



Education Resources
Executive Director **Tony McDaid**
Miss Christine MacPhee
St. Elizabeth's Primary School and Nursery

Return to School Information Letter 2 – 5th August 2020

Dear Parents and Families, Boys and Girls,

As we move towards returning next week, we hope the following information will help you to know the various measures we have put in place across our school to ensure a safe and happy learning environment. Please be assured we will all be working towards supporting all our children as best we can in the coming days and weeks ahead.

Arrangements for Learning

The following arrangements for pupils returning for Session 2020/2021 will be in place.

- Pupils will be seated side by side to each other, facing the front of the classroom. Pupils will avoid being seated face-to-face.
- Coats and bags will be stored on the back of each child's chair.
- Children will have their own chair and table space as well as their own tray with individual resources to help reduce the sharing of resources.
- Hand sanitizer, hand gel, paper towels and various bins are in place in every classroom. Children and staff will sanitise their hands upon entry to the classroom.
- Hand sanitizer is placed at various points around the school including entrance ways, outside the dining hall and staff room and in shared areas outside classrooms.
- Classroom windows will be open all day to help ensure adequate ventilation.
- Children will stay in their class "bubbles" to learn, play and eat. The dining hall will be timetabled for classes to eat their lunch and staggered break times will be in place to help with this.
- There will be no blended learning as pupils are returning to full time education. Homework will be allocated and any books, paper resource etc which are sent home will be quarantined for 72 hours before being used again in school.

William Drive, Hamilton, ML3 7RQ Phone 01698 285080 Fax 01698 428442
Email: office@st-elizabeths-pri.s-lanark.sch.uk
Web address: www.stelizabeths.ik.org



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**Healthy
Working
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- Our playground will be zoned to help ensure safety for adults and children and classes will be allocated a zone.
- Our MUGGA pitch will be timetabled for classes.
- There will be no whole school assemblies until further notice.
- There will be no Breakfast Club, Lunchtime or After School Clubs until further notice
- Before the summer holidays, we altered the layout of our school in line with earlier guidance and these changes will remain in place for this session. This now means our infant classes are where our P6 and P7 classes were previously. Our P7 children will use the double classroom which is where our P1 children were last session. The children will be guided to their classroom when they arrive at school.
- Should a child or member of staff become unwell in school, we have a designated room that will be used until he/she are able to leave the premises. We will follow all necessary requirements and guidance in these circumstances.

Staggered Break and Lunchtimes

It will still be necessary to stagger both Breaks and Lunchtimes to ensure that children and staff are safely adhering to social distancing rules. The playground will be divided into various zones and each class will be allocated an individual zone. Our wonderful P7 children will take on the important role of being buddies for our new P1 pupils.

Our School Day		
	<u>Rooms and classes</u>	<u>Rooms and classes</u>
	Room 9 – Primary 1 Room 8 – Primary 1/2 Room 7 – Primary 2/3 Room 1 – Primary 7	Room 10 – Primary 3/4 Room 5 – Primary 4 Room 4 – Primary 6 Room 3 – Primary 5
Start	9am	9am
Playtime	10.15-10.30am	10.45-11.00am
Lunchtime	11.45-12.30pm	12.45-1.30pm
Finish	3pm	3pm

Dining Facilities

We will be using our dining hall and classes will be timetabled during lunchtime. Primary 1-3 will continue to receive free school meals as will any child who has an entitlement. Please visit the South Lanarkshire Council website for further information about how to apply for free school meals and clothing grants.

Toilets

Toilets will be cleaned regularly throughout the day and will be monitored at break times

Hygiene in the School Building

Please be assured that all South Lanarkshire Council cleaning procedures have been followed. Risk Assessments and Safe Systems of Work are updated as required. Every classroom has a soap dispenser and hand gel, individual bins and paper towels. Children will sanitise their hands when they enter their classroom and at other appropriate times during the day. Hand gel will also be available at every access point in the school.

Touch points e.g. door handles will be cleaned regularly throughout the day. Corridors are clearly marked and children and staff will be expected to walk on the left hand side in single file. Children will stay in their group/bubble all day and will eat and play with each other. No groups/bubbles will be allowed to mix with the exception of Primary 1 and their corresponding Primary 7 Buddy.

Dismissal of Classes

As mentioned previously, classes will be dismissed in order from P1 to P7 through the front gate during the first few days and I would ask that you please respect the 2m social distancing rule. I would suggest that parents of older children arrange a meeting point further away from the school so that this leaves more space for parents with younger children. We would be grateful if this information can be shared with any family member collecting children from school.

Communication with our Families

For the moment, we are unable to permit unplanned access to the school buildings for parents or visitors. Should your child have forgotten an essential item such as packed lunch, snack or water bottle, please be assured we will do our best to provide them with these items. Our Office Staff will not accept or handle any late items that in the past would have been handed in at the school office window.

We encourage you to contact the school in the usual way either by email or telephone to speak to myself or a member of the team or to make an appointment. For your convenience contact details are listed below:

Telephone: **Nursery**-01698 286270 **School**: 01698 285080

Email: office@st-elizabeths-pri.s-lanark.sch.uk

gw18steliznuoffice@glow.sch.uk

headteacher@st-elizabeths-pri.s-lanark.sch.uk

Please also continue to use our social media sites for up-to-date information – these include our school app, Twitter and Facebook Page as well as our school website.

Take care and we look forward to seeing you all soon.

Best wishes

Miss C MacPhee
Head Teacher