parents of these younger children will be allowed in to the school playground at 2.55pm for collection time and should follow the signage in place to ensure we are adhering to social distance guidelines.

The children in P1 and P1/2 will be dismissed through the front door of the school.

Breaks and lunches

We are operating staggered breaks and lunchtimes and the times for these are as follows

Breaks 10.15-10.30am and 10.45-11.00am

Lunches 11.45am-12.30pm and 12.45-1.30pm.

Nursery lunches begin from 11.30am

At lunchtime, all children are having their lunch in the dining hall. They do not now collect their tray/cutlery/drink etc, this is all given to them individually by our catering staff. Children have access to water should they require this and all children are encouraged to bring a bottle of water. The children will sit in their class groups and the tables are wiped clean before the next class sits down. The hall is socially distanced for the adults who need to follow those guidelines.

During break times and lunch times the children play in their own zone and any play equipment is not shared. Each class has also been allocated their own toilets and these are accessible to the children throughout the day.

Cleaning Routines

Classrooms are cleaned shortly after the children arrive at 9.15am, after break and again after lunch. Cleaning procedures are also in place as normal at the end of the school and nursery day.

Children wash their hands upon entering their classroom in the morning, after playtime and again after lunchtime. They are encouraged to wash their hands regularly throughout the school day.

Classes and Teachers

We warmly welcome our new staff this session – Mrs Margaret Bradley, Miss Siobhan Bradley, Miss Emma McPhilemy and Mrs Christine Bell. We also welcome Mrs O'Neill back with us on supply.

Just an update for you regarding classes and teachers as we have had to make a few changes –

P1 (24 pupils)	Mrs Sullivan
P1/2 (25 pupils)	Miss Brand
P2/3 (25 pupils)	Mrs Bradley (Mon, Tues, Wed, Fri pm) Mrs MacIntyre (Thurs, Fri am)
P3/4 (25 pupils)	Mrs McRoberts (Mon, Tues, Wed until 10.30am) Mrs McCaig (Wed to Fri)
P4 (32 pupils)	Mrs O'Neill
P5 (24 pupils)	Miss Bradley
P6 (30 pupils)	Mrs McGuire
P7 (39 pupils)	Mr Kelly and Miss McPhilemy
CCC teacher time	Mrs MacIntyre (Tues to Fri) and Mrs Bell (Thurs-Fri)

PE and Outdoor Learning

We will issue our PE timetable next week and we ask that the children come to school on their PE day wearing suitable PE kit – shorts and t-shirt or tracksuit bottoms and top. Football strips are not permitted and jewellery should not be worn. PE will take place outdoors.

The children will be engaging in outdoor learning as well as their outdoor PE so a suitable jacket and shoes should be worn as they may also be going outdoors on an ad hoc basis.

Many thanks for all your support and should there be any questions or further information required, can you please either telephone the school or email our school office or myself.

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Best wishes everyone, keep safe.

Miss C MacPhee
Head Teacher